

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call
4. Mayor's Comments:
  - a. Ms. Lynn Naquin to speak about September being Ovarian Cancer Awareness Month

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

5. Aldermen's Comments:

Ward 1

Ward 2

Ward 3

Ward 4

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

6. Public Comments

There are no public comments

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

**7. BOARD BUSINESS:**

- a. Motion to approve the Depository Docket of Claims, paid and unpaid, dated August 1, 2023, in the amount of \$568,157.91.



DOCKET		*-----INVOICE-----*						
NUMBER	*-----*	VENDOR	NUMBER	DATE	AMOUNT	APPRD/DISAPPRD	YTD SPENT	BUDGET
9959	909	CITY OF WAVELAND	07-19-23	DOC 07/21/2023	800.00			
	200-000-135	DUE TO A/P PAY	DUE TO A/P PAY			<u>800.00</u>		
9960	909	CITY OF WAVELAND	07.19.23	DOC 07/21/2023	5,131.00			
	101-000-135	DUE TO A/P PAY	DUE TO A/P PAY			<u>5,131.00</u>		
9961	909	CITY OF WAVELAND	07/19/23	DOC 07/21/2023	166.42			
	099-000-135	DUE TO A/P PAY	DUE TO A/P PAY			<u>166.42</u>		
9962	909	CITY OF WAVELAND	07092023	DOC 07/21/2023	9,405.02			
	601-000-151	DUE TO 001 GENERAL F	DUE TO 001 GENERAL FUND			<u>9,405.02</u>		
9963	909	CITY OF WAVELAND	5016	07/21/2023	36.08			
	105-000-135	DUE TO A/P CLEARING	DUE TO A/P CLEARING			<u>36.08</u>		
9964	2164	HENRY TEBBE	JULY 2023	07/25/2023	100.00			
	001-120-601	PROFESSIONAL SERVICE	EDUCATION CLASSES			<u>100.00</u>	1,430.00	10,000.00
9965	1688	PAYROLL CLEARING	5009	07/13/2023	402.04			
	001-000-156	DUE TO 601 PAYROLL F	DUE TO 601 PAYROLL FUND			<u>402.04</u>		
9966	1688	PAYROLL CLEARING	5019	07/26/2023	162,493.44			
	001-000-156	DUE TO 601 PAYROLL F	DUE TO 601 PAYROLL FUND			<u>162,493.44</u>		
9967	1688	PAYROLL CLEARING	5021	07/26/2023	166.58			
	001-000-156	DUE TO 601 PAYROLL F	DUE TO 601 PAYROLL FUND			<u>166.58</u>		
TOTAL >>>					178,700.58	<u>178,700.58</u>		

DOCKET NUMBER	*----- VENDOR	*----- NUMBER	-----INVOICE----- DATE	*----- AMOUNT	APPRD/DISAPPRD	YTD SPENT	BUDGET
		200-000-000				800.00	
		101-000-000				5,131.00	
		099-000-000				166.42	
		601-000-000				9,405.02	
		105-000-000				36.08	
		001-000-000				163,162.06	

DOCKET		*-----INVOICE-----*							
NUMBER	*-----	VENDOR	-----*	NUMBER	DATE	AMOUNT	APPRD/DISAPPRD	YTD SPENT	BUDGET
9968	1863	AJ'S AUTO PERFORMANCE LLC		JULY 2023	07/14/2023	1,878.96			
	001-301-637	REPAIRS & MAINTENANC		A/C REPAIR ON PW9 TRASH TR			1,400.28	48,380.70	75,000.00
	001-301-637	REPAIRS & MAINTENANC		AMENDING TO ADD A/C LOW SI			258.68	48,639.38	75,000.00
	001-301-637	REPAIRS & MAINTENANC		ADDITIONAL LABOR FOR A/C H			220.00	48,859.38	75,000.00
9969	934	AMERICAN MUNICIPAL SERVICES		57591	06/30/2023	481.01			
	001-115-601	PROFESSIONAL SERVICE		FEES DUE FOR COLLECTION			481.01	3,241.38	4,600.00
9970	1739	ARCMATE MANUFACTURING CORP		INV224190	04/05/2023	327.29			
	001-270-570	OTHER SUPPLIES & MAT		15202 PICK UP TOOL			56.80	4,565.75	5,000.00
	001-270-570	OTHER SUPPLIES & MAT		15578 PICK UP TOOL			244.80	4,810.55	5,000.00
	001-270-570	OTHER SUPPLIES & MAT		FREIGHT			25.69	4,836.24	5,000.00
9971	1769	AT&T		4254130803	07/11/2023	1,348.21			
	001-140-605	TELEPHONE		SWITHCED ETHERNET			337.06	10,926.64	15,200.00
	001-260-605	TELEPHONE		SWITHCED ETHERNET			337.05	8,927.60	14,000.00
	001-200-605	TELEPHONE		SWITHCED ETHERNET			337.05	11,661.98	21,075.00
	001-280-605	TELEPHONE		SWITCHED ETHERNET			337.05	5,276.06	8,800.00
9972	1769	AT&T		5481280809	07/11/2023	698.07			
	001-140-605	TELEPHONE		INTERNET MANAGED ROUTER			174.52	11,101.16	15,200.00
	001-260-605	TELEPHONE		INTERNET MANAGED ROUTER			174.51	9,102.11	14,000.00
	001-200-605	TELEPHONE		INTERNET MANAGED ROUTER			174.52	11,836.50	21,075.00
	001-280-605	TELEPHONE		INTERNET MANAGED ROUTER			174.52	5,450.58	8,800.00
9973	1062	AUTOZONE STORES LLC		0074928175	07/18/2023	4.19			
	001-120-637	REPAIRS & MAINTENANC		BATTERY HOLD DOWN			4.19	107.50	250.00
9974	1958	BAY HIGH TOUCHDOWN CLUB		JULY 2023	07/20/2023	125.00			
	001-140-616	DUES, MEMBERSHIP, SU		SPONSORSHIP/FULL PAGE			125.00	150.00	3,500.00
9975	2211	BUCK RAYMOND HEATING & AIR CO		8089	07/19/2023	155.00			
	001-571-637	REPAIRS & MAINTENANC		SERVICE CALL TO SEE WHY A/			90.00	5,932.41	7,000.00
	001-571-637	REPAIRS & MAINTENANC		REPLACED BELT ON ROOFTOP U			65.00	5,997.41	7,000.00
9976	1937	CAPITAL ONE		641403	06/29/2023	132.15			
	001-140-570	OTHER SUPPLIES & MAT		SUPPLIES FOR PRINCESS			121.21	5,187.95	6,000.00
	001-140-570	OTHER SUPPLIES & MAT		COFFEE CREAMER			10.94	5,198.89	6,000.00
9977	2059	CHINICHE ENGINEERING & SURVEYI		220020093	07/24/2023	30,000.00			
	313-573-603	PROFESSIONAL SERVICE		GARFIELD LADNER PIER			30,000.00	30,000.00	
9978	2059	CHINICHE ENGINEERING & SURVEYI		220020101	07/24/2023	765.00			
	313-301-603	PROFESSIONAL SERVICE		STREET REPAIRS			765.00	5,922.75	
9979	2059	CHINICHE ENGINEERING & SURVEYI		220020121	07/24/2023	885.00			
	102-573-603	PROFESSIONAL SERVICE		TIDELANDS APPLICATION			885.00	3,557.50	
9980	2059	CHINICHE ENGINEERING & SURVEYI		220020122DFA	07/24/2023	1,416.50			
	313-550-740	IMPROVEMENT O/T BUILD		DFA GRANT BOURGEOIS PK			1,416.50	1,416.50	

DOCKET NUMBER	*----- VENDOR	*-----INVOICE-----*				APPRD/DISAPPRD	YTD SPENT	BUDGET
		NUMBER	DATE	AMOUNT				
9981	2059 CHINICHE ENGINEERING & SURVEYI 313-574-603 PROF SERVICES-ENGINE	220020123	07/24/2023	945.00				
					945.00	102,050.00		
9982	2059 CHINICHE ENGINEERING & SURVEYI 313-574-603 PROF SERVICES-ENGINE	220020124	07/24/2023	1,530.00				
					1,530.00	103,580.00		
9983	2059 CHINICHE ENGINEERING & SURVEYI 313-301-603 PROFESSIONAL SERVICE	220020125	07/24/2023	742.00				
					742.00	6,664.75		
9984	2059 CHINICHE ENGINEERING & SURVEYI 313-574-603 PROF SERVICES-ENGINE	220020126	07/24/2023	225.00				
					225.00	103,805.00		
9985	14 COAST EPA 001-301-634 UTILITIES - STREET &	JULY 2023 7100028714	07/16/2023 MCLAURIN/OST	52.35				
					52.35	159,390.01	263,000.00	
9986	1646 DELTA COMPUTER SYSTEMS 001-115-636 MAINTENANCE AGREEMEN	HRMN011874	08/01/2023	712.50				
					275.00	9,789.89	11,000.00	
					200.00	9,989.89	11,000.00	
					42.50	10,032.39	11,000.00	
					130.00	10,162.39	11,000.00	
					65.00	10,227.39	11,000.00	
9987	1795 DESMOND HODA 001-110-601 PROFESSIONAL SERVICE	JULY 2023	07/24/2023	175.00				
					175.00	1,312.50	1,000.00	
9988	152 DISCOUNT TIRE SPOT, INC 001-301-590 EQUIPMENT REPAIRS &	813579	07/12/2023	55.00				
					40.00	5,830.61	7,000.00	
					15.00	5,845.61	7,000.00	
9989	152 DISCOUNT TIRE SPOT, INC 001-200-637 REPAIRS & MAINTENANC	813595	07/26/2023	25.00				
					25.00	28,617.17	47,000.00	
9990	292 DPS CRIME LAB 001-200-559 EVIDENCE	V9971137130	1000000483	06/30/2023	60.00			
					60.00	420.00	2,000.00	
9991	292 DPS CRIME LAB 001-200-559 EVIDENCE	V9971137130	90133723	07/14/2023	60.00			
					60.00	480.00	2,000.00	
9992	15 FUELMAN OF MISSISSIPPI 001-120-525 FUEL	NP64145004	07/17/2023	2,573.15				
					69.20	1,006.64	1,500.00	
					544.45	24,761.64	61,000.00	
					559.83	13,649.98	24,000.00	
					1,213.06	55,684.25	113,500.00	
					134.61	2,696.43	6,000.00	
					52.00	28,669.17	47,000.00	
9993	15 FUELMAN OF MISSISSIPPI 001-301-525 FUEL	NP64766923	07/24/2023	2,521.74				
					495.12	25,256.76	61,000.00	
					415.83	14,065.81	24,000.00	
					1,315.90	57,000.15	113,500.00	
					113.85	2,810.28	6,000.00	

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NUMBER	*-----	VENDOR	-----*	NUMBER	DATE	AMOUNT	APPRD/DISAPPRD	YTD SPENT	BUDGET
		001-280-525	FUEL	BEAUTIFICATION			76.04	2,290.85	5,390.00
		001-200-637	REPAIRS & MAINTENANC	OIL CHANGE			105.00	28,774.17	47,000.00
9994		2051	GARRETT BEAUGEZ	JULY 2023	07/24/2023	112.00			
		001-260-613	TRAVEL - MEALS	DAYS PER DIEM			112.00	784.00	3,000.00
9995		1058	GET STITCHED	JULY 2023	07/19/2023	286.84			
		001-280-537	UNIFORMS	UHRA CLUB STRIPE POLO			230.86	391.51	700.00
		001-280-537	UNIFORMS	GI88 GILDAN I/4 ZIP PULLOV			55.98	447.49	700.00
9996		2152	GEX AND ARTIGUES, PLLC	AUGUST 2023	07/18/2023	3,750.00			
		001-160-601	PROFESSIONAL SERVICE	PROFESSIONAL LEGAL SERVICE			3,750.00	47,250.00	59,247.38
9997		98	HANCOCK COUNTY LIBRARY SYSTEM	AUGUST 2023	07/18/2023	10,788.66			
		101-500-901	APPROPRIATION	LIBRARY APPROPRIATION- AUG			10,788.66	97,097.95	154,694.00
9998		532	HANCOCK COUNTY SHERIFF'S OFFIC	2023WAVE006H	07/17/2023	4,760.00			
		001-215-681	CHARGES FOR PRISONER	HOUSING FOR INMATES			4,760.00	54,080.00	95,000.00
9999		2233	HAZARD CONTROL TECHNOLOGIES	23-12039	07/13/2023	1,947.80			
		001-260-570	OTHER SUPPLIES & MAT	F 500 FIRE SUPPRESSION AGE			1,847.50	3,366.87	8,500.00
		001-260-570	OTHER SUPPLIES & MAT	MANAGEMENT APPROVAL DISCOU			184.70-	3,182.17	8,500.00
		001-260-570	OTHER SUPPLIES & MAT	SHIPPING			285.00	3,467.17	8,500.00
10000		105	HUBBARD'S HARDWARE,LLC	112050	07/13/2023	75.01			
		001-280-500	OFFICE SUPPLIES	BUNDLES WOODEN STAKES			83.34	2,076.24	2,200.00
		001-280-500	OFFICE SUPPLIES	DISCOUNT			8.33-	2,067.91	2,200.00
10001		105	HUBBARD'S HARDWARE,LLC	112219	07/20/2023	18.77			
		001-550-570	OTHER SUPPLIES & MAT	WINDEX			11.70	7,293.32	10,000.00
		001-550-570	OTHER SUPPLIES & MAT	SPRING SNAPS			5.18	7,298.50	10,000.00
		001-550-570	OTHER SUPPLIES & MAT	SCREW EYES			3.98	7,302.48	10,000.00
		001-550-570	OTHER SUPPLIES & MAT	DISCOUNT			2.09-	7,300.39	10,000.00
10002		2136	JASON'S GENERAL MAINTENANCE LL	100102	07/11/2023	2,165.50			
		130-140-698	ZETA DISASTER CONTRA	REMOVE/ INSTALL NEW GLASS			2,165.50	18,170.50	
10003		2136	JASON'S GENERAL MAINTENANCE LL	100103	07/20/2023	450.00			
		001-551-637	REPAIRS & MAINTENACE	34X24 ALUMINUM PANEL SEPTI			450.00	598.35	3,000.00
10004		964	JERRY'S LAWN MOWER	47521	07/26/2023	75.16			
		001-301-590	EQUIPMENT REPAIRS &	61PMM3 55 CHAIN			29.99	5,875.60	7,000.00
		001-301-590	EQUIPMENT REPAIRS &	6T 3/8P SPROCKET			20.18	5,895.78	7,000.00
		001-301-590	EQUIPMENT REPAIRS &	SHIPPING			16.00	5,911.78	7,000.00
		001-301-590	EQUIPMENT REPAIRS &	AMENDING TO ADD GASKET			8.99	5,920.77	7,000.00
10005		2088	KIMBERLY BOUSHIE	JULY 2023	07/20/2023	153.27			
		001-140-611	TRAVEL - TRANSPORTAT	MILEAGE REIMBURSEMENT/MML			153.27	153.27	1,000.00
10006		1179	KIRK'S WHEEL & TIRE PROS LLC	65503	07/21/2023	552.20			
		001-260-590	EQUIPMENT REPAIRS &	23X11.00-10 AKK TRAIL II B			512.20	2,657.82	8,500.00

DOCKET		*-----INVOICE-----*				APPRD/DISAPPRD	YTD SPENT	BUDGET
NUMBER	VENDOR	NUMBER	DATE	AMOUNT				
	001-260-590	EQUIPMENT REPAIRS &	MOUNTED		40.00		2,697.82	8,500.00
10007	1977	LAROSA GLASS INC.	099694	07/18/2023	20.00			
	001-301-637	REPAIRS & MAINTENANC	MIRROR FOR BZ03		20.00		48,879.38	75,000.00
10008	1872	MEMPHIS EQUIPMENT CO	0206442-IN	07/12/2023	323.08			
	001-260-637	REPAIRS & MAINTENANC	MOUNT RUBBER STABILIZER		122.10		35,836.06	55,000.00
	001-260-637	REPAIRS & MAINTENANC	BUSHING REAR STABILIZER		177.42		36,013.48	55,000.00
	001-260-637	REPAIRS & MAINTENANC	FREIGHT		23.56		36,037.04	55,000.00
10009	13	MISSISSIPPI POWER	JULY 2023	07/19/2023	20,959.17			
	001-550-630	UTILITIES - ELECTRIC	10235-47114	COLEMAN GAZEBO	28.32		9,865.82	16,500.00
	001-260-630	UTILITIES - ELECTRIC	10531-55026	COLEMAN FIRE D	961.65		39,772.66	47,000.00
	001-550-630	UTILITIES - ELECTRIC	13638-02029	GREEN SPACE	57.26		9,923.08	16,500.00
	001-550-630	UTILITIES - ELECTRIC	16946-55001	PAVILLION	60.07		9,983.15	16,500.00
	001-550-630	UTILITIES - ELECTRIC	18635-82059	502 CENTRAL	184.60		10,167.75	16,500.00
	001-301-630	UTILITIES - ELECTRIC	19081-49003	GULFSIDE PW BL	430.73		5,121.56	8,600.00
	001-301-634	UTILITIES - STREET &	19291-49006	GULFSIDE OD LI	9.95		159,399.96	263,000.00
	001-571-630	UTILITIES - ELECTRIC	23565-26024	CIVIC CENTER	2,191.67		18,373.62	20,000.00
	001-301-634	UTILITIES - STREET &	26861-48007	CEMETARY	18.17		159,418.13	263,000.00
	001-301-634	UTILITIES - STREET &	27015-83004	COLEMAN TRAFFI	65.34		159,483.47	263,000.00
	001-301-630	UTILITIES - ELECTRIC	34233-70060	STORAGE BLDG	99.26		5,220.82	8,600.00
	001-301-634	UTILITIES - STREET &	36035-31043	HWY 90 LGT 1	59.85		159,543.32	263,000.00
	001-260-630	UTILITIES - ELECTRIC	38463-68002	CENTRAL AVE SI	50.76		39,823.42	47,000.00
	001-301-634	UTILITIES - STREET &	40999-87009	WAVE AVE TRAFF	82.04		159,625.36	263,000.00
	001-301-634	UTILITIES - STREET &	43989-99001	HERLIHY CAUTIO	56.95		159,682.31	263,000.00
	001-301-634	UTILITIES - STREET &	49971-47005	STREET LIGHTS	12,608.81		172,291.12	263,000.00
	001-571-630	UTILITIES - ELECTRIC	50181-47008	CIVIC CENTER O	112.97		18,486.59	20,000.00
	001-301-630	UTILITIES - ELECTRIC	59283-32008	MECHANIC LIFT	173.90		5,394.72	8,600.00
	001-301-634	UTILITIES - STREET &	63714-17002	HWY 90 LTG 2	108.05		172,399.17	263,000.00
	001-301-634	UTILITIES - STREET &	66919-42002	HWY LTG 24	103.26		172,502.43	263,000.00
	001-550-630	UTILITIES - ELECTRIC	74311-49000	MLK PARK	239.05		10,406.80	16,500.00
	001-550-630	UTILITIES - ELECTRIC	75731-48014	GARFIELD PIER	115.22		10,522.02	16,500.00
	001-550-630	UTILITIES - ELECTRIC	78363-79006	BALL FIELD	463.15		10,985.17	16,500.00
	001-140-630	UTILITIES - ELECTRIC	87071-48023	CITY HALL	2,343.23		14,914.98	21,000.00
	001-301-630	UTILITIES - ELECTRIC	19501-49006	STREET DEPT SH	89.03		5,483.75	8,600.00
	001-550-630	UTILITIES - ELECTRIC	21996-08012	MLK COMMUNITY	245.88		11,231.05	16,500.00
10010	1656	MOW LIFE	13128	07/18/2023	10.00			
	001-301-590	EQUIPMENT REPAIRS &	REDMAX CAP		10.00		5,930.77	7,000.00
10011	24	MS NATIONAL GUARD	AUGUST 2022	07/18/2023	300.00			
	001-293-901	APPROPRIATION	ANNUAL APPROPRIATION		300.00		300.00	300.00
10012	947	NAPA	355725	07/17/2023	706.43			
	001-301-570	OTHER SUPPLIES & MAT	GREASE		69.93		9,127.40	12,000.00
	001-301-570	OTHER SUPPLIES & MAT	GREASE		329.67		9,457.07	12,000.00
	001-301-570	OTHER SUPPLIES & MAT	DAB-A-DO CLEANER		51.98		9,509.05	12,000.00
	001-301-570	OTHER SUPPLIES & MAT	10W40 OIL		84.95		9,594.00	12,000.00
	001-301-570	OTHER SUPPLIES & MAT	10W40 OIL		169.90		9,763.90	12,000.00

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NUMBER	*----- VENDOR -----*	NUMBER	DATE	AMOUNT				
10013	947 NAPA 001-301-637 REPAIRS & MAINTENANC	356183 COUPLING FOR PW44	07/21/2023 DUMP TRK	35.68	35.68	48,915.06	75,000.00	
10014	947 NAPA 001-301-637 REPAIRS & MAINTENANC	356547 PARKING BRAKE RELEASE FOR	07/25/2023	32.83	32.83	48,947.89	75,000.00	
10015	2220 NEEL-SCHAFFER, INC 102-573-601 PROFESSIONAL SERVICE	1089148 TIDELANDS REPORTING	07/14/2023	280.00	280.00	2,600.00		
10016	136 O'REILLY AUTO PARTS 001-301-637 REPAIRS & MAINTENANC	1040346026 BATTERIES FOR PW9 TRASH TR	07/20/2023	287.26	287.26	49,235.15	75,000.00	
	001-301-637 REPAIRS & MAINTENANC	CORE		44.00	44.00	49,279.15	75,000.00	
	001-301-637 REPAIRS & MAINTENANC	CORE CREDIT		44.00-	44.00-	49,235.15	75,000.00	
10017	1538 ONE STOP GOODYEAR TIRE AND 001-200-637 REPAIRS & MAINTENANC	SER 1-26918 4 TIRES, MOUNT, BALANCE ,	07/26/2023	631.80	631.80	29,405.97	47,000.00	
10018	330 PUCKETT RENTS 001-301-637 REPAIRS & MAINTENANC	978920 515-8053 TUBE	07/18/2023	1,755.53	841.70	50,076.85	75,000.00	
	001-301-637 REPAIRS & MAINTENANC	513-6412 TUBE			725.24	50,802.09	75,000.00	
	001-301-637 REPAIRS & MAINTENANC	515-8036 HOSE			68.48	50,870.57	75,000.00	
	001-301-637 REPAIRS & MAINTENANC	522-0471 HOSE			67.66	50,938.23	75,000.00	
	001-301-637 REPAIRS & MAINTENANC	515-8018 TUBE			365.81	51,304.04	75,000.00	
	001-301-637 REPAIRS & MAINTENANC	515-8019 TUBE			371.11	51,675.15	75,000.00	
	001-301-637 REPAIRS & MAINTENANC	IN OR OUT FREIGHT			40.77	51,715.92	75,000.00	
	001-301-637 REPAIRS & MAINTENANC	513-6412 TUBE RETURNED			725.24-	50,990.68	75,000.00	
10019	330 PUCKETT RENTS 001-301-637 REPAIRS & MAINTENANC	980707 TOP ROLLER FOR PW23 CAT 30	07/25/2023	252.84	252.84	51,243.52	75,000.00	
10020	1756 QUADIENT FINANCE USA INC. 001-140-618 POSTAGE	JULY 2023 CITY HALL ADMIN	07/16/2023	421.54	60.82	894.51	1,500.00	
	001-200-618 POSTAGE	POLICE DEPT			16.02	123.61	100.00	
	001-115-618 POSTAGE	COURT DEPT			65.16	513.65	700.00	
	001-280-618 POSTAGE	BUILDING DEPT			279.54	2,210.63	3,500.00	
10021	1140 RADARSIGN 001-200-760 OTHER EQ/HEAVY EQ/FU	#INV591 TC400 WHITE YSS-11 LED DIS	04/26/2023	3,175.00	3,085.00	3,085.00	3,200.00	
	001-200-760 OTHER EQ/HEAVY EQ/FU	AMENDING TO ADD TC-400 WHI			90.00	3,175.00	3,200.00	
10022	1380 ROBBIE'S AC AND HEAT LLC 001-260-637 REPAIRS & MAINTENANC	1-322-1 AMENDING TO ADD REPAIR	07/21/2023	207.80	207.80	36,244.84	55,000.00	
10023	444 ROCKING C TRUCK & TRAILER 001-301-637 REPAIRS & MAINTENANC	01P43537 REPAIR PARTS FOR PW 44 INT	07/20/2023	1,619.33	1,012.28	52,255.80	75,000.00	
	001-301-637 REPAIRS & MAINTENANC	AMENDING TO ADD TANK SURGE			536.42	52,792.22	75,000.00	
	001-301-637 REPAIRS & MAINTENANC	KIT CAPS			70.63	52,862.85	75,000.00	
10024	444 ROCKING C TRUCK & TRAILER 001-301-637 REPAIRS & MAINTENANC	01P43868 SPRING CLOCK W/CANCEL CAM	07/27/2023	209.58	209.58	53,072.43	75,000.00	

DOCKET NUMBER	*----- VENDOR -----*		*-----INVOICE-----*			APPRD/DISAPPRD	YTD SPENT	BUDGET
			NUMBER	DATE	AMOUNT			
10025	667	S & L OFFICE SUPPLIES	110019	07/20/2023	236.85			
	001-140-500	OFFICE SUPPLIES	CASES COPY PAPER			<u>236.85</u>	10,163.30	11,000.00
10026	1775	SCHINDLER ELEVATOR CORPORATION	715747047	07/07/2023	652.41			
	001-260-637	REPAIRS & MAINTENANC	COLEMAN STATION ELEVATOR			<u>652.41</u>	36,897.25	55,000.00
10027	550	SPEEDY PRINTING	28019	07/21/2023	147.85			
	001-200-570	OTHER SUPPLIES & MAT	500 CITATION SUMMONS - 3PR			<u>147.85</u>	3,318.00	5,500.00
10028	70	SUN COAST BUSINESS SUPPLY	1342891	07/07/2023	28.26			
	001-280-500	OFFICE SUPPLIES	ABFTC1182 RECEIPT BOOKS			<u>28.26</u>	2,096.17	2,200.00
10029	70	SUN COAST BUSINESS SUPPLY	1343263	07/14/2023	49.95			
	001-101-500	OFFICE SUPPLIES	BLACK INK CART			<u>49.95</u>	209.95	350.00
10030	70	SUN COAST BUSINESS SUPPLY	1343264	07/14/2023	118.58			
	001-140-500	OFFICE SUPPLIES	INK CART YELLOW			<u>26.93</u>	10,190.23	11,000.00
	001-140-500	OFFICE SUPPLIES	INK CART MAGENTA			26.93	10,217.16	11,000.00
	001-140-500	OFFICE SUPPLIES	INK CART BLACK			37.79	10,254.95	11,000.00
	001-140-500	OFFICE SUPPLIES	INK CART CYAN			26.93	10,281.88	11,000.00
10031	383	SUNBELT FIRE	00007224	07/24/2023	977.06			
	001-260-637	REPAIRS & MAINTENANC	COOLANT TEMP SENSOR			<u>77.06</u>	36,974.31	55,000.00
	001-260-637	REPAIRS & MAINTENANC	LABOR			520.00	37,494.31	55,000.00
	001-260-637	REPAIRS & MAINTENANC	FIELD SERVICE CHARGE			380.00	37,874.31	55,000.00
10032	383	SUNBELT FIRE	00007532	07/27/2023	904.45			
	001-260-637	REPAIRS & MAINTENANC	NEIHOFF VOLTAGE REGULATOR			<u>374.05</u>	38,248.36	55,000.00
	001-260-637	REPAIRS & MAINTENANC	SHOP SUPPLIES			20.40	38,268.76	55,000.00
	001-260-637	REPAIRS & MAINTENANC	LABOR			510.00	38,778.76	55,000.00
10033	2158	THE PEOPLES BANK	JULY 2023	07/21/2023	276,770.70			
	200-825-820	PAYMENT INTEREST	SPECIAL OBLIGATION BOND 20			<u>54,750.00</u>	94,291.67	85,074.66
	200-825-810	PAYMENT PRINCIPAL	SPECIAL OBLIGATION BOND 20			220,000.00	220,000.00	265,000.00
	200-825-830	PAYMENT FISCAL AGENT	ADMINISTRATIVE FEE			2,250.30	2,250.30	2,000.00
	200-825-830	PAYMENT FISCAL AGENT	LESS FUNDS IN GENERAL FUND			229.60-	2,020.70	2,000.00
10034	1660	TRINITY CAPITAL INVESTORS	JULY 2023	07/26/2023	1,643.18			
	001-000-349	INVESTMENT INCOME	INVESTMENT MANAGEMENT			<u>1,643.18</u>		
10035	1862	UNIFIRST CORPORATION	1530086329	07/17/2023	220.92			
	001-550-535	UNIFORMS	2 PARKS DEPT			<u>18.90</u>	1,149.60	1,700.00
	001-301-535	UNIFORMS	15 STREETS DEPT			144.97	6,499.24	15,491.26
	001-200-535	UNIFORMS	1 ANIMAL CONTROL			9.45	2,805.64	8,450.00
	001-550-535	UNIFORMS	DEFE			3.50	1,153.10	1,700.00
	001-301-535	UNIFORMS	DEFE			3.50	6,502.74	15,491.26
	001-200-535	UNIFORMS	DEFE			3.50	2,809.14	8,450.00
	001-550-535	UNIFORMS	GARMENT MAINTENANCE			18.55	1,171.65	1,700.00
	001-301-535	UNIFORMS	GARMENT MAINTENANCE			18.55	6,521.29	15,491.26
10036	1862	UNIFIRST CORPORATION	1530087717	07/24/2023	220.92			



DOCKET		*-----INVOICE-----*							
NUMBER	*-----*	VENDOR	-----*	NUMBER	DATE	AMOUNT	APPRD/DISAPPRD	YTD SPENT	BUDGET
	001-550-535	UNIFORMS		2 PARKS DEPT		18.90		1,190.55	1,700.00
	001-301-535	UNIFORMS		15 STREETS DEPT		144.97		6,666.26	15,491.26
	001-200-535	UNIFORMS		1 ANIMAL CONTROL		9.45		2,818.59	8,450.00
	001-550-535	UNIFORMS		DEFE		3.50		1,194.05	1,700.00
	001-301-535	UNIFORMS		DEFE		3.50		6,669.76	15,491.26
	001-200-535	UNIFORMS		DEFE		3.50		2,822.09	8,450.00
	001-550-535	UNIFORMS		GARMENT MAINTENANCE		18.55		1,212.60	1,700.00
	001-301-535	UNIFORMS		GARMENT MAINTENANCE		18.55		6,688.31	15,491.26
10037	2235	WONDER CLEAN AND SERVICES		JULY 2023	07/25/2023	400.00			
	001-571-637	REPAIRS & MAINTENANC		CLEAN MOLD FROM WALLS IN S			<u>400.00</u>	6,397.41	7,000.00
10038	1776	WRIGHT NATIONAL FLOOD INS. CO.		0771977	07/11/2023	2,830.00			
	001-550-625	INSURANCE		FLOOD INS FOR 442 HERLIHY			<u>2,830.00</u>	6,374.38	11,200.00
	TOTAL >>>					389,457.33	<u>389,457.33</u>		

DOCKET NUMBER	*----- VENDOR	*-----INVOICE-----* NUMBER	DATE	AMOUNT	APPRD/DISAPPRD	YTD SPENT	BUDGET
		001-000-000			62,943.97		
		313-000-000			35,623.50		
		102-000-000			1,165.00		
		101-000-000			10,788.66		
		130-000-000			2,165.50		
		200-000-000			276,770.70		
TOTAL DOCKET >>				568,157.91	<u>568,157.91</u>		

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

**7. BOARD BUSINESS:**

- b. Motion to approve the Operating Utilities Docket of Claims, paid and unpaid, dated August 1, 2023 in the amount of \$76,496.20.

7b.

DOCKET#		*-----INVOICE-----*							
NUMBER	*-----*	VENDOR	-----*	NUMBER	DATE	AMOUNT	APPRD/DISAPPRD	YTD SPENT	BUDGET
50205	1688	PAYROLL CLEARING		5020	07/26/2023	21,690.78			
	400-000-156	DUE TO 601 PAYROLL F	DUE TO 601 PAYROLL FUND					<u>21,690.78</u>	
TOTAL >>>						21,690.78		<u>21,690.78</u>	

		*-----INVOICE-----*							
BOOKETU NUMBER	*-----	VENDOR	-----*	NUMBER	DATE	AMOUNT	APPRD/DISAPPRD	YTD SPENT	BUDGET
				400-000-000				21,690.78	

DOCKETU		*-----INVOICE-----*						
NUMBER	VENDOR	NUMBER	DATE	AMOUNT	APPRD/DISAPPRD	YTD SPENT	BUDGET	
50206	1769 AT&T 400-710-605 TELEPHONE	4254130803* SWITCHED ETHERNET	07/11/2023	337.05	337.05	5,534.54	9,650.00	
50207	1769 AT&T 400-710-605 TELEPHONE	5481280809* INTERNET MANAGED ROUTER	07/11/2023	174.51	174.51	5,709.05	9,650.00	
50208	2059 CHINICHE ENGINEERING & SURVEYI 400-725-601 PROFESSIONAL SERVICE	220020111 JORDAN RIVER GAS CROSSING	07/24/2023	3,123.75	3,123.75	22,357.39	19,000.00	
50209	909 CITY OF WAVELAND 400-840-810 MDEQ SRF LOAN PRINCI 400-840-820 MDEQ SRF LOAN INTERE	AUGUST2023 PRINCIPAL PAYMENT INTREST PAYMENT	07/18/2023	25,160.97	18,937.16 6,223.81	169,007.04 57,441.69	221,849.80 80,081.88	
50210	22 CONSOLIDATED PIPE & SUPPLY CO, 400-725-637 REPAIRS & MAINTENANC	373444600000 AQUATAP PRO-2TAP MACH COMP	07/21/2023	3,325.00	3,325.00	64,602.87	81,999.99	
50211	358 CONTROL SYSTEMS 400-724-637 REPAIRS & MAINTENANC	S1286 EMERGENCY SERVICE CALL	07/19/2023	1,100.00	1,100.00	9,524.10	25,000.00	
50212	1494 CSX TRANSPORTATION 400-722-601 PROFESSIONAL SERVICE	8446412 2YR ANNUAL FEE WATER PIPEL	06/15/2023	100.00	100.00	10,790.00	15,500.00	
50213	1494 CSX TRANSPORTATION 400-725-601 PROFESSIONAL SERVICE	8446765 ANNUAL FEE FOR PIPELINE	06/15/2023	100.00	100.00	22,457.39	19,000.00	
50214	15 FUELMAN OF MISSISSIPPI 400-722-525 FUEL 400-710-525 FUEL 400-700-525 FUEL	JULY2023* PUBLIC WORKS DEPT VEHICLES METER READER VEHICLE PUBLIC WORKS MANAGER	07/24/2023	660.01	466.56 134.87 58.58	18,605.38 1,808.66 1,239.65	33,000.00 3,900.00 2,000.00	
50215	15 FUELMAN OF MISSISSIPPI 400-722-525 FUEL 400-710-525 FUEL 400-700-525 FUEL	NP64745004* PUBLIC WORKS DEPT VEHICLES METER READER VEHICLE PUBLIC WORKS MANAGER	07/17/2023	834.20	737.62 65.11 31.47	19,343.00 1,873.77 1,271.12	33,000.00 3,900.00 2,000.00	
50216	2002 MICHAEL LEWIS 400-722-590 EQUIPMENT REPAIRS &	JUNE2023 ICE MACHANIE WIRING YARD	06/16/2023	950.00	950.00	3,693.56	7,000.00	
50217	178 MIDSOUTH METER & REGULATION 400-725-591 METER & COMPONENT SU 400-725-591 METER & COMPONENT SU 400-725-591 METER & COMPONENT SU 400-725-591 METER & COMPONENT SU	10917 AMERICAN AC-250 PSI COMP I ITRON B42R 3/4"BODY1/2X9/1 ITRON B42SR 3/4X1 3/16 SET SHIPPING	07/17/2023	390.00	115.00 115.00 125.00 35.00	22,594.87 22,709.87 22,834.87 22,869.87	35,000.00 35,000.00 35,000.00 35,000.00	
50218	178 MIDSOUTH METER & REGULATION 400-725-591 METER & COMPONENT SU 400-725-591 METER & COMPONENT SU 400-725-591 METER & COMPONENT SU 400-725-591 METER & COMPONENT SU	10956 AMERICAN AI 425 30LT 2PSI REG ITRON B42 1-2 PSIG, 3/ METER CONNECTION SET 30LT SHIPPING	07/25/2023	636.36	465.00 98.36 28.00 45.00	23,334.87 23,433.23 23,461.23 23,506.23	35,000.00 35,000.00 35,000.00 35,000.00	
50219	13 MISSISSIPPI POWER	JULY23*	07/19/2023	6,720.72				



DOCKET#		*-----INVOICE-----*							
NUMBER	*-----	VENDOR	-----*	NUMBER	DATE	AMOUNT	APPRD/DISAPPRD	YTD SPENT	BUDGET
	400-726-642	RENTAL - MACHINERY &	ENV FEE			19.00		3,132.25	10,000.00
50223	330	PUCKETT RENTS		978921	07/18/2023	536.39			
	400-722-637	REPAIRS & MAINTENANC	REPAIR PARTS FOR 939 CAT 3			536.39		27,426.83	29,441.76
50224	1756	QUADIANT FINANCE USA INC.	JULY2023*	07/16/2023	17.46				
	400-710-618	POSTAGE	UTILITY DEPT			17.46		10,427.80	28,900.00
50225	1251	RJ YOUNG COMPANY LLC	INV6436915	07/20/2023	140.49				
	400-710-636	MAINTENANCE AGREEMEN	UTILITY DEPT COPIER			140.49		4,742.45	7,200.00
50226	29	RURAL DEVELOPMENT	AUGUST2023	07/18/2023	7,464.36				
	400-830-810	PAYMENT PRINCIPAL	(FMHA) B-P-005098 PRICIPAL			6,127.12		53,711.16	68,190.38
	400-830-820	PAYMENT INTEREST	(FMHA) B-P-005098 INTREST			1,337.24		13,468.08	21,381.94
50227	2183	SINGING RIVER GULFPORT	JUNE 2023	06/23/2023	100.00				
	400-700-682	DRUG TESTING - PRE-E	MDOT DRUG TEST/ GAS OPERAT			100.00		100.00	
50228	1862	UNIFIRST CORPORATION	1530086329*	07/17/2023	58.87				
	400-722-535	UNIFORMS	4 UTILITY			36.82		3,044.00	4,600.00
	400-722-535	UNIFORMS	DEFE			3.50		3,047.50	4,600.00
	400-722-535	UNIFORMS	GARMENT MTN			18.55		3,066.05	4,600.00
50229	1862	UNIFIRST CORPORATION	1530087717*	07/24/2023	58.87				
	400-722-535	UNIFORMS	5 UTILITY			36.82		3,102.87	4,600.00
	400-722-535	UNIFORMS	DEFE			3.50		3,106.37	4,600.00
	400-722-535	UNIFORMS	GARMENT MTN			18.55		3,124.92	4,600.00
TOTAL >>>						54,805.42			
								54,805.42	



DOCKETU NUMBER	*----- VENDOR	*-----*	NUMBER	DATE	AMOUNT	APPRD/DISAPPRD	YTD SPENT	BUDGET
			400-000-000			54,805.42		
TOTAL DOCKETU >>					76,496.20	<u>76,496.20</u>		

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

7. **BOARD BUSINESS:**

- c. Motion to accept final design of the Garfield Ladner Memorial Pier by Chiniche Engineering and Surveying.

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

**7. BOARD BUSINESS:**

- d. Motion to approve closure of N. Beach Blvd. from Terrace Street to Coleman Avenue on Sunday, September 3, 2023 from 11:00 to 11:00 pm. for the Labor Day event at the Lighthouse.

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

**7. BOARD BUSINESS:**

- e. Motion to approve Mayor Jay Trapani as the City of Waveland FEMA Applicant Agent for Public Assistance and authorize the Mayor's signature on necessary paperwork.

# DESIGNATION OF APPLICANT AGENT FOR PUBLIC ASSISTANCE

*Te*

Federal Disaster Number: FEMA- -DR-MS

Entity's Name: \_\_\_\_\_

Governing Body Type: \_\_\_\_\_

## Applicant Agent Information

Name: \_\_\_\_\_

Official Title: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

On behalf of the Agency listed above, the designated Applicant Agent is authorized to execute applications for the purpose of obtaining and administering certain federal financial assistance under the Disaster Relief Act of 1974 (Public Law 93.228), amended by Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, (Public Law 100-707) and to file them with the Governor's Authorized Representative.

## · Certifying Official Information (Cannot be the same as the Applicant Agent):

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

A certified copy of the Board Meeting Minutes/Resolution designating the Applicant Agent is attached.

Examples of Governing Body Type are Board of Supervisors, City Council, Executive Counsel, etc.



## STATE-LOCAL DISASTER ASSISTANCE AGREEMENT

**DISASTER: FEMA- 4576 -DR-MS**

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**APPLICANT FIPS #:**

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**APPLICANT NAME:**

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*This Agreement is between the State of Mississippi, Mississippi Emergency Management Agency (MEMA) and the undersigned State Agency, political subdivision of the State, private nonprofit organizations, or authorized tribal organizations (Applicant). This Agreement shall be effective on the date signed by the State and Applicant. It shall apply to all assistance funds provided by or through the State to the Applicant as a result of the above-referenced disaster.*

**The designated representative of the Applicant certifies that:**

1. The representative has legal authority to apply for assistance on behalf of the Applicant.
2. The Applicant will provide all necessary financial and managerial resources to meet the terms and conditions of receiving federal and state disaster assistance.
3. The Applicant will use disaster assistance funds solely for the purpose for which these funds are provided and as approved by the Governor's Authorized Representative.
4. The Applicant is responsible for all costs determined to be ineligible or unreasonable by FEMA and/or MEMA. The Applicant is also responsible for the repayment of any de-obligations recommended by the DHS OIG and agreed upon by FEMA. Should the funds not be returned to the State in a reasonable time frame, then collection of such funds will be handed over to the State Auditor for action.
5. The Applicant is aware of and shall comply with cost-sharing requirements for Federal and State assistance. While the cost share is subject to change depending on the severity of a disaster, the minimum Federal cost share is 75 percent of the eligible costs. The normal cost share is 75% Federal and the non-federal share is split equally by the State and local. The exception is with PNPs who are responsible for the entire 25% non-federal share.
6. The Applicant is aware that limited funding, which requires cost sharing, may be made available for mitigation of future damages.
7. The Applicant will establish and maintain a proper accounting system to record revenues and expenditures of disaster assistance funds in accordance with generally accepted accounting standards and OMB Super Circulars and A-133 as applicable and/or as directed by the Governor's Authorized Representative.
8. The Applicant shall provide Quarterly Reports to the State which indicates the anticipated completion date for each project, together with any other circumstances that may affect the completion date, the scope of work, the project costs, or any other factor that may affect compliance of this Agreement.
9. The Applicant shall comply with the Single Audit Amendments of 1996 under the Code of Federal Regulations Part 200 – Super Circular: Subsection 200.501. The Applicant shall provide copies of every audit report issued on the entity at the time of its receipt by the entity to the Governor's Authorized Representative.
10. The Applicant will give state and federal agencies designated by the Governor's Authorized Representative, access to and the right to examine all records and documents related to use of disaster assistance funds.
11. The Applicant will return to the State, within thirty (30) days of such request by the Governor's Authorized Representative, any advance funds which are not supported by audit or other federal or state review of documentation maintained by the Applicant.

12. The Applicant acknowledges that it is the Applicant's responsibility to ensure all Federal, State, and local laws, regulations, rules and guidelines applicable to any FEMA grant program are adhered to. If said laws, regulations, rules and guidelines are not adhered to, responsibility for noncompliance is the Applicants.
13. The Applicant will begin and complete all items of work within the time limits established by the Governor's Authorized Representative in agreement with all applicable Federal regulations.
14. The Applicant will comply with regulations implementing the Drug-Free Workplace Act of 1988 44 CFR Part 17, Subpart F.
15. The Applicant will comply with all federal and state statutes and regulations relating to nondiscrimination.
16. The Applicant will comply with provisions of the Hatch Act limiting the political activities of public employees and 44 CFR Part 18, New Restrictions of Lobbying.
17. The Applicant will comply, as applicable, with provisions of the Davis-Bacon Act relating to labor standards.
18. The Applicant will comply with the flood insurance purchase requirements of the Flood Disaster Protection Act of 1973 which may require purchase of flood insurance.
19. The Applicant will not enter into cost-plus-percentage-of-cost contracts for completion of disaster restoration or repair work.
20. The Applicant will not enter into contracts for which payment is contingent upon receipt of state or federal disaster funds.
21. The Applicant will not enter into any contract with any party which is debarred or suspended from participation in federal assistance programs.
22. The Applicant will return all unspent federal funds for uncompleted small projects prior to requesting additional funds for other projects.
23. The Applicant authorizes the Governor's Authorized Representative to recoup the unspent funds referenced in item 22 above, by subtracting that amount from other federal funds owed to it for other approved work when the amount owed is larger than the refund.
24. The Applicant will comply with all uniform administrative requirements which are set forth in the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended by Public Law 100-107, and implemented by 44 CFR Part 206.
25. The Applicant shall first endeavor to settle any controversy or claim arising from or relating to this Agreement, or the breach thereof, directly with the Executive Director of MEMA, or designated representative, before exhausting any other remedies or appeals to other governing authorities.

**Certifying Official (Cannot be the Applicant Agent):**

NAME (Print)	SIGNATURE	DATE
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**Applicant Agent:**

NAME (Print)	SIGNATURE	DATE
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**MEMA Only  
Governor's Authorized Representative:**

Stephen C. McCraney, Executive Director NAME	SIGNATURE	DATE
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# FFATA Reporting Form

Federal Funding Accountability and Transparency Act of 2006

(This requirement is for all grant funding received)

1.) Applicant: \_\_\_\_\_ 2.) DUNS + 4: \_\_\_\_\_

3.) Registered in SAM (System of Award Management): Yes \_\_\_ No \_\_\_

4.) Physical Address Associated w/ DUNS #

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

9-digit Zip (Must have 9 digit) \_\_\_\_\_ - \_\_\_\_\_ Country \_\_\_\_\_

5a.) Is your annual gross revenue made up of 80% or more in U.S. Federal contracts, subcontracts, loans, grants, subgrants and/or cooperative agreements? \_\_\_\_\_

b.) Do you receive \$25 Million or more in annual gross revenue from U.S. Federal contracts, subcontracts, loans, grants, subgrants and/or cooperative agreements? \_\_\_\_\_

6.) Is salary information for all top management positions available to public on SEC.gov? \_\_\_\_\_

7.) Do you subaward any grant funds received from MEMA? \_\_\_\_\_

8.) Applicant Point of Contact

Name:
Agency:
Title:
Phone:
Mailing Address:
City/State/Zip:
Email:

I, \_\_\_\_\_ hereby certify to the best of my knowledge and belief that the report is true, complete, and accurate.

**For MEMA Office Use Only**

Grant Award Name \_\_\_\_\_ Grant Award ID# \_\_\_\_\_

Grant Award Amount \_\_\_\_\_ Date Obligated \_\_\_\_\_ Project # \_\_\_\_\_ Revision# \_\_\_\_\_

MEMA Officials Initials \_\_\_\_\_ Entered into FSRS.gov by \_\_\_\_\_

Date Entered \_\_\_\_\_



Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

**7. BOARD BUSINESS:**

- f. Motion to approve the following forms (including required signatures) for the HB603 Department of Finance and Administration Line-Item Appropriation to the City of Waveland in the amount of \$250,000 designated for infrastructure improvements: (Note: Funds must be expended within 36 months of receipt of funds)
  - 1. Memorandum of Understanding
  - 2. Letter Requesting Transfer of Funds
  - 3. Signed IRS Form W-9
  - 4. Contact Information Form
  - 5. Verification Form

**MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding (hereinafter the “MOU”) is entered into between the Mississippi Department of Finance and Administration (hereinafter the “DFA”) and the City of Waveland (infrastructure improvements) for the purpose of establishing the agreed upon conditions under which the DFA may disburse funds to assist the City of Waveland in paying costs associated with the local project (hereinafter the “Project”) specified in Section 28(II) of House Bill 603 2023 Regular Legislative Session, Laws of 2023, (hereinafter the “Act”). This MOU is entered into in accordance with Miss. Code Ann. Section 27-104-351, also known as the Line-Item Appropriation Transparency Act, and pursuant to, and subject to the terms of the Act, which authorizes an amount not to exceed (\$250,000.00) (hereinafter the “Project Funds”), for the Project. **(PLEASE NOTE THAT IT IS YOUR RESPONSIBILITY TO SPEND THE FUNDS RECEIVED FROM THE STATE IN ACCORDANCE WITH THE ACT AS WELL AS ALL STATE AND FEDERAL LAWS AND REGULATIONS.)**

**RECITALS**

**WHEREAS**, Section 28 of House Bill 603, 2023 Regular Legislative Session, authorized expenditures from the 2023 Local Improvements Projects Fund for certain projects; and

**WHEREAS**, pursuant to Section 28(II) of House Bill 603, 2023 Regular Legislative Session, Laws of 2023, the Legislature has appropriated funds to the City of Waveland to pay the costs of the Project; and

**WHEREAS**, the Act authorizes the DFA to disburse monies in the 2023 Local Improvements Projects Fund to pay the costs of the Project; and

**WHEREAS**, the City of Waveland shall maintain the Project Funds in a separate bank account; and

**WHEREAS**, the DFA has requested the City of Waveland to maintain on file the documentation listed in “Exhibit A” attached hereto and incorporated herein by reference, to the extent the City of Waveland is subject to the State’s procurement laws; and

**WHEREAS**, the City of Waveland agrees to expend the funds within thirty-six (36) months from the date of receipt from the DFA; and

**WHEREAS**, the City of Waveland agrees that if any proceeds from the Project Funds are remaining at the completion of the Project, the City of Waveland will immediately notify and consult with the DFA regarding the disposition of the funds, and said funds shall be directed in accordance with the Act; and

**WHEREAS**, the City of Waveland agrees to provide quarterly notarized reports to the DFA which describe and itemize the expenditure of the Project Funds and also provide an update on the status of the Project including future expenditure of the funds. The quarterly reports must be provided on a form designated by the DFA and must include all invoices and bank statements associated with the reported expenditures. The quarterly reports shall be provided within thirty (30) days of each calendar quarter end. The City of Waveland shall also provide to the DFA a final report no more than thirty (30) days after final expenditure of funds, summarizing the expenditures and use of the Project Funds upon completion of the Project. All invoices that have not previously been submitted, shall be submitted upon completion of the Project; and

**WHEREAS**, the DFA finds that it is in the best interest of the DFA and the City of Waveland that the funds on deposit in the 2023 Local Improvements Projects Fund for the City of Waveland (infrastructure improvements) should be disbursed to the City of Waveland and that the City of Waveland shall directly administer the expenditure of such funds for the Project.

**NOW THEREFORE, IT IS MUTALLY AGREED BY THE MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION AND THE CITY OF WAVELAND AS FOLLOWS:**

**Section 1.** The DFA, pursuant to the Act, shall disburse the Project Funds from the 2023 Local Improvements Projects Fund upon written request of the City of Waveland to pay the costs associated with the Project.

**Section 2.** The City of Waveland certifies and agrees to make every effort to expend all funds received from the 2023 Local Improvements Projects Fund within thirty-six (36) months from the date of receipt and **solely** for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU. Failure of the City of Waveland to adhere to any provision within this MOU may result in immediate action by the State to recover project funds.

**Section 3.** The City of Waveland agrees to procure any necessary construction, goods, and services for the Project in accordance with State procurement laws to the extent the City of Waveland is subject to same. Failure to adhere may cause the DFA to withhold all sums for the Project and seek recovery of same. Further, the City of Waveland agrees to maintain on file the documentation listed in "Exhibit A" attached hereto and incorporated herein, in accordance with State law and the recitals of this MOU.

**Section 4.** The City of Waveland agrees to provide the DFA quarterly notarized reports as set forth hereinabove, in a format designated by the DFA. The quarterly reports shall be provided within thirty (30) days of each calendar quarter end. The City of Waveland shall also provide the DFA with a final report summarizing the expenditures and use of the Project Funds no more than thirty (30) days after final expenditure of the Project Funds.

**Section 5.** The City of Waveland agrees to maintain copies of all invoices, bank statements, and similar documentation for each expenditure of all funds received from the 2023 Local Improvements Projects Fund sufficient to satisfy and confirm, to the DFA's satisfaction, that such funds have been expended **solely** for the costs of the project as authorized and provided by the Act.

**Section 6.** The City of Waveland agrees that if any proceeds from the Project Funds are remaining at the completion of the Project, the City of Waveland will immediately notify and consult with the DFA regarding the disposition of the funds and said funds shall be directed in accordance with the Act.

**Section 7.** The City of Waveland agrees that Project Funds shall be expended in accordance with all State and Federal laws and regulations, and that failure to do so may cause the DFA to withhold funds for the Project or seek recovery of same.

**Section 8.** All notices or information pursuant to this MOU shall be provided as follows:

City of Waveland  
Attn: Jay Trapami, Mayor  
Post Office Box 539  
Waveland, Mississippi 39576  
Phone: 228-467-4134 ext. 8  
Email: [lplanchard@waveland-ms.gov](mailto:lplanchard@waveland-ms.gov)

Mississippi Department of Finance and Administration  
Attention: Gilda Reyes, Bond Advisory Director  
501 North West Street, Suite 1301  
Jackson, Mississippi 39201  
Telephone: 601-359-5516  
Email: [Gilda.Reyes@dfa.ms.gov](mailto:Gilda.Reyes@dfa.ms.gov)

**Section 9.** This MOU shall be effective from and after the final signature date.

**IN WITNESS WHEREOF**, the parties have affixed their signatures on the dates indicated below.

**MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION**

By: \_\_\_\_\_  
Liz Welch, Executive Director

Date: \_\_\_\_\_

**CITY OF WAVELAND**

By: \_\_\_\_\_  
Jay Trapami, Mayor

Date: \_\_\_\_\_

## EXHIBIT A

The City of Waveland (infrastructure improvements) shall maintain on file, the following items in relation to the Project:

1. Proof of Advertisement (i.e. copy of the advertisement, MPTAP and/or procurement portal posting, etc.) for any Request for Qualification (RFQ), Request for Proposals (RFP), or Invitation for Bid (IFB).
2. The Program of Work for the Project.
3. All solicitation documents (RFQ, RFP, IFB, etc.).
4. A list of bidders/respondents, including the Bid Tabulation Form/Register of Proposals. For construction awards, include recommendation of the Professional for the award of contract. For items procured by RFQ or RFP, include evaluation committee tally sheets/overall scoring in support of award decision.
5. A copy of all payment requests or invoices for said construction, goods, and services. In the case of construction contractor payment applications, include Professional's approval of payment.
6. All contracts awarded for the Project.
7. All bank statements.
8. Any and all other documentation which may be required to document, to the DFA's satisfaction, that the Project funds are expended **solely** for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU.

Date

Mrs. Gilda Reyes, Bond Advisory Director  
MS Department of Finance and Administration  
501 North West Street, Suite 1301  
Jackson, Mississippi 39201

Re: Request for Project Funding  
2023 Local Improvements Projects Fund

Dear Mrs. Reyes:

We are requesting that the Department of Finance and Administration (DFA) transfer **\$250,000.00** of State Funds authorized by **Section 28(II) of House Bill 603, 2023 Regular Legislative Session** for the **City of Waveland (infrastructure improvements)**.

Our electronic payment information is as follows:

Bank Name: \_\_\_\_\_

Routing No.: \_\_\_\_\_

Account No.: \_\_\_\_\_

MAGIC Vendor No.: 3102004028

We appreciate your assistance.

\_\_\_\_\_  
Jay Trapami, Mayor

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
 See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.															
2 Business name/disregarded entity name, if different from above															
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes. <table style="width: 100%; margin-top: 5px;"> <tr> <td><input type="checkbox"/> Individual/sole proprietor or single-member LLC</td> <td><input type="checkbox"/> C Corporation</td> <td><input type="checkbox"/> S Corporation</td> <td><input type="checkbox"/> Partnership</td> <td><input type="checkbox"/> Trust/estate</td> </tr> <tr> <td colspan="5"> <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____  <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.                             </td> </tr> <tr> <td colspan="5"> <input type="checkbox"/> Other (see instructions) ▶ _____                             </td> </tr> </table>	<input type="checkbox"/> Individual/sole proprietor or single-member LLC	<input type="checkbox"/> C Corporation	<input type="checkbox"/> S Corporation	<input type="checkbox"/> Partnership	<input type="checkbox"/> Trust/estate	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.					<input type="checkbox"/> Other (see instructions) ▶ _____				
<input type="checkbox"/> Individual/sole proprietor or single-member LLC	<input type="checkbox"/> C Corporation	<input type="checkbox"/> S Corporation	<input type="checkbox"/> Partnership	<input type="checkbox"/> Trust/estate											
<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.															
<input type="checkbox"/> Other (see instructions) ▶ _____															
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):															
Exempt payee code (if any) _____															
Exemption from FATCA reporting code (if any) _____															
(Applies to accounts maintained outside the U.S.)															
5 Address (number, street, and apt. or suite no.) See instructions.															
Requester's name and address (optional)															
6 City, state, and ZIP code															
7 List account number(s) here (optional)															

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>					
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 5%; border: 1px solid black; text-align: center;">-</td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 5%; border: 1px solid black; text-align: center;">-</td> <td style="width: 40%; border: 1px solid black; height: 20px;"></td> </tr> </table>		-		-	
	-		-		
<b>or</b>					
<b>Employer identification number</b>					
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 5%; border: 1px solid black; text-align: center;">-</td> <td style="width: 70%; border: 1px solid black; height: 20px;"></td> </tr> </table>		-			
	-				

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here**

Signature of U.S. person ▶

Date ▶

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting*, later, for further information.

**Note:** If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

**Foreign person.** If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

**Nonresident alien who becomes a resident alien.** Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

**Example.** Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

## Backup Withholding

**What is backup withholding?** Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

### Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the instructions for Part II for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships*, earlier.

## What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the Instructions for the Requester of Form W-9 for more information.

## Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

## Penalties

**Failure to furnish TIN.** If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

**Civil penalty for false information with respect to withholding.** If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.



**Criminal penalty for falsifying information.** Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

**Misuse of TINs.** If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

## Specific Instructions

### Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

**Note: ITIN applicant:** Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

### Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

### Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

### Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

#### Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 <sup>1</sup>	Generally, exempt payees 1 through 5 <sup>2</sup>
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

<sup>1</sup> See Form 1099-MISC, Miscellaneous Income, and its instructions.

<sup>2</sup> However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

**Exemption from FATCA reporting code.** The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

**Note:** You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

## Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

## Line 6

Enter your city, state, and ZIP code.

## Part I. Taxpayer Identification Number (TIN)

**Enter your TIN in the appropriate box.** If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

**Note:** See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

**How to get a TIN.** If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at [www.SSA.gov](http://www.SSA.gov). You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at [www.irs.gov/Businesses](http://www.irs.gov/Businesses) and clicking on Employer Identification Number (EIN) under Starting a Business. Go to [www.irs.gov/Forms](http://www.irs.gov/Forms) to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to [www.irs.gov/OrderForms](http://www.irs.gov/OrderForms) to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

**Note:** Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

**Caution:** A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

## Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

**Signature requirements.** Complete the certification as indicated in items 1 through 5 below.

**1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.**

You must give your correct TIN, but you do not have to sign the certification.

**2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983.**

You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

**3. Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.

**4. Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

**5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions.** You must give your correct TIN, but you do not have to sign the certification.

**What Name and Number To Give the Requester**

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account <sup>1</sup>
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor <sup>2</sup>
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee <sup>1</sup>
b. So-called trust account that is not a legal or valid trust under state law	The actual owner <sup>1</sup>
6. Sole proprietorship or disregarded entity owned by an individual	The owner <sup>3</sup>
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity <sup>4</sup>
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee

For this type of account:	Give name and EIN of:
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

<sup>1</sup> List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

<sup>2</sup> Circle the minor's name and furnish the minor's SSN.

<sup>3</sup> You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

<sup>4</sup> List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships*, earlier.

\*Note: The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

**Secure Your Tax Records From Identity Theft**

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

**Protect yourself from suspicious emails or phishing schemes.** Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to [phishing@irs.gov](mailto:phishing@irs.gov). You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at [spam@uce.gov](mailto:spam@uce.gov) or report them at [www.ftc.gov/complaint](http://www.ftc.gov/complaint). You can contact the FTC at [www.ftc.gov/idtheft](http://www.ftc.gov/idtheft) or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see [www.IdentityTheft.gov](http://www.IdentityTheft.gov) and Pub. 5027.

Visit [www.irs.gov/IdentityTheft](http://www.irs.gov/IdentityTheft) to learn more about identity theft and how to reduce your risk.

## Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.



**MISSISSIPPI DEPARTMENT OF FINANCE AND  
ADMINISTRATION**

DATE: \_\_\_\_\_

PROJECT NAME: \_\_\_\_\_

MAILING  
ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



**CONTACT UPDATE LIST**

**PROVIDE 3 FORMS OF CONTACT INCLUDING: EMAIL ADDRESS AND PHONE NUMBER  
FOR EACH PERSON**

**(BE SURE TO UPDATE THIS FORM EACH TIME YOU HAVE CHANGES IN PERSONNEL)**

Name	Phone Number	Email Address

\_\_\_\_\_  
AUTHORIZED PERSONNEL SIGNATURE

DFA USE ONLY  
COMPLIANCE OFFICER  
INITIAL: \_\_\_\_\_

# Verification Form

Please read and initial each statement below to verify your understanding of the requirements.

\_\_\_\_\_1) The funds (when funding is available) will be sent to your general account that ties to the vendor number supplied to our office through Paymode.

\_\_\_\_\_2) A separate bank account will have to be opened and you are responsible to transfer the funds to the new bank account. This transfer needs to happen as soon as you receive the funding. This account is only for the funds in HB603. No other funds can be in this account (even if you have received prior funding for the same project).

\_\_\_\_\_3) Quarterly reports are due to the Bond Advisory Division thirty (30) days after each quarter end.

1<sup>st</sup> quarter – January –March Report due by April 30

2<sup>nd</sup> quarter – April – June Report due by July 30

3<sup>rd</sup> quarter – July – September Report due by October 30

4<sup>th</sup> quarter – October – December Report due by January 30

\_\_\_\_\_4) Bank Statements (from each month of the quarter) and invoices (when there are expenditures) are to be sent with the quarterly report.

\_\_\_\_\_5) Quarterly reports are to be completed even if there were no expenditures for the quarter.

\_\_\_\_\_6) **Bank fees cannot be paid with funds.** Please confirm that no fees will be charged by your bank when the new bank account is opened. If the bank happens to charge fees in error, the bank will have to refund the fees or you will be responsible to pay those fees. This has been a problem with previous funding.

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

**7. BOARD BUSINESS:**

- g. Motion to approve Ms. Kristen Tusa to hold the Waveland Veterans Parade on Saturday, November 11, 2023 at 11:00 am. The Parade will start at Coleman and Central Avenue intersection and end at the Veterans Memorial at Beach Blvd. and Coleman Avenue. Ms. Tusa will coordinate with the Police and Fire Chief for their participation; no other costs will be required.

**Lisa Planchard**

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**From:** Kristen Tusa <kristentusa@gmail.com>  
**Sent:** Friday, July 14, 2023 11:06 AM  
**To:** Jay Trapani; Lisa Planchard  
**Subject:** Waveland Veterans Parade

Dear Mayor and Lisa,  
I just realized that I had never requested approval for the Waveland Veterans Parade.

If it's not too late to be placed on next weeks agenda, I would appreciate that.

I am requesting use of Coleman Avenue on Saturday, November 11. Parade will be at 11:00.  
Parade starts at Coleman and Central and ends at the memorial on the beach.

This is the 4th or 5th year of the parade (I can't remember).

There are no needs from the city. I coordinate with both police Chief and fire chief on their involvement. Some years, Willie and Bo have made sure the flags were out.

If you have any questions, please let me know. I will plan to attend the meeting in case any questions arise then.

Sincerely,  
Kristen B. Tusa  
(228) 208-7399



Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

**PLANNING & ZONING MINUTES**

MINUTES  
WAVELAND PLANNING & ZONING COMMISSION  
REGULAR MEETING  
JULY 24, 2023

A regular meeting of the Waveland Planning & Zoning Commission was held at 6:00 pm on Monday, July 24, 2023 at Waveland City Hall in the Board Room located at 301 Coleman Ave, Waveland, MS 39576.

Chairman Bryan Frater called the meeting to order at 6:00pm. Present at the meeting were Chairman Bryan Frater, Commissioners Dr. Barbara Coatney, Glen Romero, appointed by Shane Lafontaine to replace Chad Whitney, and Matt Touart. Also present was Zoning Official, Jeanne Conrad. City Attorney, Ronnie Artigues was not present and there has been no appointment for Ward 2 Commissioner yet.

Chairman Frater called for a motion to approve the minutes from the Planning & Zoning Special Meeting held Monday June 12, 2023 & the Planning & Zoning Regular Meeting Monday, June 19, 2023. Commissioner Touart made the motion, seconded by Commissioner Coatney, to approve the minutes as written.

After a unanimous vote of yes by all Commissioners present, Chairman Frater declared the motion passed.

① **Charles Kihneman, owner of the property commonly known as 4327 Caspian St.,** parcel #138M-0-33-196.000, has made an application for the temporary use of an RV during the new construction of his primary structure. Mr. Kihneman was unaware of the Ordinance for RVs and placed it on the property where it currently sits. After receiving a notice of violation, Mr. Kihneman came to the City of Waveland Building Dept. to become compliant. Mayor Jay Trapani gave Mr. Kihneman permission to stay in the RV during this process in order to protect his materials from theft or damage from vagrants in the area. The RV permit will allow continued occupancy for 180 days.

Mr. Kihneman came forward to explain that he has been working on the structure and is asking to stay in the RV so that he can complete the project as soon as possible and monitor his property for theft and vandalism. Commissioner Romero asked the applicant how long the project has been going on. Mr. Kihneman stated that he has owned the house for 4 years and the RV has been on the property for the last year. He recently renewed his building permit for an additional 6 months. Mr. Kihneman also stated that he will extend the permits as many times as necessary to complete the house for his permanent residence. Chairman Frater asked about how long will it take to complete the project. Mr. Kihneman said that he unsure how long it will take to finish. He's working on it as much as he can.

**Chairman Frater called for a motion from the Commissioners. Commissioner Touart moved, seconded by Commissioner Coatney, to approve the request.**

**After a unanimous vote of yes by all Commissioners present, Chairman Frater declared the motion passed.**

② **Joyce Moran, owner of the properties commonly known as 100 & 102 E. Meadow Ln,** parcel #161D-0-02-027.000, has made an application for a variance in order to split her lot. The property was originally two lots. Therefore, there are currently 2 living structures on the property. Proposed parcel 1 will need a 100' street frontage variance since it will not be directly off the street but use an easement from parcel 2. Parcel 2 will need an 80' street frontage variance as it will have 20' of street frontage along E. Meadow Ln.

Mrs. Moran came forward to explain her request stating that she would like to split the lots in order to eventually sell them as individual lots instead of together on one lot. Currently the houses are used as rentals

and Mrs. Moran does not live in either of the houses. Chairman Frater asked if they are short-term rentals. Mrs. Moran stated that they are not short-term rentals but long-term rentals. Chairman Frater then asked if anyone from the audience would like to come forward for comments. Mr. Tom Holzhauser, owner of 536 Meadow Ln. came forward to ask if anything would be changing the properties. He asked if he would be losing any of his property or would it be affected in any way by changing his property lines, which it will not. Chairman Frater suggested that the applicant needs to make sure the easement is recorded with the titles if the Commission recommend the approval of her request.

**Chairman Frater called for a motion from the Commissioners. Commissioner Touart moved, seconded by Commissioner Coatney, to approve the request.**

**After a unanimous vote of yes by all Commissioners present, Chairman Frater \*stated that the application meets all of the criteria set forth by section 906.1 of the Zoning Ordinance #349 for variances and declared the motion passed.**

**3** **Raymond Langlois, owner of the property commonly known as 419 Waveland Ave, parcel #162K-0-10-090.000, has made an application for variances in order to place an accessory storage shed closer to his property lines. His request is for a 5' variance from the required 10' on the side property line and 10' variance from the required 15' rear property line as stated in Ord. #349 for accessory structures more than 12' away from the primary structure. This is to place the shed far away from a protected live oak tree.**

Mr. Langlois came forward to explain his request. Commissioner Romero clarified that the structure would be five ft from the rear and side property lines. Chairman Frater stated that the structure would be 10' x 20' in size and Mr. Langlois confirmed. Commissioner Romero also clarified that Mr. Langlois owns the property next door making the 5' side setback would be adjacent to his own property. Chairman Frater then called for anyone from the audience to come forward for comments. No one came forward and Chairman Frater also noted that the Zoning Office did not receive any correspondences. Chairman Frater then asked Mr. Langlois about the structure already placed in the backyard. Mr. Langlois stated that it is a covered patio for outdoor seating and barbeques.

**Chairman Frater then called for a motion from the Commissioners. Commissioner Matt Touart moved, seconded by Commissioner Glen Romero, to approve the request as written.**

**After a unanimous vote of yes by all Commissioners present, Chairman Frater \*stated that the application meets all of the criteria set forth by section 906.1 of the Zoning Ordinance #349 for variances and declared the motion passed.**

**4** **Eugene Ferry Jr., owner of the property commonly known as 115 St. Joseph St., parcel #161M-0-11-013.000, has made an application for variance in order to split his lot into 3 new parcels. Proposed parcels 1 & 2 will need a 70' street frontage variance and proposed parcel 3 will need a 30' street frontage variance from the required 100' street frontage as stated in Zoning Ord. #349. No variances need for square footage requirement on the proposed new parcels.**

Mr. Ferry Jr. came forward to explain his request. Commissioner Romero asked about any correspondences to the Zoning Office. Zoning Official, Jeanne Willie, supplied a packet of printouts of some emails that voiced a common concern of the drainage plan. Chairman Frater asked Mr. Ferry to clarify the street frontages for each property. Mr. Ferry stated that each frontage would be for the driveways. The smaller of the 3 would have a 70' frontage while the other 2, including his own, would be 30' wide and then turn into the larger portion of the properties. Commissioner Romero then asked Mr. Ferry about which property he intended to keep and what his plans are for the other two properties. Mr. Ferry stated that he and his wife would make the property closest to the beach their personal property which would become their primary residence and the other two would become rentals in order to alleviate the cost of building 3 houses on 3 large lots. Chairman Frater then reiterated the

drainage concerns from the correspondences. Mr. Ferry stated that he has a degree in geology and has walked the property multiple times. The place where he plans to build is the lowest spot. He plans on getting an engineered drainage plan in order to alleviate the stormwater runoff and will do whatever is necessary to achieve that. Chairman Frater suggested to the Commissioners that if they decide to recommend this application to the Board of Mayor and Aldermen, they make a certified engineered drainage plan a condition of the approval. Chairman Frater then asked when Mr. Ferry planned on starting to build his personal house. Mr. Ferry said that they are wanting to start as soon as possible. The intention was to get approval of the split first and then start construction. Chairman Frater then called for anyone in the audience to come forward. Mr. David Millan, owner of 122 S. Beach Blvd, came forward to voice that he is not against the split but his concerns about the drainage, also. He was one of the correspondences that was given to the Commissioners but wanted to state his concerns at the meeting, as well. He stated that the recent new constructions on St. Joseph and Hartsie have essentially created a "bowl" on this property and that is how the neighboring properties don't flood. Mr. Ferry restated that he will do whatever is necessary with a certified engineered drainage plan in order to make sure flooding doesn't happen. Commissioner Romero commented that one of the correspondences is against the frontages. Once the discussions ended, Chairman Frater called for anyone else from the audience to come forward for comments. No one else came forward.

**Chairman Frater called for a motion from the Commissioners. Commissioner Touart moved, seconded by Commissioner Coatney, to approve the request with the conditions that the applicant supply a professional survey and a MS stamped engineer drainage plan for all 3 lots.**

**After a unanimous vote of yes by all Commissioners present, Chairman Frater \*stated that the application meets all of the criteria set forth by section 906.1 of the Zoning Ordinance #349 for variances and declared the motion passed.**

5 **Suzette Surbeck, owner of the property commonly known as 226 Sandy St., parcel #162J-0-10-210.000, has made an application for the temporary use of an RV during new construction of her primary residence. The RV permit will allow occupancy for 180 days.**

Mrs. Surbeck came forward to explain that she and her husband are currently building their new primary residence but living in New Orleans. They would like the temporary RV in order for her husband to assist with the final touches of the new construction that they are anticipating completion in November of this year. Chairman Frater then called for anyone from the audience to come forward for comment. No one came forward.

**Chairman Frater called for a motion from the Commissioners. Commissioner Coatney moved, seconded by Commissioner Romero, to approve the request.**

**After a unanimous vote of yes by all Commissioners present, Chairman Frater \*stated that the application meets all of the criteria set forth by section 906.3 of the Zoning Ordinance #349 for conditional uses and declared the motion passed.**

6 **Tom and Joal Stone, owners of the property commonly known as 115 Mollere Dr., parcel #161F-0-02-042.000, have made an application for variances in order to place an accessory structure closer to their property lines. Their request is for a 10' variance from the required 25' rear setback from the property line as stated in Ord. #349 for accessory structures less than 12' away from the primary structure. This will make the rear setback 15' from the property line.**

Mr. Tom Stone came forward to explain his request. He stated that he owns the property next door to the side property line and the property to the rear is a very large piece of property that he never had a structure on it and doesn't see that happening any time soon. Chairman Frater asked what kind of building this will be. Mr. Stone stated that it would be an open pavilion for shaded seating. He intends to install a pool and this would give some covering next to the pool area. Commissioner Romero stated that one correspondence stated their concern about



it being a closed structure. Mr. Stone clarified that the structure would be open like a pergola or cabana type structure. There might be one wall for mounting décor. Chairman Frater then called for anyone from the audience to come forward for comment. No one came forward.

**Chairman Frater called for a motion from the Commissioners. Commissioner Romero moved, seconded by Commissioner Coatney, to approve the request as written.**

**After a unanimous vote of yes by all Commissioners present, Chairman Frater \*stated that the application meets all of the criteria set forth by section 906.1 of the Zoning Ordinance #349 for variances and declared the motion passed.**

7 **Gary Ponthieux & Kacey Edwards, owners of the property commonly known as 118 Seabrook Dr., parcel # 161B-2-01-019.008, have made an application for a conditional use in order to construct an accessory structure larger than the allowed maximum 500 square feet as stated in Zoning Ord. #349. They are also requesting a 5' left side-yard variance from the required 10' from the property line and a 5' rear-yard variance from the required 15' from the property line. His proposed structure will be 1,200 square feet and have a 5' setback from the left side-yard and 10' setback from the rear property lines.**

Mr. Ponthieux came forward to explain his request. He stated that the reason for the large structure is for the storage of a boat, lawn equipment and his wife's car. He also stated that the reason for the setbacks is to make room for the future installation of a pool between the primary structure and the accessory structure. Chairman Frater noted that the size of the property is 90' wide and 140' deep; roughly, 12,600 square feet. Mr. Ponthieux stated that he spoke with a neighbor that installed a swale between their properties so he plans on continuing that plan in order to improve the drainage. Chairman Frater stated that there were a couple of correspondences, one of which was concerned that the structure would all be enclosed. Chairman Frater also stated that one of the amendments to Zoning Ordinance #349 for accessory structures proposed by the Planning and Zoning board would allow the size of this structure by right, if it were to be approved by the Board of Mayor and Aldermen. Commissioner Romero commented that the limited size of 500 square feet for an accessory structure has been an issue for years and agrees with the proposed amendment. Chairman Frater called for anyone from the audience to come forward to comment. Rebecca Priest, owner of the property at 124 Seabrook Dr., came forward to comment on if the structure was enclosed or not and the drainage. She also commented on the swales that were installed. She is unsure if it was public works or the power company who installed some new electrical poles on Lakewood Dr. Her main concern is the drainage because the properties behind Seabrook on Acadian Bay Ln. were supposed to have drainage installed but was never completed. She has no objections to the requests as long as the drainage is addressed. Chairman Frater commented that the drainage plan is required in order to get a building permit and Josh Hayes, Building Official, will review it before issuance. Chairman Frater then called for anyone else to come forward for comments. No one came forward.

**Chairman Frater called for a motion from the Commissioners. Commissioner Touart moved, seconded by Commissioner Romero, to approve the request as written.**

**After a unanimous vote of yes by all Commissioners present, Chairman Frater \*stated that the application meets all of the criteria set forth by section 906.1 of the Zoning Ordinance #349 for variances and 906.3 for conditional uses and declared the motion passed.**

8 **Tabitha Thompson, leasing the property commonly known as 541 Hwy 90, parcel #138Q-0-34-038.000, has made an application for a Conditional Use in order to operate a Medical Cannabis Micro Cultivation Facility. The property is currently zoned C-3: Highway Commercial and Zoning Ord. #349 does not have any requirements or conditions concerning medical cannabis.**

Ms. Thompson came forward to explain her request. She stated that there aren't many places to put this type of industry. It's been legal in Mississippi for a little while but still fairly new. Right now, it is only allowed in

zoning districts that are agricultural or industrial. She also stated that many other cities are not allowing this type of business in their jurisdictions and that is why she is requesting to operate her small-scale cultivation in Waveland. Commissioner Touart asked if Ronnie Artigues, City Attorney, has reviewed this application. Zoning Official, Jeanne Willie, stated that he had not mentioned if he reviewed it or not. She stated that, due to a family emergency, he was unable to attend this meeting but otherwise would have been present. Chairman Frater asked about security, installing a fence and the possibility of a smell being emitted. Ms. Thompson stated that the state's minimum requirement for security is to provide monitoring with clear imaging if someone were to come onto the property. She also stated that in her application packet, she provided a security monitoring plan and there are facial recognition cameras on the building currently. In addition to the cameras, her plan is to have a security officer present at all times as a precaution if anything were to transpire at the site. Ms. Thompson said that she has no problem installing a fence if the city requires it. Per the smell, Ms. Thompson said that being a micro-cultivation, her facility may not emit a smell. This type of cultivation requires a specific amount of humidity, sanitation, filtration, etc. and will emit minimal to no smell at all. Commissioner Touart and Romero stated that they would feel more confident in making a recommendation after Ronnie Artigues reviews the application first. Chairman Frater asked Ms. Thompson about the other buildings on the property. Ms. Thompson stated she would only be using the main building that fronts Highway 90. Commissioner Romero noted that for a Conditional Use application, it requires permission from the property owner and all she has is a sublease from someone who rents the building from a person in Georgia. She needs to provide an adequate lease as well. Chairman Frater then called for anyone from the audience to come forward for comments. He also noted that there were no correspondences from the Zoning Office. Chairman Frater then suggested that the Commission table this item pending Ronnie Artigues' review and then recess the meeting until Tuesday, August 1, 2023 at 5:00 pm right before the Board of Mayor and Aldermen Meeting at 6:30 rather than hold a special meeting for this item or table until the next meeting a month away.

**Chairman Frater called for a motion from the Commissioners. Commissioner Touart moved, seconded by Commissioner Romero, to table the request.**

**After a unanimous vote of yes by all Commissioners present, Chairman Frater declared the motion passed.**

Chairman Frater made a comment about the Aldermen changing a recommendation made by the Planning and Zoning Commission at the last Board of Mayor and Aldermen Meeting on Wednesday, July 19, 2023 at 6:30 pm. The Aldermen voted to approve a 10' variance on the rear, allowing the 5' setback request but denied the side-yard variance request of 5' keeping the side-yard setback at 10'.

Chairman Frater then called for any additional comments from the Commissioners or anyone left in the audience.

Mr. Bryan Therolf came forward to voice his opinion on the decision of the Board of Mayor and Aldermen on the application submitted by Kirk and Lori Massey at the Board of Mayor and Aldermen meeting on Wednesday, July 19, 2023. He stated that the Planning and Zoning Commission voted unanimously to approve the variances. He stated his disagreement with Aldermen Gamble's comment about her decision being personal and he doesn't understand why the aldermen first voted to approve it and then changed their mind to agree with Aldermen Gamble's change. Mr. Therolf stated his opinion that the Massey's request would have enhanced and increased the value of the property rather than the opposite claimed by Aldermen Gamble. Chairman Frater thanked Mr. Therolf for his comment and asked if there was anyone else that would like to come forward from the audience to comment. No one came forward.

\*Chairman Frater stated that all of the application heard tonight meet all of the criteria set forth by section 906.1 for variances and 906.3 for conditional uses in Zoning Ord. #349.

**Chairman Frater called for a motion to recess the meeting until Tuesday, August 1 at 5:00 pm in order for City Attorney Ronnie Artigues to review the application for Tabitha Thompson. Commissioner Touart made the motion, seconded by Commissioner Coatney to recess the meeting.**

**After a unanimous vote of yes by all Commissioners present, Chairman Frater declared the motion passed and the meeting recessed at 7:06 pm.**

Respectfully submitted,  
Jeanne Willie, Zoning Official

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

P & Z PACKET

**PLANNING & ZONING**

1. **Charles Kihneman, owner of the property commonly known as 4327 Caspian St.,** parcel #138M-0-33-196.000, has made an application for the temporary use of an RV during the new construction of his primary structure. Mr. Kihneman was unaware of the Ordinance for RVs and placed it on the property where it currently sits. After receiving a notice of violation, Mr. Kihneman came to the City of Waveland Building Dept. to become compliant. Mayor Jay Trapani gave Mr. Kihneman permission to stay in the RV during this process in order to protect his materials from theft or damage from vagrants in the area. The RV permit will allow continued occupancy for 180 days.

Mr. Kihneman came forward to explain that he has been working on the structure and is asking to stay in the RV so that he can complete the project as soon as possible and monitor his property for theft and vandalism. Commissioner Romero asked the applicant how long the project has been going on. Mr. Kihneman stated that he has owned the house for 4 years and the RV has been on the property for the last year. He recently renewed his building permit for an additional 6 months. Mr. Kihneman also stated that he will extend the permits as many times as necessary to complete the house for his permanent residence. Chairman Frater asked about how long will it take to complete the project. Mr. Kihneman said that he unsure how long it will take to finish. He's working on it as much as he can.

Chairman Frater called for a motion from the Commissioners. Commissioner Touart moved, seconded by Commissioner Coatney, to approve the request.

After a unanimous vote of yes by all Commissioners present, Chairman Frater declared the motion passed.



## Agenda

Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

### PLANNING & ZONING

2. **Joyce Moran, owner of the properties commonly known as 100 & 102 E. Meadow Ln**, parcel #161D-0-02-027.000, has made an application for a variance in order to split her lot. The property was originally two lots. Therefore, there are currently 2 living structures on the property. Proposed parcel 1 will need a 100' street frontage variance since it will not be directly off the street but use an easement from parcel 2. Parcel 2 will need an 80' street frontage variance as it will have 20' of street frontage along E. Meadow Ln.

Mrs. Moran came forward to explain her request stating that she would like to split the lots in order to eventually sell them as individual lots instead of together on one lot. Currently the houses are used as rentals and Mrs. Moran does not live in either of the houses. Chairman Frater asked if they are short-term rentals. Mrs. Moran stated that they are not short-term rentals but long-term rentals.

Chairman Frater called for a motion from the Commissioners. Commissioner Touart moved, seconded by Commissioner Coatney, to approve the request.

After a unanimous vote of yes by all Commissioners present, Chairman Frater \*stated that the application meets all of the criteria set forth by section 906.1 of the Zoning Ordinance #349 for variances and declared the motion passed.



## Agenda

Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

### PLANNING & ZONING

**3. Raymond Langlois, owner of the property commonly known as 419 Waveland Ave**, parcel #162K-0-10-090.000, has made an application for variances in order to place an accessory storage shed closer to his property lines. His request is for a 5' variance from the required 10' on the side property line and 10' variance from the required 15' rear property line as stated in Ord. #349 for accessory structures more than 12' away from the primary structure. This is to place the shed far away from a protected live oak tree.

Mr. Langlois came forward to explain his request. Commissioner Romero clarified that the structure would be five ft from the rear and side property lines. Chairman Frater stated that the structure would be 10' x 20' in size and Mr. Langlois confirmed. Commissioner Romero also clarified that Mr. Langlois owns the property next door making the 5' side setback would be adjacent to his own property.

Chairman Frater then called for a motion from the Commissioners. Commissioner Matt Touart moved, seconded by Commissioner Glen Romero, to approve the request as written.

After a unanimous vote of yes by all Commissioners present, Chairman Frater \*stated that the application meets all of the criteria set forth by section 906.1 of the Zoning Ordinance #349 for variances and declared the motion passed.



## Agenda

Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

### PLANNING & ZONING

**4. Eugene Ferry Jr., owner of the property commonly known as 115 St. Joseph St.,** parcel #161M-0-11-013.000, has made an application for variance in order to split his lot into 3 new parcels. Proposed parcels 1 & 2 will need a 70' street frontage variance and proposed parcel 3 will need a 30' street frontage variance from the required 100' street frontage as stated in Zoning Ord. #349. No variances need for square footage requirement on the proposed new parcels.

Mr. Ferry Jr. came forward to explain his request. Commissioner Romero asked about any correspondences to the Zoning Office. Zoning Official, Jeanne Willie, supplied a packet of printouts of some emails that voiced a common concern of the drainage plan. Chairman Frater asked Mr. Ferry to clarify the street frontages for each property. Mr. Ferry stated that each frontage would be for the driveways. The smaller of the 3 would have a 70' frontage while the other 2, including his own, would be 30' wide and then turn into the larger portion of the properties.

Chairman Frater called for a motion from the Commissioners. Commissioner Touart moved, seconded by Commissioner Coatney, to approve the request with the conditions that the applicant supply a professional survey and a MS stamped engineer drainage plan for all 3 lots.

After a unanimous vote of yes by all Commissioners present, Chairman Frater \*stated that the application meets all of the criteria set forth by section 906.1 of the Zoning Ordinance #349 for variances and declared the motion passed.

**Agenda**  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

**PLANNING & ZONING**

**5. Suzette Surbeck, owner of the property commonly known as 226 Sandy St.,** parcel #162J-0-10-210.000, has made an application for the temporary use of an RV during new construction of her primary residence. The RV permit will allow occupancy for 180 days.

Mrs. Surbeck came forward to explain that she and her husband are currently building their new primary residence but living in New Orleans. They would like the temporary RV in order for her husband to assist with the final touches of the new construction that they are anticipating completion in November of this year.

Chairman Frater called for a motion from the Commissioners. Commissioner Coatney moved, seconded by Commissioner Romero, to approve the request.

After a unanimous vote of yes by all Commissioners present, Chairman Frater stated that the application meets all of the criteria set forth by section 906.3 of the Zoning Ordinance #349 for conditional uses and declared the motion passed.



## Agenda

Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

### PLANNING & ZONING

**6. Tom and Joal Stone, owners of the property commonly known as 115 Mollere Dr.,** parcel #161F-0-02-042.000, have made an application for variances in order to place an accessory structure closer to their property lines. Their request is for a 10' variance from the required 25' rear setback from the property line as stated in Ord. #349 for accessory structures less than 12' away from the primary structure. This will make the rear setback 15' from the property line.

Mr. Tom Stone came forward to explain his request. He stated that he owns the property next door to the side property line and the property to the rear is a very large piece of property that he never had a structure on it and doesn't see that happening any time soon. Chairman Frater asked what kind of building this will be. Mr. Stone stated that it would be an open pavilion for shaded seating. He intends to install a pool and this would give some covering next to the pool area.

Chairman Frater called for a motion from the Commissioners. Commissioner Romero moved, seconded by Commissioner Coatney, to approve the request as written.

After a unanimous vote of yes by all Commissioners present, Chairman Frater stated that the application meets all of the criteria set forth by section 906.1 of the Zoning Ordinance #349 for variances and declared the motion passed.



## Agenda

Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

### PLANNING & ZONING

7. **Gary Ponthieux & Kacey Edwards, owners of the property commonly known as 118 Seabrook Dr.,** parcel # 161B-2-01-019.008, have made an application for a conditional use in order to construct an accessory structure larger than the allowed maximum 500 square feet as stated in Zoning Ord. #349. They are also requesting a 5' left side-yard variance from the required 10' from the property line and a 5' rear-yard variance from the required 15' from the property line. His proposed structure will be 1,200 square feet and have a 5' setback from the left side-yard and 10' setback from the rear property lines.

Mr. Ponthieux came forward to explain his request. He stated that the reason for the large structure is for the storage of a boat, lawn equipment and his wife's car. He also stated that the reason for the setbacks is to make room for the future installation of a pool between the primary structure and the accessory structure. Chairman Frater noted that the size of the property is 90' wide and 140' deep; roughly, 12,600 square feet. Mr. Ponthieux stated that he spoke with a neighbor that installed a swale between their properties so he plans on continuing that plan in order to improve the drainage.

Chairman Frater called for a motion from the Commissioners. Commissioner Touart moved, seconded by Commissioner Romero, to approve the request as written.

After a unanimous vote of yes by all Commissioners present, Chairman Frater \*stated that the application meets all of the criteria set forth by section 906.1 of the Zoning Ordinance #349 for variances and 906.3 for conditional uses and declared the motion passed.

**Agenda**  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

**PLANNING & ZONING**

**8. Tabitha Thompson, leasing the property commonly known as 541 Hwy 90**, parcel #138Q-0-34-038.000, has made an application for a Conditional Use in order to operate a Medical Cannabis Micro Cultivation Facility. The property is currently zoned C-3: Highway Commercial and Zoning Ord. #349 does not have any requirements or conditions concerning medical cannabis.

Ms. Thompson came forward to explain her request. She stated that there aren't many places to put this type of industry. It's been legal in Mississippi for a little while but still fairly new. Right now, it is only allowed in zoning districts that are agricultural or industrial. She also stated that many other cities are not allowing this type of business in their jurisdictions and that is why she is requesting to operate her small-scale cultivation in Waveland.

Chairman Frater called for a motion from the Commissioners. Commissioner Touart moved, seconded by Commissioner Romero, to table the request.

After a unanimous vote of yes by all Commissioners present, Chairman Frater declared the motion passed.



CITY OF WAVELAND  
PLANNING & ZONING COMMISSION  
REGULAR MEETING AGENDA  
JULY 24TH, 2023 6:00 PM

P&Z Packet

1. Call to Order / Roll Call.
2. Motion to approve the minutes from the Planning & Zoning Special Meeting held Monday, June 12, 2023 & the Planning & Zoning Regular Meeting Monday, June 19, 2023
3. Charles Kihneman, owner of the property commonly known as 4327 Caspian St., parcel #138M-0-33-196.000, has made an application for the temporary use of an RV during the new construction of his primary structure. Mr. Kihneman was unaware of the Ordinance for RVs and placed it on the property where it currently sits. After receiving a notice of violation, Mr. Kihneman came to the City of Waveland Building Dept. to become compliant. Mayor Jay Trapani gave Mr. Kihneman permission to stay in the RV during this process in order to protect his materials from theft or damage from vagrants in the area. The RV permit will allow continued occupancy for 180 days.
4. Joyce Moran, owner of the properties commonly known as 100 & 102 E. Meadow Ln, parcel #161D-0-02-027.000, has made an application for a variance in order to split her lot. The property was originally two lots. Therefore, there are currently 2 living structures on the property. Proposed parcel 1 will need a 100' street frontage variance since it will not be directly off the street but use an easement from parcel 2. Parcel 2 will need an 80' street frontage variance as it will have 20' of street frontage along E. Meadow Ln.
5. Raymond Langlois, owner of the property commonly known as 419 Waveland Ave, parcel #162K-0-10-090.000, has made an application for variances in order to place an accessory storage shed closer to his property lines. His request is for a 5' variance from the required 10' on the side property line and 10' variance from the required 15' rear property line as stated in Ord. #349 for accessory structures more than 12' away from the primary structure. This is to place the shed far away from a protected live oak tree.
6. Eugene Ferry Jr., owner of the property commonly known as 115 St. Joseph St., parcel #161M-0-11-013.000, has made an application for variance in order to split his lot into 3 new parcels. Proposed parcels 1 & 2 will need a 70' street frontage variance and proposed parcel 3 will need a 30' street frontage variance from the required 100' street frontage as stated in Zoning Ord. #349. No variances need for square footage requirement on the proposed new parcels.
7. Suzette Surbeck, owner of the property commonly known as 226 Sandy St., parcel #162J-0-10-210.000, has made an application for the temporary use of an RV during new construction of her primary residence. The RV permit will allow occupancy for 180 days.
8. Tom and Joal Stone, owners of the property commonly known as 115 Mollere Dr., parcel #161F-0-02-042.000, have made an application for variances in order to place an accessory structure closer to their property lines. Their request is for a 10' variance from the required 25' rear setback from the property line as stated in Ord. #349 for accessory structures less than 12' away from the primary structure. This will make the rear setback 15' from the property line.

9. Gary Ponthieux & Kacey Edwards, owners of the property commonly known as 118 Seabrook Dr., parcel # 161B-2-01-019.008, have made an application for a conditional use in order to construct an accessory structure larger than the allowed maximum 500 square feet as stated in Zoning Ord. #349. They are also requesting a 5' left side-yard variance from the required 10' from the property line and a 5' rear-yard variance from the required 15' from the property line. His proposed structure will be 1,200 square feet and have a 5' setback from the left side-yard and 10' setback from the rear property lines.
10. Tabitha Thompson, leasing the property commonly known as 541 Hwy 90, parcel #138Q-0-34-038.000, has made an application for a Conditional Use in order to operate a Medical Cannabis Micro Cultivation Facility. The property is currently zoned C-3: Highway Commercial and Zoning Ord. #349 does not have any requirements or conditions concerning medical cannabis.
11. Comments from Chair, Commissioners, & Staff
  - A. Planning & Zoning Ord. #349 Amendments
  - B. City of Waveland Comprehensive Plan 2009
12. Public Comments to the Commissioners
13. Adjourn: AT \_\_\_\_\_ P.M.

**MINUTES**  
**WAVELAND PLANNING & ZONING COMMISSION**  
**REGULAR MEETING**  
**JUNE 19, 2023**

A regular meeting of the Waveland Planning & Zoning Commission was held at 6:00 pm on Monday, June 19, 2023 at Waveland City Hall in the Board Room located at 301 Coleman Ave, Waveland, MS 39576.

Chairman Bryan Frater called the meeting to order at 6:00pm. Present at the meeting were Chairman Bryan Frater, Commissioners Barbara Coatney, Chad Whitney and Matt Touart. Also present was Zoning Official, Jeanne Conrad and Building Official, Josh Hayes. City Attorney, Ronnie Artigues Jr. was not present.

**Kirk Massey, owner of the property commonly known as 813 Sixth St**, parcel #161C-0-01-005.000, has made an application for a variance from the required rear property line and the right side property line. The variance request is for 5' from the required side yard setback of 10' and for 10' from the required rear yard setback of 15'. This would make his right side yard and rear yard setbacks 5' from each property line.

Lori Massey came forward to explain that she and her husband are wanting to tear down their current shed which is old and dilapidated and replace it. The need for the variance is to place the shed closer to the property lines to get the structure out of the middle of the back yard.

Commissioner Whitney asked Josh Hayes about fire code with having a structure 5' away from any property line. Josh Hayes said that with 5' on each side of the property line, that is sufficient space per fire code.

Chairman Frater then called for any other comments from the audience. No one came forward.

Chairman Frater then called for a motion. Commissioner Whitney made a motion to approve the variance request to be 5' from the left side-yard and rear property lines. Commissioner Coatney seconded the motion.

After a unanimous vote of yes by all Commissioners present, Chairman Frater declared the motion passed and that the application meets all of the criteria set forth by section 906.1 of the Zoning Ordinance #349.

**Rene Landaverde, owner of the property commonly known as 301 Singleton St**, parcel #162H-0-03-106.000, has made an application for a conditional use in order to place an accessory structure before the primary structure. This will be a garage used for the storage of work equipment.

Mr. Landaverde came forward to explain his request. He stated that he is trying to get the property cleaned up but he lives in New Orleans and is currently building a dwelling in Abita Springs. Once the house in Abita Springs is complete, he plans on building on this property. The accessory structure will be to store his grass cutting and maintenance equipment for clearing the lot.

Chairman Frater called for anyone in the audience to come forward. Mr. Clarence Harris of 602 Amar St. came forward and stated that he and a few neighbors that he is speaking for are against the request

After all discussions between the applicant, the Commissioners, and Josh Hayes, **the applicant decided to withdraw his request**. He will get his permit for a primary dwelling and the submit for the accessory structure after the building permit is issued.

Chairman Frater made a comment explaining the process for recommended amendments to the Board of Mayor and Aldermen. He stated that the Commission will hold workshops to discuss changes to be made but there would be no motions. Once all changes are made and written into a new updated Zoning Ordinance, then they will make a motion to adopt the new ordinance to the Board of Mayor and Aldermen.

Chairman Frater then called for any additional comments from the Commissioners or anyone left in the audience. No one came forward for comments.

Chairman Frater called for a motion to adjourn the meeting. Commissioner Touart made the motion, seconded by Commissioner Coatney to adjourn the meeting.

After a unanimous vote of yes by all Commissioners present, Chairman Frater declared the motion passed and the meeting adjourned at 6:28 pm.

Respectfully submitted,  
Jeanne Willie, Zoning Official

# The Sea Coast Echo

POST OFFICE BOX 2009  
BAY SAINT LOUIS, MS 39521-2009

## PROOF OF PUBLICATION


STATE OF MISSISSIPPI  
HANCOCK COUNTY

PERSONALLY appeared before me the undersigned authority in and for said County and State, GEOFF BELCHER, General Manager of THE SEA COAST ECHO, a newspaper published in the City of Bay Saint Louis, said County, who being duly sworn, deposes and says the publication of this notice hereunto annexed has been made in the said publication 7 weeks to-wit:

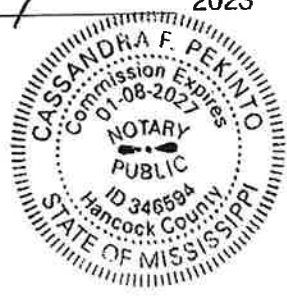
On the 6 day of July 2023  
On the \_\_\_\_\_ day of \_\_\_\_\_ 2023  
On the \_\_\_\_\_ day of \_\_\_\_\_ 2023  
On the \_\_\_\_\_ day of \_\_\_\_\_ 2023

  
General Manager

Sworn to and subscribed before me A NOTARY PUBLIC



This 6 day of July 2023



NOTICED IS HEREBY GIVEN THAT THE WAVELAND PLANNING AND ZONING COMMISSION WILL HOLD A PUBLIC HEARING FOR CONSIDERATION OF AMENDMENTS TO THE ZONING ORDINANCE WITH A REVIEW OF THE CURRENT COMPREHENSIVE PLAN ON MONDAY, JULY 24TH, 2023 AT 6:00 P.M. AND TO CONSIDER THE FOLLOWING:

Note: All Meetings of the Waveland Planning and Zoning Commission are held in the Mayor and Board of Alderman Board Room located on the 1st Floor of City Hall, 301 Coleman Avenue, Waveland, MS 39676.  
Charles Kihneman, owner of the property commonly known as 4327 Casplan St., parcel #138M-0-33-196,000, has made an application for the temporary use of an RV during the new construction of his primary structure. Mr. Kihneman was unaware of the Ordinance for RVs and placed it on the property where it currently sits. After receiving a notice of violation, Mr. Kihneman came to the City of Waveland Building Dept. to become compliant. Mayor Jay Trapani gave Mr. Kihneman permission to stay in the RV during this process in order to protect his materials from theft or damage from vagrants in the area. The RV permit will allow continued occupancy for 180 days.

Joyce Moran, owner of the properties commonly known as 100 & 102 E. Meadow Ln, parcel #161D-0-02-027,000, has made an application for a variance in order to split her lot. The property was originally two lots. Therefore, there are currently 2 living structures on the property. Proposed parcel 1 will need a 100' street frontage variance since it will not be directly off the street but use an easement from parcel 2. Parcel 2 will need an 80' street frontage variance as it will have 20' of street frontage along E. Meadow Ln.  
Raymond Langlois, owner of the property commonly known as 419 Waveland Ave, parcel #162K-0-10-090,000, has made an application for variances in order to place an accessory storage shed closer to his property lines. His request is for a 5' variance from the required 10' on the side property line and 10' variance from the required 15' rear property line as stated in Ord. #349 for accessory structures more than 12' away from the primary structure. This is to place the shed far away from a protected live oak tree.  
Eugene Ferry Jr., owner of the property commonly known as 115 St. Joseph St., parcel #161M-0-11-013,000, has made an



General

**Order ID:** 2958  
**Export ID:**  
**Status:** approved  
**Price:** 100.32  
**Order date:** Jun 30, 2023 11:40 AM  
**Transcation ID:**  
**Payment handler:**  
**Category:** 990 Notices; 997 Public Notices  
**Package:** Legal Advertising  
**Package type:** hybrid  
**IP Address:** 152.36.128.185

Contact

City of Waveland  
 301 Coleman Avenue  
 Waveland, MS 39576  
 228-466-2549  
 jwillie@waveland-ms.gov

Schedule

**July 2023**

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Start date Jul 6, 2023 - 1 week run

Comments

(none)

Ad text

NOTICED IS HEREBY GIVEN THAT THE WAVELAND PLANNING AND ZONING COMMISSION WILL HOLD A PUBLIC HEARING FOR CONSIDERATION OF AMENDMENTS TO THE ZONING ORDINANCE WITH A REVIEW OF THE CURRENT COMPREHENSIVE PLAN ON MONDAY, JULY 24TH, 2023 AT 6:00 P.M. AND TO CONSIDER THE FOLLOWING: Note: All Meetings of the Waveland Planning and Zoning Commission are held in the Mayor and Board of Alderman Board Room located on the 1st Floor of City Hall, 301 Coleman Avenue, Waveland, MS 39676. Charles Kihneman, owner of the property commonly known as 4327 Caspian St., parcel #138M-0-33-196.000, has made an application for the temporary use of an RV during the new construction of his primary structure. Mr. Kihneman was unaware of the Ordinance for RVs and placed it on the property where it currently sits. After receiving a notice of violation, Mr. Kihneman came to the City of Waveland Building Dept. to become compliant. Mayor Jay Trapani gave Mr. Kihneman permission to stay in the RV during this process in order to protect his materials from theft or damage from vagrants in the area. The RV permit will allow continued occupancy for 180 days. Joyce Moran, owner of the properties commonly known as 100 & 102 E. Meadow Ln, parcel #161D-0-02-027.000, has made an application for a variance in order to split her lot. The property was originally two lots. Therefore, there are currently 2 living structures on the property. Proposed parcel 1 will need a 100' street frontage variance since it will not be directly off the street but use an easement from parcel 2. Parcel 2 will need an 80' street frontage variance as it will have 20' of street frontage along E. Meadow Ln. Raymond Langlois, owner of the property commonly known as 419 Waveland Ave, parcel #162K-0-10-090.000, has made an application for variances in order to place an accessory storage shed closer to his property lines. His request is for a 5' variance from the required 10' on the side property line and 10' variance from the required 15' rear property line as stated in Ord. #349 for accessory structures more than 12' away from the primary structure. This is to place the shed far away from a protected live oak tree. Eugene Ferry Jr., owner of the property commonly known as 115 St. Joseph St., parcel #161M-0-11-013.000, has made an application for variance in order to split his lot into 3 new parcels. Proposed parcels 1 & 2 will need a 70' street frontage variance and proposed parcel 3 will need a 30' street frontage variance from the required 100' street frontage as stated in Zoning Ord. #349. No variances need for square footage requirement on the proposed new

CITY OF WAVELAND  
 301 COLEMAN AVE  
 WAVELAND, MS 39576

PURCHASE ORDER: 231114

TO: SEA COAST ECHO  
 124 COURT ST  
 BAY ST LOUIS MS 39521-

VDR NO: 18  
 TELEPHONE: 228/467-5473

SHIP TO: BUILDING INSPECTION

DEPARTMENT	PROJECT	DATE
001280000		06/30/2023

ITEM	QUANTITY	DESCRIPTION	TAG	UNIT PRICE	AMOUNT
1	1	P&Z LEGAL PUBLICATION	07/06/23 N	100.32	100.32
2		MEETING DATE	07/24/23 N		.00
3		SEE ATTACHED QUOTE	N		.00
		TOTAL			100.32

DATE RECEIVED	COMPLETE	PARTIAL	RECEIVED BY	SUPERVISOR OK

APPROVED FOR PAYMENT

BY: \_\_\_\_\_

*----- DISTRIBUTION -----*		
ACCOUNT NO	DESC	AMOUNT
001-280-620	ADVERTISING	100.32
		638.99

RECEIVED FIXED ASSET TAGS AND FORM\*\*

\*\*Department Heads are responsible for insuring that tags are placed on the items above if applicable.

# **Item #3**

**Charles Kihneman**

**4327 Caspian St**

**Use of an RV during Construction**

**Currently in the RV**

**Received Violation Notice**

**Mayor Trapani gave permission to stay in during P&Z  
process in order to keep materials from being stolen**



**Application for Temporary Conditional Use**  
**of an RV during New Construction**

302.16 Conditional Use: A conditional use is a use that would not be appropriate generally or without restriction through the zoning district but which, if controlled as to number, area, location, or relation to the neighborhood, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare. Such uses may be permitted in such zoning districts as conditional uses, if specific provisions for such conditional use are made in this zoning ordinance.

Name of Applicant: Charles Kihnemán Date of Application: 5-30-2023  
Driver's License #: 80019647 State: MS  
Address: 7133 TUNICA  
City: B.S.L. State: MS Zip: 39520  
Phone#: 228-363-9604 E-mail (optional): \_\_\_\_\_  
Physical Address or Parcel # for RV use: 4327 CASPIAN  
Current Zoning: R1 Flood Zone: AE17 Foundation Inspection: \_\_\_\_\_  
Permit #: 1800516 Date Permit was Issued: 11/14/18 (Originally) Ext: 5/30/23  
RV Registration #: 4X4 FCA 21W G07L514 RV Insurance #: \_\_\_\_\_

309.5 A Temporary Conditional Use for a Recreational Vehicle may be applied for only in connection with the erection of a permanent residential dwelling when the following listed conditions have been met. Said conditional use may be permitted by the Board and Mayor of Aldermen, upon review and recommendation by the Planning and Zoning Commission with the procedures and under the conditions set forth in Article IX.


- A. Without a permit, it shall be unlawful for any person, firm, or corporation to dwell in a Recreational Vehicle as contemplated by Section 409.5 within the City of Waveland. The violation of any of the provisions of Section 409.5 shall be deemed a misdemeanor, with each day of the violation being considered a separate offense. A fine of up to one hundred dollars for each day may apply for each violation.
- B. Approval of the Temporary Conditional Use permit shall be for a period of time not to exceed 180 days. Before the expiration of the initial 180 day period, the applicant may make application to the Planning and Zoning Commission, for approval by the Mayor and Board of Aldermen, requesting an additional 180 days.
- C. Upon completion of the structure, use of the Recreational Vehicle must be in compliance with the regulations of the Zoning Ordinance and other applicable local, State, and Federal regulations.
- D. Only one Recreational Vehicle, serial number to be provided, is allowed on the location for which a building permit is issued. Said Recreational Vehicle may not be rented and may only be occupied by the owner(s) of the property.
- E. The applicant must provide sufficient evidence of the following conditions, in addition to the provisions listed in Section 906.3, with the submission of the Temporary Conditional Use application:

1. Issuance of a valid and current building permit for a residential structure;
2. Verification of a completed and inspected foundation on the property;
3. Submittal of an Evacuation Plan for the Recreational Vehicle in the instance that a named storm enters the Gulf of Mexico and/or a voluntary or mandatory evacuation is ordered for the area;
4. A copy of the title and proof of insurance on the Recreational Vehicle;
5. Proof that the Recreational Vehicle is able to be transported over the streets and highways and has the appropriate state and local licenses;
6. Proof of quick disconnect to City utilities;
7. There must not be any structural additions to the Recreational Vehicle;
8. Recreational Vehicles and the subject properties must be in compliance with and are restricted by the requirements and standards of the Flood Damage Prevention Ordinance.


F. The above stipulations and conditions are not intended to be all inclusive, and each application may have additional stipulations and conditions as the health, safety, and welfare of the City require.

G. At any time the Planning or Zoning Officer or Building Official deems that the conditions and stipulations attached to the Temporary Conditional Use permit are not met, the Temporary Conditional Use permit will be deemed withdrawn without further action and appropriate enforcement measures will be taken.

H. A final permit fee for the placement of a temporary construction recreational vehicle of One Hundred dollars (\$100.00) is required.

Applicant Signature: 

Date: 5-30-2023

Zoning Official Sign-Off: 

Date: 6/20/23

If you have any questions regarding submitting your application please contact:

Jeanne ~~Conrad~~ Willic  
Zoning Department  
(228) 466-2549  
[jconrad@waveland-ms.gov](mailto:jconrad@waveland-ms.gov)



Dear Building/Zoning Dept:

Because of the theft & vandalism of our property, we feel the need to have a constant presence. We would like to keep the RV there until the construction is completed.

Thank you,  
Chad Kite

## RV - Charles Kihneman Caspian St

Jay Trapani <JTrapani@waveland-ms.gov>

Mon 6/5/2023 3:39 PM

To: Jeanne Willie <jwillie@waveland-ms.gov>

Jeanne,

Mr. Charles Kihneman and his son came to see me last week to ask for some relief for his situation on Caspian St. It is my understanding that Mr. Kihneman has an RV on his property that his son is staying in while they renovate a house. It is also my understanding that Mr. Kihneman did not go through the proper P&Z process to get permission to have the RV on his property while this work is being done.

The City of Waveland, the Hancock County Utility Authority, and Hancock Water & Sewer have a joint project going on in the area around Caspian St. The contractor for this project has been having trouble with the theft of his equipment and inventory.

Due to this situation with theft, I gave Mr. Kihneman permission to stay in his RV for now but told him that he still has to go through the P & Z process.

Please make sure that Mr. Kihneman understands this process and follows through with it.

Jay

**Jay Trapani**

Mayor

301 Coleman Ave

Waveland, MS 39576

228-467-4134





# Geoportal Map

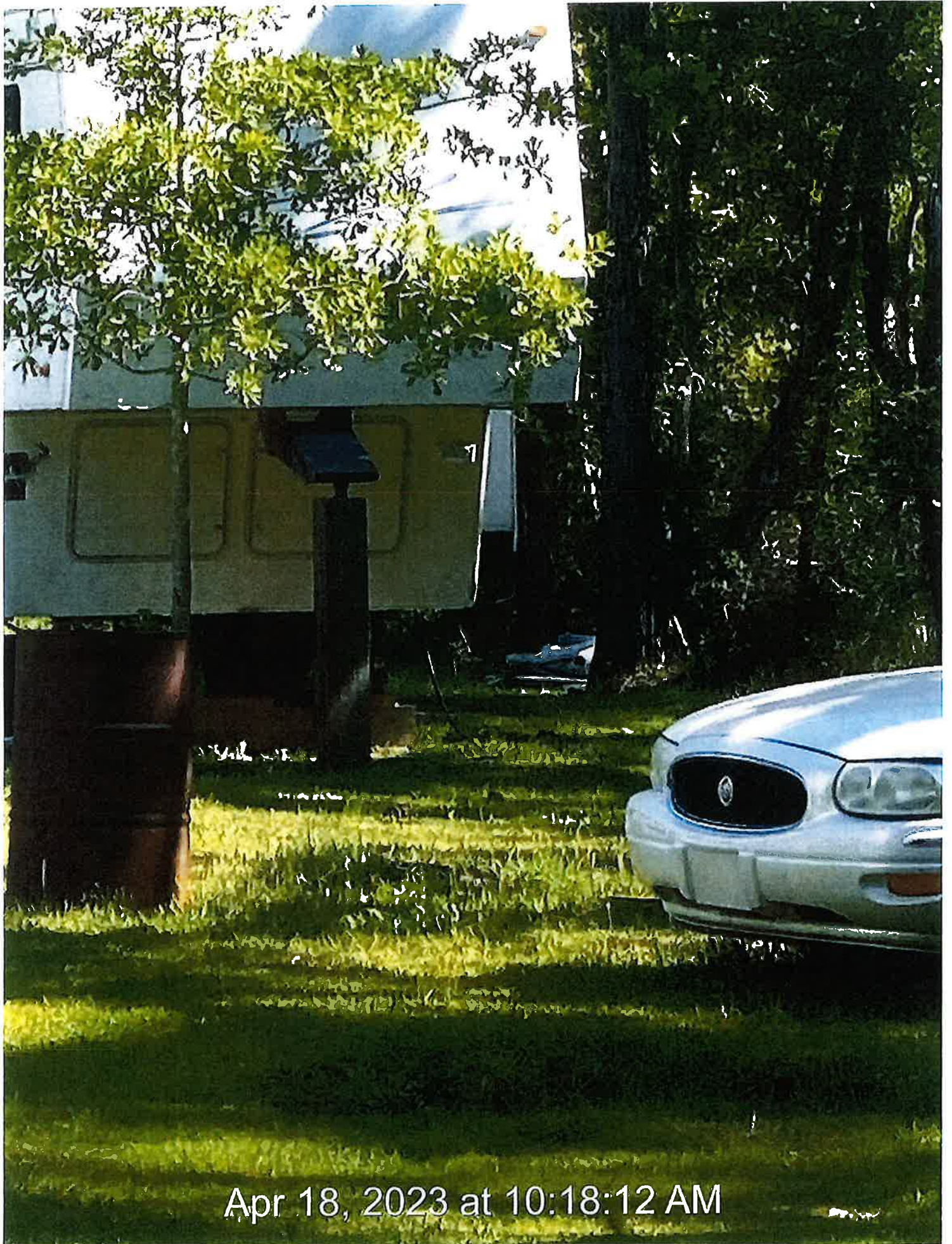


DISCLAIMER: Any user of this map product accepts its faults and assumes all responsibility for the use thereof, and further agrees to hold Hancock County harmless from and against any damage, loss or liability arising from any use of the map product. Users are cautioned to consider carefully the provisional nature of the maps and data before using it for decisions that concern personal or public safety or the conduct of business that involves monetary or operational consequences. Conclusions drawn from, or actions undertaken, on the basis of such maps and data, are the sole responsibility of the user.



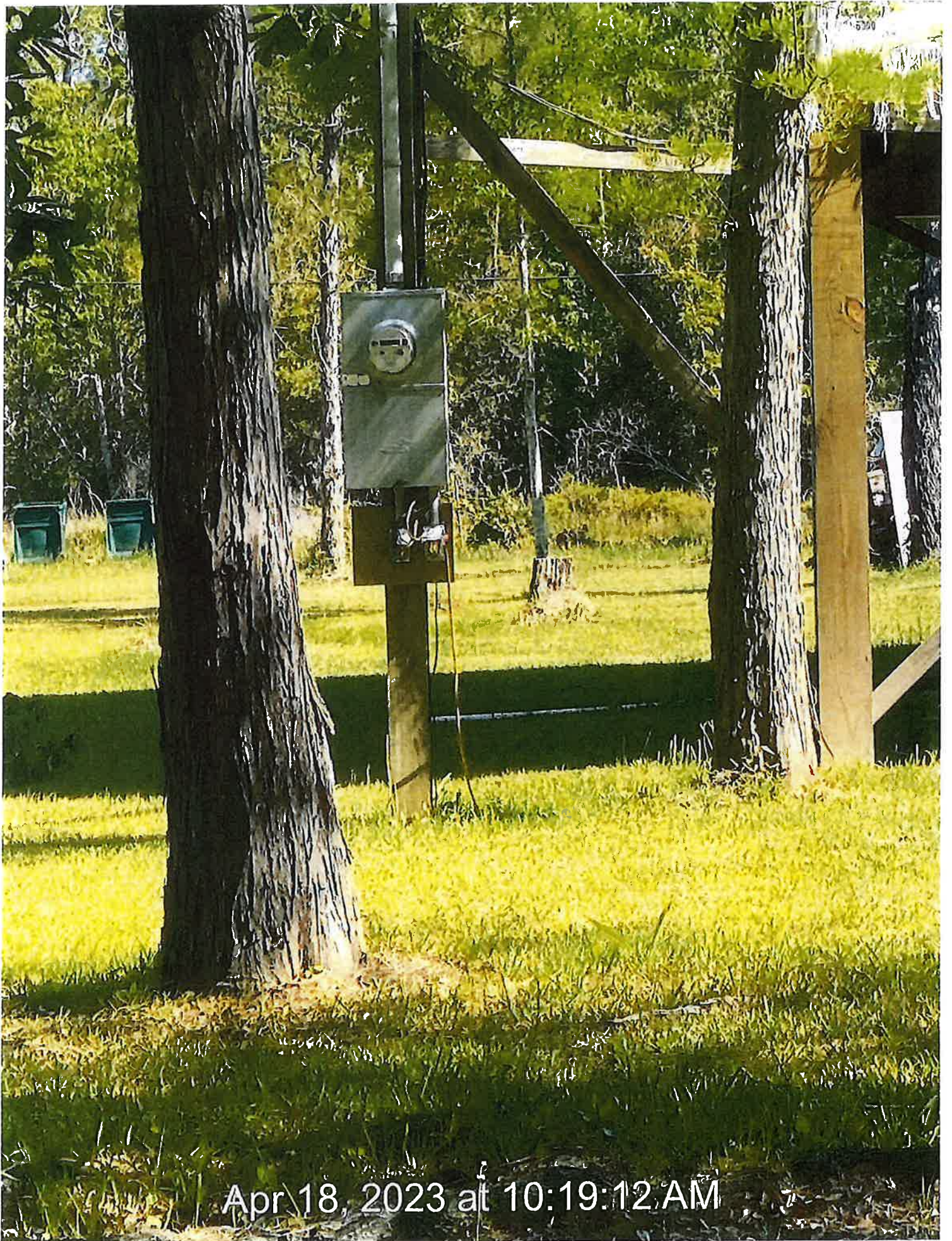
138M-0-33-196.000

**Parcel Number:** 138M-0-33-196.000  
**Owner Name:** KIHNEMAN CHARLES G  
**Owner Address:** PO BOX 3437  
**Owner City, State ZIP:** BAY ST LOUIS, MS 39521  
**Physical Address:** 4327 CASPIAN ST  
**Improvement Type:** RES  
**Year Built:** 0  
**Base Area:** 1344  
**Adjusted Area:** 1478  
**Actual Total Value:** 36210  
**Taxable Total Value:** 0  
**Estimated Tax:** 698.23  
**Homestead Exemption:** No  
**Deed Book:** 2018  
**Deed Page:** 9896  
**Legal Description 1:** 4-6, 17-19 BLK 129 SH PK UN 7  
**Legal Description 2:** AD 3  
**Legal Description 3:**  
**Legal Description 4:**  
**Legal Description 5:**  
**Legal Description 6:**  
**Longitude:** -89  
**Latitude:** 30  
**Square Footage:** 30563.89



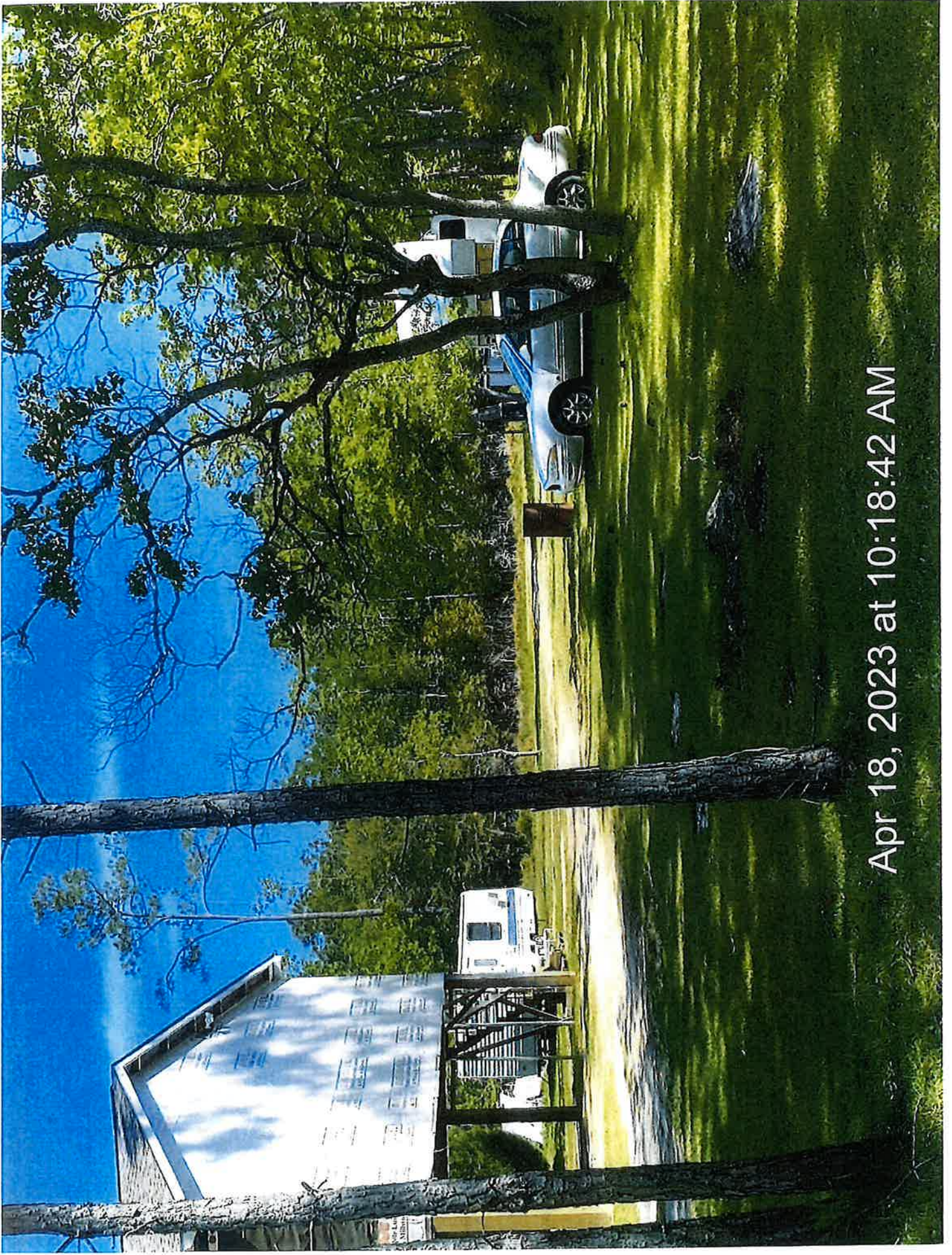
Apr 18, 2023 at 10:18:12 AM





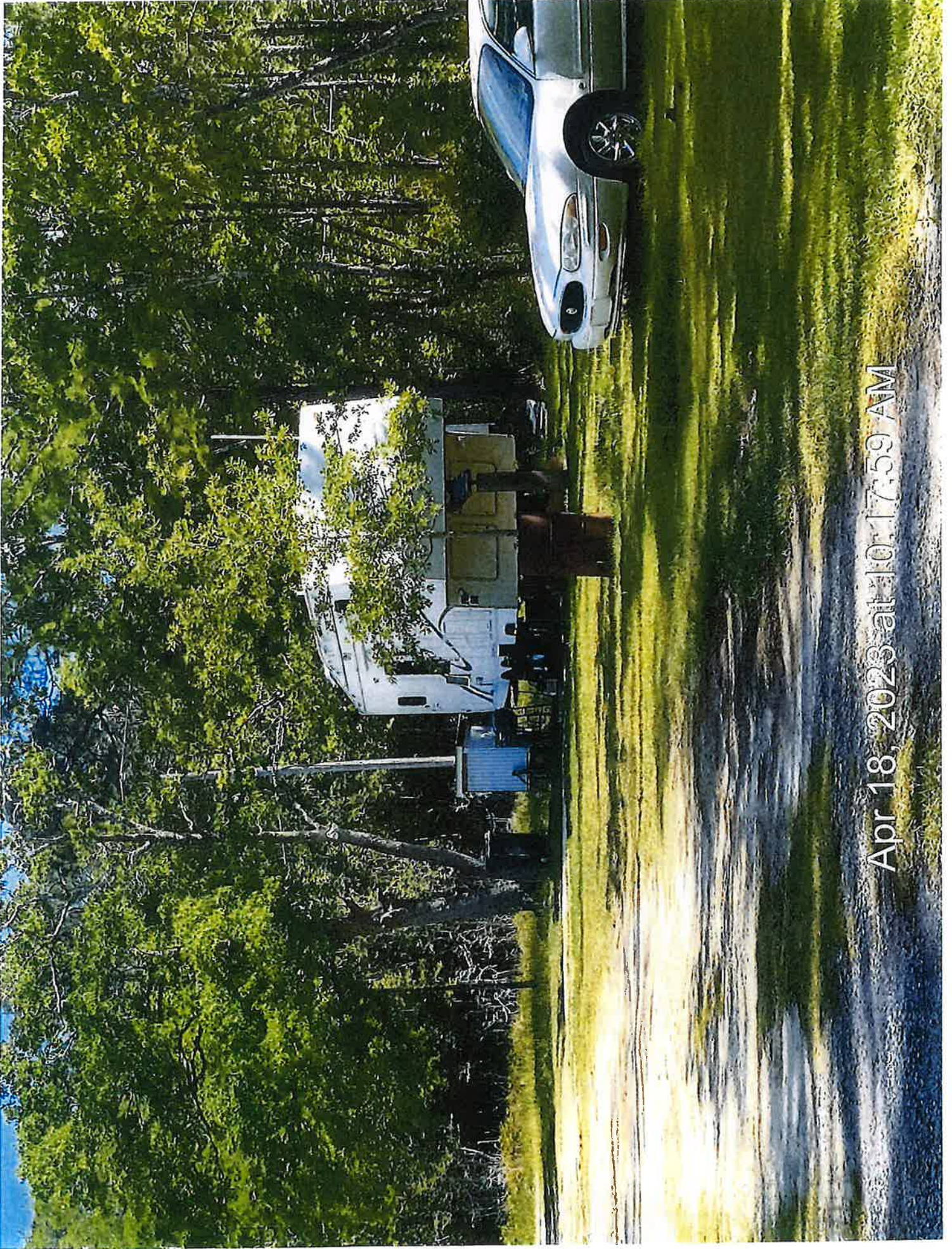
Apr 18, 2023 at 10:19:12 AM





Apr 18, 2023 at 10:18:42 AM





Apr 18, 2023 at 10:17:59 AM





Apr 18, 2023 at 10:18:33 AM



Parcel Number: 138M-0-33-196.000  
Owner Name: KIHNEMAN CHARLES G  
✓ Owner Address: PO BOX 3437  
Owner City, State ZIP: BAY ST LOUIS, MS 39521  
✓ Physical Address: 4327 CASPIAN ST

Parcel Number: 138M-0-33-202.000  
Owner Name: ERWIN JR ROY W ETUX  
✓ Owner Address: 8260 ROSE PETAL DRR  
Owner City, State ZIP: FLORENCE, KY 41042  
Physical Address: 0

Parcel Number: 138M-0-33-019.000  
Owner Name: BOURGEOIS JUDY L  
✓ Owner Address: P O BOX 2398  
Owner City, State ZIP: BAY ST LOUIS, MS 39521  
✓ Physical Address: 9156 AVENUE D

Parcel Number: 138M-0-33-201.000  
Owner Name: HILBERRY JESSIE W MRS  
✓ Owner Address: 7005 SANTA RITA COURT  
Owner City, State ZIP: FORT WORTH, TX 76133  
Physical Address: 0

Parcel Number: 138M-0-33-208.000  
Owner Name: BOURGEOIS JUDY  
Owner Address: P O BOX 2398  
Owner City, State ZIP: BAY ST LOUIS, MS 39521  
Physical Address: 9159 AVENUE D

Parcel Number: 138M-0-33-199.000  
Owner Name: TORTORICH SALVADOR J  
✓ Owner Address: 2400 PELITERE DR  
Owner City, State ZIP: CHALMETTE, LA 70043  
Physical Address: 0

Parcel Number: 138M-0-33-207.000  
Owner Name: STATE  
Owner Address:  
Owner City, State ZIP: ,  
Physical Address: 4357 CARRIBEAN ST

Parcel Number: 138M-0-33-198.000  
Owner Name: SILL LEON JOHN JR  
✓ Owner Address: 123 LAWSON RD  
Owner City, State ZIP: DAPHNE, AL 36526  
Physical Address: 0

Parcel Number: 138M-0-33-206.001  
Owner Name: DE LIRA JUAN L ETAL  
✓ Owner Address: 604 W 8TH ST  
Owner City, State ZIP: LEADVILLE, CO 80461  
Physical Address: 0

Parcel Number: 138M-0-33-027.000  
Owner Name: HOTELLING RICHARD W ETAL  
✓ Owner Address: 4273 CASPIAN ST  
Owner City, State ZIP: BAY ST LOUIS, MS 39520  
✓ Physical Address: 4283 CASPIAN ST

Parcel Number: 138M-0-33-205.000  
Owner Name: BILLINGSLEY SR WILLIAM E  
✓ Owner Address: 827 TRACE CT  
Owner City, State ZIP: MANDEVILLE, LA 70448  
Physical Address: 0

Parcel Number: 138M-0-33-028.000  
Owner Name: SPENCER CLYDE & NORMA TRUSTEES  
✓ Owner Address: 3115 SYCAMORE DR  
Owner City, State ZIP: SIMI VALLEY, CA 93065-1019  
Physical Address: 0

Parcel Number: 138M-0-33-204.000  
Owner Name: STEWART DANIEL R ETAL  
✓ Owner Address: 3202 CEDAR RIDGE CT  
Owner City, State ZIP: FRIENDSWOOD, TX 77546  
Physical Address: 0

Parcel Number: 138M-0-33-197.000  
Owner Name: JAMIESON TRISTAN  
✓ Owner Address: 17690 2ND ST #370  
Owner City, State ZIP: SAUCIER, MS 39574  
Physical Address: 0

Parcel Number: 138M-0-33-195.000  
Owner Name: WOOD IRA C  
✓Owner Address: 10024 ROOSEVELT ST  
Owner City, State ZIP: BAY ST LOUIS, MS 39520  
✓Physical Address: 4341 CASPIAN ST

Parcel Number: 138M-0-33-194.000  
Owner Name: ARMIT MICHAEL J  
✓Owner Address: 306 BROAD ST  
Owner City, State ZIP: HOUMA, LA 70360  
Physical Address: 0

Parcel Number: 138M-0-33-192.000  
Owner Name: PETRICH KATHRYN A ETAL  
✓Owner Address: 13 EDWARDS TERRACE  
Owner City, State ZIP: E RIDGE, TN 37412  
Physical Address: 0

Parcel Number: 138M-0-33-191.000  
Owner Name: ADAMS BRENDA L ETVIR  
✓Owner Address: 133 DAFFODIL LANE  
Owner City, State ZIP: WAGGAMAN, LA 70094  
Physical Address: 0

Parcel Number: 138M-0-33-190.000  
Owner Name: JAMIESON TRISTAN  
✓Owner Address: 17690 2ND ST #370  
Owner City, State ZIP: SAUCIER, MS 39574  
✓Physical Address: 4346 CATALINA ST

Parcel Number: 138M-0-33-189.000  
Owner Name: VOLPE CAROLINE F  
✓Owner Address: 635 JULIUS AVE  
Owner City, State ZIP: JEFFERSON, LA 70121  
Physical Address: 0

Parcel Number: 138M-0-33-188.000  
Owner Name: STINSON RONALD R  
✓Owner Address: 2406 BRUCE STREET  
Owner City, State ZIP: FRANKLINTON, LA 70438  
Physical Address: 0

Parcel Number: 138M-0-33-041.000  
Owner Name: SMITH EDWARD G SR ETUX  
✓Owner Address: 1111 HOUGHTON RD APT 2002  
Owner City, State ZIP: KATY, TX 77450-3058  
Physical Address: 0

Parcel Number: 138M-0-33-185.000  
Owner Name: DEUBLER JANET A T  
✓Owner Address: 4501 TAFT PARK  
Owner City, State ZIP: METAIRIE, LA 70002  
Physical Address: 0

Parcel Number: 138M-0-33-184.000  
Owner Name: MILLER RICHARD ETUX  
✓Owner Address: 8583 JEFFERSON HWY  
Owner City, State ZIP: HARAHAAN, LA 70123  
Physical Address: 0

Parcel Number: 138M-0-33-183.000  
Owner Name: IMBORNONE CHARLES J  
✓Owner Address: 410 HANCOCK STREET  
Owner City, State ZIP: BAY ST LOUIS, MS 39520  
Physical Address: 0

Parcel Number: 138M-0-33-182.000  
Owner Name: ROBERTS EVAMARIA C ETAL  
✓Owner Address: P O BOX 901  
Owner City, State ZIP: PURVIS, MS 39475  
✓Physical Address: 4335 CATALINA ST

Parcel Number: 138M-0-33-181.000  
Owner Name: ROBERTS JOSHUA A ETAL  
✓Owner Address: 211 N GLENFIELD RD  
Owner City, State ZIP: NEW ALBANY, MS 38652  
Physical Address: 0

Parcel Number: 138M-0-33-180.000  
Owner Name: CHELMIS APOSTOLOS P  
✓Owner Address: 5070 EVELYN PL  
Owner City, State ZIP: BAY ST LOUIS, MS 39520  
Physical Address: 0



Parcel Number: 138M-0-33-179.000  
Owner Name: BROGGI GUY J ETAL  
✓ Owner Address: 4265 INDIAN RIVER DR  
Owner City, State ZIP: COCO, FL 32927  
Physical Address: 0

Parcel Number: 138M-0-33-171.000  
Owner Name: GUINTARD ROBERT  
✓ Owner Address: 317 VALVERDE LANE  
Owner City, State ZIP: ST AUGUSTINE, FL 32086  
Physical Address: 0

Parcel Number: 138M-0-33-170.000  
Owner Name: WHARTON ROSE B  
✓ Owner Address: 14204 HWY 23  
Owner City, State ZIP: BELLE CHASSE, LA 70037  
Physical Address: 0

Parcel Number: 138M-0-33-168.000  
Owner Name: DOMANGUE DENISE L  
✓ Owner Address: 1109 ALLO STREET  
Owner City, State ZIP: MARRERO, LA 70072  
Physical Address: 0

Parcel Number: 138M-0-33-166.000  
Owner Name: COURREGÉ BERT ETAL  
✓ Owner Address: 19040 MAGNOLIA RIDGE DR  
Owner City, State ZIP: KILN, MS 39556  
✓ Physical Address: 4326 OCEAN ST

Parcel Number: 138M-0-33-163.000  
Owner Name: TANET ALPHONSE R MRS  
✓ Owner Address: 5084 OAK BAYOU AVE  
Owner City, State ZIP: MARRERO, LA 70072  
Physical Address: 0

Parcel Number: 138M-0-33-042.000  
Owner Name: MILLER WILLIE JR  
✓ Owner Address: 1821 HOPE ST  
Owner City, State ZIP: NEW ORLEANS, LA 70119  
Physical Address: 0

NOTICED IS HEREBY GIVEN THAT THE PLANNING AND ZONING COMMISSION WILL HOLD A PUBLIC HEARING ON **MONDAY, JULY 24TH, 2023 AT 6:00 P.M.** TO CONSIDER THE FOLLOWING: THIS IS ALSO NOTIFICATION THAT THE PLANING AND ZONING COMMISSION IS A RECOMMENDING COMMISSION ONLY. THE WAVELAND BOARD OF MAYOR AND ALDERMEN WILL CONSIDER FINAL APPROVAL OF THE PLANNING AND ZONING COMMISSION ON **TUESDAY, AUGUST 1ST, 2023 AT 6:30 PM.**

Note: All Meetings are being held in-person in the Mayor and Board of Alderman Board Room located on the 1st Floor of City Hall, 301 Coleman Avenue, Waveland, MS 39676.

1. Charles Kihneman, owner of the property commonly known as 4327 Caspian St., parcel #138M-0-33-196.000, has made an application for the temporary use of an RV during the new construction of his primary structure. Mr. Kihneman was unaware of the Ordinance for RVs and placed it on the property where it currently sits. After receiving a notice of violation, Mr. Kihneman came to the City of Waveland Building Dept. to become compliant. Mayor Jay Trapani gave Mr. Kihneman permission to stay in the RV during this process in order to protect his materials from theft or damage from vagrants in the area. The RV permit will allow continued occupancy for 180 days.

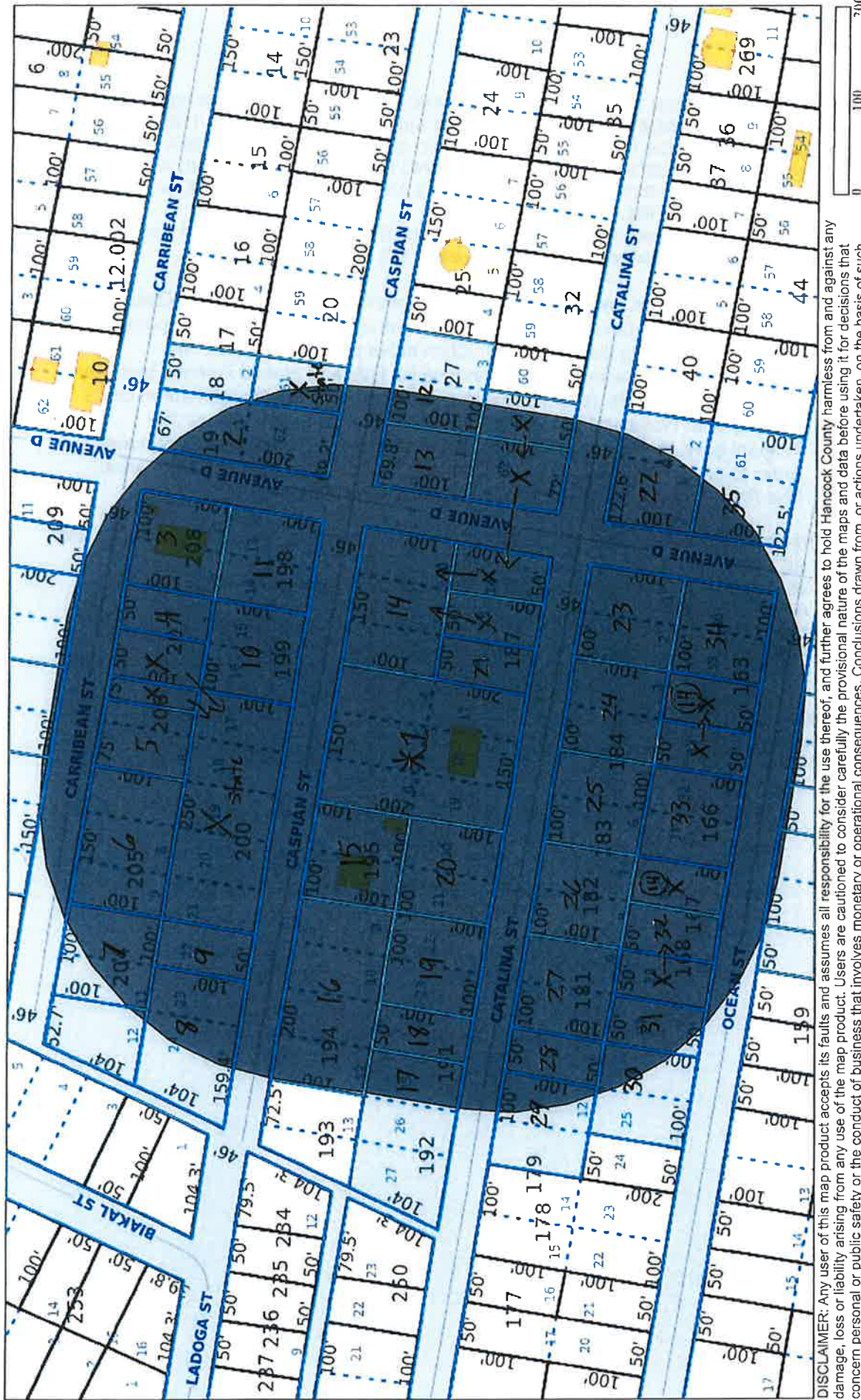
YOU ARE RECEIVING THIS NOTICE BECAUSE YOU HAVE A PROPERTY LOCATED WITHIN 300 FEET OF THE PROPERTY APPLICANT.

IF YOU HAVE QUESTIONS OR CONCERNS, YOU MAY CONTACT JEANNE WILLIE, ZONING OFFICIAL, AT 228-220-3335 OR [JWILLIE@WAVELAND-MS.GOV](mailto:JWILLIE@WAVELAND-MS.GOV).

ALL INTERESTED PARTIES ARE INVITED TO ATTEND AND PARTICIPATE AND MAY SUBMIT WRITTEN SUGGESTIONS BY THURSDAY, JULY 20, 2023 BY 12:00 p.m. CST.

Jeanne Willie  
Zoning Official  
228-220-3335

# Geoportal Map



DISCLAIMER: Any user of this map product accepts its faults and assumes all responsibility for the use thereof, and further agrees to hold Hancock County harmless from and against any damage, loss or liability arising from any use of the map product. Users are cautioned to consider carefully the provisional nature of the maps and data before using it for decisions that concern personal or public safety or the conduct of business that involves monetary or operational consequences. Conclusions drawn from, or actions undertaken, on the basis of such maps and data, are the sole responsibility of the user.

## **Item #4**

**Joyce Moran**

**100 & 102 E. Meadow Ln**

### **Variance for Lot Split**

**Originally 2 parcels with a house on each**

**Were combined into 1 parcel**

**Needs a street frontage variance for each new parcel**

**Parcel 1: 100' street frontage & 4,500 sq. ft. Variance**

**Parcel 2: 80' street frontage & 4,500 sq. ft. Variance**

**\*\*Properties share an access easement\*\***





Building/Zoning Department  
301 Coleman Avenue  
Waveland, MS 39576  
(228)466-2549  
(228)467-5177 FAX

## Application for Variance

### Section 904. Applying for a Variance

To apply for a variance from the terms of the Zoning Ordinance, the applicant must submit the following:

1. Letter stating what is being requested and what type of development is proposed.
2. Two (2) copies of plot plan detailing existing structure, proposed development and encroachment, dimensions of property, location of all streets bordering property.
3. A fee of Seventy-five (\$75.00) Dollars, payable in advance to help defray the expense of advertising and processing.

Please remember that the Planning and Zoning Commission is a recommending body. The case will go the Board of Alderman at their next regularly scheduled meeting for final action on the variance request.

Name of Applicant: Joyce Z Motan Date of Application: 6/8/23  
Phone#: 228 332 5431 E-mail (optional): lee\_joyce@bellsouth.net  
Property Physical Address or Parcel #: 100 + 102 East Meadow Ln Waveland  
Current Zoning District: R-1 Flood Zone: X  
Mailing Address (if different): 5364 Firetower Rd. Kila, Ms 39556  
Proposed Variance: Separate two houses on one deed - Both houses are on separate parcels. I want to sell 100 East Meadow Lane -

Please review the items below regarding what the Planning and Zoning Commission will consider, and if applicable address any of the items in your letter.

### Section 906. Power and Duties of the Planning and Zoning Commission

The Planning and Zoning Commission shall have the following powers and duties:

906.1 To recommend in special cases such variances from the terms of this Zoning Ordinance as will not be contrary to public interest where, owing to the special conditions, a literal enforcement of the provisions of this Ordinance would result in unnecessary hardship. A variance from the terms of this Zoning Ordinance shall not be recommended by the Planning and Zoning Commission unless and until:

- A. A written application for a variance is submitted demonstrating:
1. That special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures or buildings in the same district.

2. That literal interpretation of the provisions of this Zoning Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this Zoning Ordinance.
  3. That special conditions and circumstances do not result from the actions of the applicant.
  4. That granting the variance requested will not confer on the applicant any special privilege that is denied by this Zoning Ordinance to other lands, structures, or buildings in the same district.
- B. A public hearing shall be held after giving at least fifteen (15) days notice of the hearings in an official newspaper specifying the time and place for said hearing.
- C. The Planning and Zoning Commission may find in specific cases such variances from the terms of this Zoning Ordinance may not be contrary to the public interest where, owing to special conditions, literal enforcement of the provisions of this Zoning Ordinance will, in an individual case, result in unnecessary hardship, so that the spirit of this Zoning Ordinance shall be observed, public safety and welfare secured, and substantial justice done. Such variances may be recommended in such case of unnecessary hardship upon a finding by the Planning and Zoning Commission that all of the following conditions exist:
1. There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography that are not applicable to other lands or structures in the same district.
  2. A literal interpretation of the provisions of this Zoning Ordinance would deprive the applicant of rights commonly enjoyed by other residents of the district in which the property is located.
  3. Granting the variance requested will not confer upon the applicant any special privileges that are denied to other residents of the district in which the property is located.
  4. The requested variance will be in harmony with the purpose and intent of this Zoning Ordinance and will not be injurious to the neighborhood or to the general welfare.
  5. The special circumstances are not the result of the actions of the applicant.
  6. The existence of a non-conforming use of neighboring land, buildings or structures in the same district, or non-conforming uses in other districts shall not constitute a reason for the requested variance.
  7. The variance requested is the minimum variance that will make possible the legal use of the land, building or structure.
  8. The variance is not a request to permit a use of land, building or structures which are not permitted by right or by conditional use in the district involved.
  9. Notice of public hearing shall be given as in section 906.1.B.

The Fee for a Variance Application is \$75.00 and is non-refundable regardless of approval or denial.

Applicant Signature: Joyce Moran

Date: 6/18/23

Zoning Official Sign-Off: Jeanne M. Willic

Date: 6/20/23

If you have any questions regarding submitting your application please contact:

Jeanne ~~Conrad~~ Willic  
 Zoning Department  
 (228) 466-2549  
[jconrad@waveland-ms.gov](mailto:jconrad@waveland-ms.gov)

6/8/23

I have a survey describing two parcels with one house on each parcel. The survey describes the right of way easement for 100 East Meadow Lane. Each house would be on the original parcel 50' x 100'. I would like to separate parcel 1 from parcel 2. Most houses on Meadow Lane and East Meadow Lane are on 50' x 100' lots.

James Moran





161D-0-02-027.000

**Parcel Number:** 161D-0-02-027.000  
**Owner Name:** LEE JOYCE Z  
**Owner Address:** 5364 FIRETOWER RD  
**Owner City, State ZIP:** KILN, MS 39556  
**Physical Address:** 100 E MEADOW LANE  
**Improvement Type:** RES  
**Year Built:** 1960  
**Base Area:** 1014  
**Adjusted Area:** 1056  
**Actual Total Value:** 96198  
**Taxable Total Value:** 0  
**Estimated Tax:** 1815.44  
**Homestead Exemption:** No  
**Deed Book:** 2006  
**Deed Page:** 2661  
**Legal Description 1:** 1,2 & A1 JEFF DAVIS PL EXT WAV  
**Legal Description 2:** ELAND  
**Legal Description 3:**  
**Legal Description 4:**  
**Legal Description 5:**  
**Legal Description 6:**  
**Longitude:** -89  
**Latitude:** 30  
**Square Footage:** 16194.53





# Geoportal Map



DISCLAIMER: Any user of this map product accepts its faults and assumes all responsibility for the use thereof, and further agrees to hold Hancock County harmless from and against any damage, loss or liability arising from any use of the map product. Users are cautioned to consider carefully the provisional nature of the maps and data before using it for decisions that concern personal or public safety or the conduct of business that involves monetary or operational consequences. Conclusions drawn from, or actions undertaken, on the basis of such maps and data, are the sole responsibility of the user.

8

Parcel Number: 161D-0-02-027.000

Owner Name: LEE JOYCE Z

✓ Owner Address: 5364 FIRETOWER RD

Owner City, State ZIP: KILN, MS 39556

✓ Physical Address: 100 E MEADOW LANE

Parcel Number: 161D-0-02-028.000

Owner Name: BILBO B J (LIFE ESTATE)

✓ Owner Address: 104 EAST MEADOW LANE

Owner City, State ZIP: WAVELAND, MS 39576

Physical Address: 104 E MEADOW LANE

Parcel Number: 161D-0-02-009.001

Owner Name: GURLEY JAMES R ETAL

✓ Owner Address: PO BOX 374

Owner City, State ZIP: WAVELAND, MS 39576

Physical Address: 0

Parcel Number: 161D-0-02-010.000

Owner Name: JENSEN VIVIAN A

✓ Owner Address: 502 JEFF DAVIS AVE

Owner City, State ZIP: WAVELAND, MS 39576

✓ Physical Address: 502 JEFF DAVIS AVE

Parcel Number: 161D-0-02-025.000

Owner Name: HOLZHAUSER THOMAS J

✓ Owner Address: 536 MEADOW LANE

Owner City, State ZIP: WAVELAND, MS 39576

Physical Address: 0

Parcel Number: 161D-0-02-031.000

Owner Name: CUMBERLAND MILFORD E JR

✓ Owner Address: 107 GRASS ST

Owner City, State ZIP: WAVELAND, MS 39576

✓ Physical Address: 544 MEADOW LANE

NOTICED IS HEREBY GIVEN THAT THE WAVELAND PLANNING AND ZONING COMMISSION WILL HOLD A PUBLIC HEARING ON **JULY 24TH, 2023 AT 6:00 P.M.** TO CONSIDER THE FOLLOWING: THIS IS ALSO NOTIFICATION THAT THE PLANING AND ZONING COMMISSION IS A RECOMMENDING COMMISSION ONLY. THE WAVELAND BOARD OF MAYOR AND ALDERMEN WILL CONSIDER FINAL APPROVAL OF THE PLANNING AND ZONING COMMISSION ON **TUESDAY, AUGUST 1ST, 2023 AT 6:30 PM.**

Note: All Meetings are being held in-person in the Mayor and Board of Alderman Board Room located on the 1st Floor of City Hall, 301 Coleman Avenue, Waveland, MS 39676.

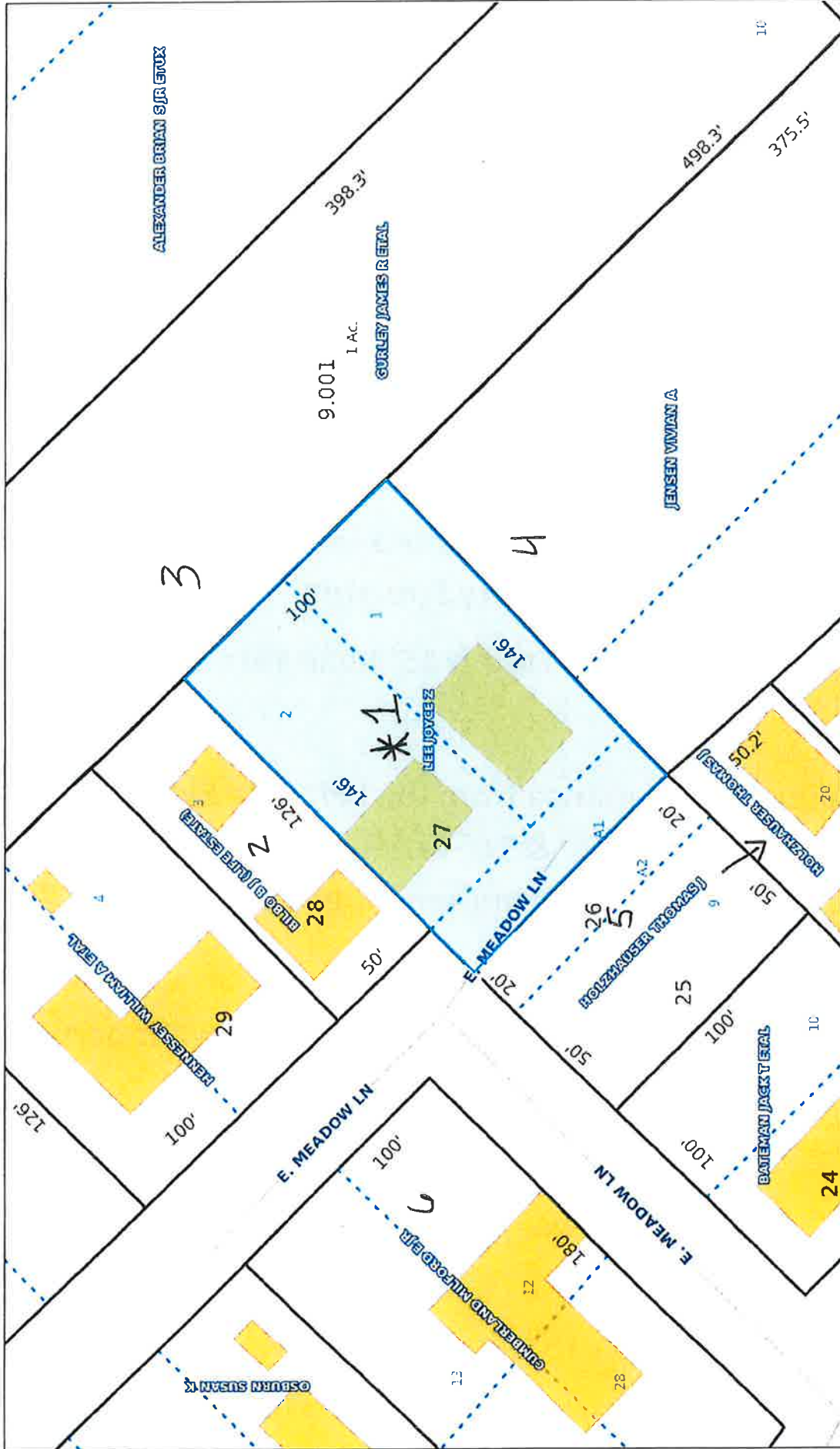
1. Joyce Moran, owner of the properties commonly known as 100 & 102 E. Meadow Ln, parcel #161D-0-02-027.000, has made an application for a variance in order to split her lot. The property was originally two lots. Therefore, there are currently 2 living structures on the property. Proposed parcel 1 will need a 100' street frontage variance since it will not be directly off the street but use an easement from parcel 2. Parcel 2 will need an 80' street frontage variance as it will have 20' of street frontage along E. Meadow Ln.

YOU ARE RECEIVING THIS NOTICE EITHER BECAUSE YOU ARE AN ADJACENT PROPERTY OWNER OR LOCATED DIRECTLY ACROSS THE STREET.  
IF YOU HAVE QUESTIONS OR CONCERNS, YOU MAY CONTACT JEANNE WILLIE, ZONING OFFICIAL, AT 228-220-3335 OR [JWILLIE@WAVELAND-MS.GOV](mailto:JWILLIE@WAVELAND-MS.GOV).  
ALL INTERESTED PARTIES ARE INVITED TO ATTEND AND PARTICIPATE AND MAY SUBMIT WRITTEN SUGGESTIONS BY THURSDAY, JULY 20, 2023 BY 12:00 p.m. CST.

Jeanne Willie  
Zoning Official  
228-220-3335



# Geoportal Map



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## **Item #5**

**Raymond Langlois**

**419 Waveland Ave**

### **Setback Variance for Accessory Structure**

**Accessory Structure will be more than 12' away from  
the Primary Structure**

**\*\*This allows 10' Side-Yard & 15' Rear-Yard Setbacks\*\***

**Request: 5' Variance from the Left Side Setback  
Requirement of 10' & 10' Variance from the Rear  
Setback Requirement of 15'**

**\*\*New Setbacks will be 5' from the Left Side Property  
Line & 5' from the Rear Property Line\*\***



Building/Zoning Department  
301 Coleman Avenue  
Waveland, MS 39576  
(228)466-2549  
(228)467-5177 FAX

## Application for Variance

### Section 904. Applying for a Variance

To apply for a variance from the terms of the Zoning Ordinance, the applicant must submit the following:

1. Letter stating what is being requested and what type of development is proposed.
2. Two (2) copies of plot plan detailing existing structure, proposed development and encroachment, dimensions of property, location of all streets bordering property.
3. A fee of Seventy-five (\$75.00) Dollars, payable in advance to help defray the expense of advertising and processing.

Please remember that the Planning and Zoning Commission is a recommending body. The case will go the Board of Alderman at their next regularly scheduled meeting for final action on the variance request.

Name of Applicant: Raymond M. Langlois Date of Application: 6/20/2023

Phone#: 504-858-4903 E-mail (optional): Rlanglois57@bellsouth.net

Property Physical Address or Parcel #: 419 Waveland Avenue

Current Zoning District: R1 Flood Zone: AE19

Mailing Address (if different): \_\_\_\_\_

Proposed Variance: Storage shed placement 5 feet from back of property line and 5 feet from side to keep the building as far from the oak tree as possible.

Please review the items below regarding what the Planning and Zoning Commission will consider, and if applicable address any of the items in your letter.

### Section 906. Power and Duties of the Planning and Zoning Commission

The Planning and Zoning Commission shall have the following powers and duties:

906.1 To recommend in special cases such variances from the terms of this Zoning Ordinance as will not be contrary to public interest where, owing to the special conditions, a literal enforcement of the provisions of this Ordinance would result in unnecessary hardship. A variance from the terms of this Zoning Ordinance shall not be recommended by the Planning and Zoning Commission unless and until:

A. A written application for a variance is submitted demonstrating:

1. That special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures or buildings in the same district.



2. That literal interpretation of the provisions of this Zoning Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this Zoning Ordinance.
  3. That special conditions and circumstances do not result from the actions of the applicant.
  4. That granting the variance requested will not confer on the applicant any special privilege that is denied by this Zoning Ordinance to other lands, structures, or buildings in the same district.
- B. A public hearing shall be held after giving at least fifteen (15) days notice of the hearings in an official newspaper specifying the time and place for said hearing.
- C. The Planning and Zoning Commission may find in specific cases such variances from the terms of this Zoning Ordinance may not be contrary to the public interest where, owing to special conditions, literal enforcement of the provisions of this Zoning Ordinance will, in an individual case, result in unnecessary hardship, so that the spirit of this Zoning Ordinance shall be observed, public safety and welfare secured, and substantial justice done. Such variances may be recommended in such case of unnecessary hardship upon a finding by the Planning and Zoning Commission that all of the following conditions exist:
1. There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography that are not applicable to other lands or structures in the same district.
  2. A literal interpretation of the provisions of this Zoning Ordinance would deprive the applicant of rights commonly enjoyed by other residents of the district in which the property is located.
  3. Granting the variance requested will not confer upon the applicant any special privileges that are denied to other residents of the district in which the property is located.
  4. The requested variance will be in harmony with the purpose and intent of this Zoning Ordinance and will not be injurious to the neighborhood or to the general welfare.
  5. The special circumstances are not the result of the actions of the applicant.
  6. The existence of a non-conforming use of neighboring land, buildings or structures in the same district, or non-conforming uses in other districts shall not constitute a reason for the requested variance.
  7. The variance requested is the minimum variance that will make possible the legal use of the land, building or structure.
  8. The variance is not a request to permit a use of land, building or structures which are not permitted by right or by conditional use in the district involved.
  9. Notice of public hearing shall be given as in section 906.1.B.

The Fee for a Variance Application is \$75.00 and is non-refundable regardless of approval or denial.

Applicant Signature: \_\_\_\_\_

Date: JUNE 20, 2023

Zoning Official Sign-Off: Jeanne M. Willic

Date: 6/20/23

If you have any questions regarding submitting your application please contact:

Jeanne ~~Conrad~~ Willic  
 Zoning Department  
 (228) 466-2549  
[jconrad@waveland-ms.gov](mailto:jconrad@waveland-ms.gov)

June 20, 2023

To: City of Waveland  
Building/Zoning Department  
301 Coleman Avenue  
Waveland, MS 39576

From:: Raymond M. Langlois  
419 Waveland Avenue  
Waveland, MS 39576

To whom it may concern,

I am requesting a variance to place a 10 feet x 20 feet, prefabricated storage shed, 5 feet from the back property line and 5 feet from the side property line, on the southern corner of my property at 419 Waveland Ave.

The reason for the variance is to keep the storage shed as far away from the large oak tree as possible, to protect it.

Please find attached plot plan and information on the storage shed.

Let me know if you require any additional information.

Thank you & best regards,



Raymond M. Langlois

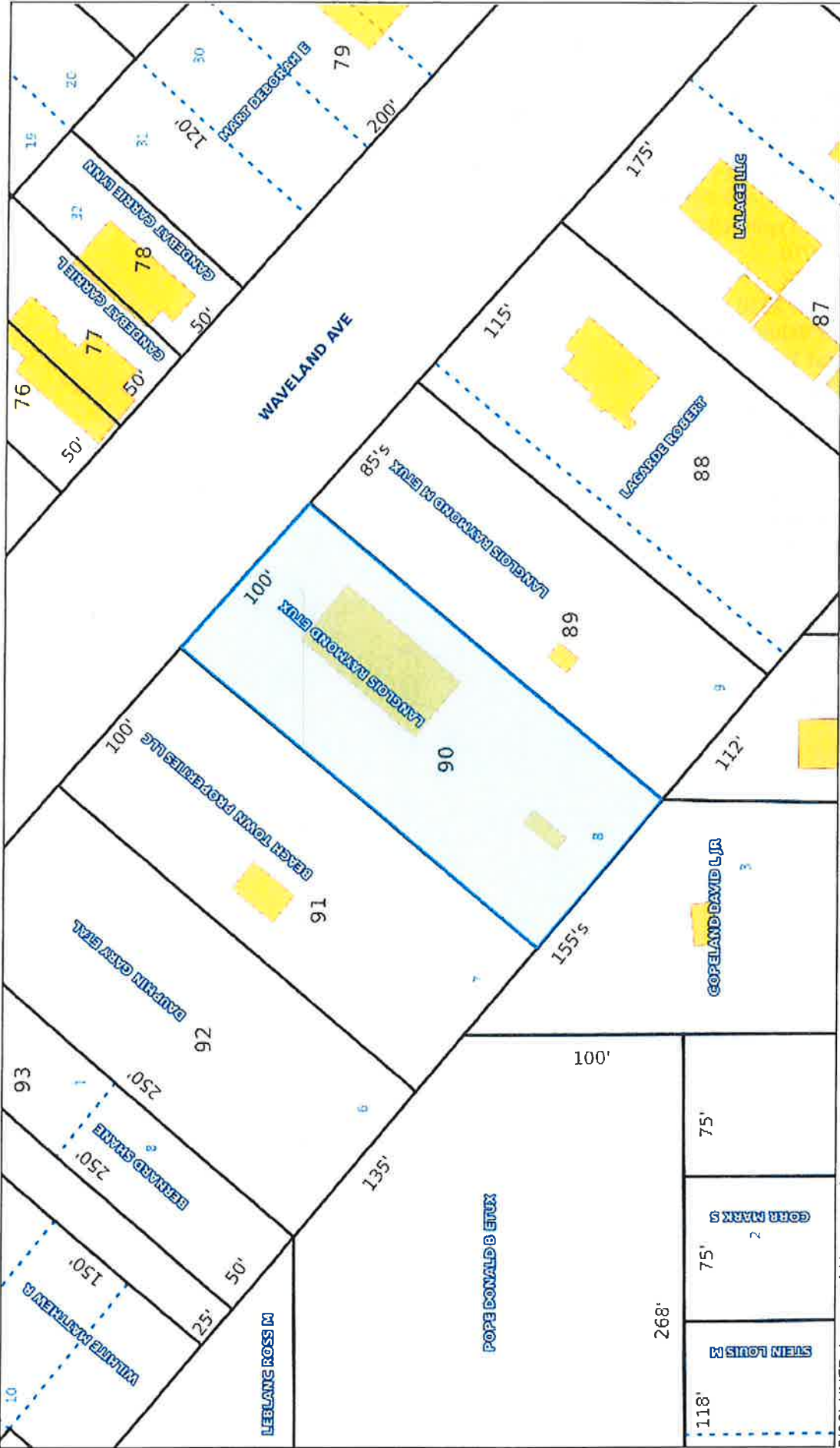


162K-0-10-090.000

**Parcel Number:** 162K-0-10-090.000  
**Owner Name:** LANGLOIS RAYMOND ETUX  
**Owner Address:** 10137 SUZANNE DR  
**Owner City, State ZIP:** NEW ORLEANS, LA 70123  
**Physical Address:** 419 WAVELAND AVE  
**Improvement Type:** RES  
**Year Built:** 1910  
**Base Area:** 2168  
**Adjusted Area:** 2230  
**Actual Total Value:** 116454  
**Taxable Total Value:** 0  
**Estimated Tax:** 2197.65  
**Homestead Exemption:** No  
**Deed Book:** 2021  
**Deed Page:** 11205  
**Legal Description 1:** 8 FINKS S/D  
**Legal Description 2:**  
**Legal Description 3:**  
**Legal Description 4:**  
**Legal Description 5:**  
**Legal Description 6:**  
**Longitude:** -89  
**Latitude:** 30  
**Square Footage:** 24746.54



# Geoportal Map



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# Geoportal Map



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Parcel Number: 162K-0-10-090.000  
Owner Name: LANGLOIS RAYMOND ETUX  
✓ Owner Address: 10137 SUZANNE DR  
Owner City, State ZIP: NEW ORLEANS, LA 70123  
✓ Physical Address: 419 WAVELAND AVE

Parcel Number: 162K-0-10-091.000  
Owner Name: BEACH TOWN PROPERTIES LLC  
✓ Owner Address: 304 FELL ST  
Owner City, State ZIP: WAVELAND, MS 39576  
✓ Physical Address: 423 WAVELAND AVE

Parcel Number: 162K-0-10-110.000  
Owner Name: COPELAND DAVID L JR  
✓ Owner Address: 5605 RICKEY ST  
Owner City, State ZIP: METAIRIE, LA 70003  
✓ Physical Address: 118 NORTH ST

Parcel Number: 162K-0-10-088.000  
Owner Name: LAGARDE ROBERT  
✓ Owner Address: 1316 PINECREST AVE  
Owner City, State ZIP: GULFPORT, MS 39507  
✓ Physical Address: 411 WAVELAND AVE

Parcel Number: 162K-0-10-077.000  
Owner Name: CANDEBAT CARRIE L  
✓ Owner Address: 445 PINE CONE LANE  
Owner City, State ZIP: SLIDELL, LA 70458  
✓ Physical Address: 414 WAVELAND AVE

Parcel Number: 162K-0-10-076.000  
Owner Name: ABBRECHT MARTHA R  
✓ Owner Address: 416 WAVELAND AVE  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 416 WAVELAND AVE

NOTICED IS HEREBY GIVEN THAT THE WAVELAND PLANNING AND ZONING COMMISSION WILL HOLD A PUBLIC HEARING ON **JULY 24TH, 2023 AT 6:00 P.M.** TO CONSIDER THE FOLLOWING: THIS IS ALSO NOTIFICATION THAT THE PLANING AND ZONING COMMISSION IS A RECOMMENDING COMMISSION ONLY. THE WAVELAND BOARD OF MAYOR AND ALDERMEN WILL CONSIDER FINAL APPROVAL OF THE PLANNING AND ZONING COMMISSION ON **TUESDAY, AUGUST 1ST, 2023 AT 6:30 PM.**

Note: All Meetings are being held in-person in the Mayor and Board of Alderman Board Room located on the 1st Floor of City Hall, 301 Coleman Avenue, Waveland, MS 39676.

1. Raymond Langlois, owner of the property commonly known as 419 Waveland Ave, parcel #162K-0-10-090.000, has made an application for variances in order to place an accessory storage shed closer to his property lines. His request is for a 5' variance from the required 10' on the side property line and 10' variance from the required 15' rear property line as stated in Ord. #349 for accessory structures more than 12' away from the primary structure. This is to place the shed far away from a protected live oak tree.

YOU ARE RECEIVING THIS NOTICE EITHER BECAUSE YOU ARE AN ADJACENT PROPERTY OWNER OR LOCATED DIRECTLY ACROSS THE STREET.  
IF YOU HAVE QUESTIONS OR CONCERNS, YOU MAY CONTACT JEANNE WILLIE, ZONING OFFICIAL, AT 228-220-3335 OR [JWILLIE@WAVELAND-MS.GOV](mailto:JWILLIE@WAVELAND-MS.GOV).  
ALL INTERESTED PARTIES ARE INVITED TO ATTEND AND PARTICIPATE AND MAY SUBMIT WRITTEN SUGGESTIONS BY THURSDAY, JULY 20, 2023 BY 12:00 p.m. CST.

Jeanne Willie  
Zoning Official  
228-220-3335





## **Item #6**

**Eugene "Buddy" Ferry Jr.  
107, 111, & 115 St. Joseph St.**

**Variance for Lot Split**

**Proposing 3 new Lots**

**1 Will become Applicant's Primary Residence**

**Proposed Parcel 1: 70' Variance from Required 100'  
Street Frontage (30' wide Street Frontage)**

**Proposed Parcel 2: 70' Variance from Required 100'  
Street Frontage (30' wide Street Frontage)**

**Proposed Parcel 3: 30' Variance from Required 100'  
Street Frontage (70' wide Street Frontage)**

**\*\*All New Parcels will have more than 12,000 square  
feet in area which does not require any variances\*\***



Building/Zoning Department  
301 Coleman Avenue  
Waveland, MS 39576  
(228)466-2549  
(228)467-5177 FAX

## Application for Variance

### Section 904. Applying for a Variance

To apply for a variance from the terms of the Zoning Ordinance, the applicant must submit the following:

1. Letter stating what is being requested and what type of development is proposed.
2. Two (2) copies of plot plan detailing existing structure, proposed development and encroachment, dimensions of property, location of all streets bordering property.
3. A fee of Seventy-five (\$75.00) Dollars, payable in advance to help defray the expense of advertising and processing.

Please remember that the Planning and Zoning Commission is a recommending body. The case will go the Board of Alderman at their next regularly scheduled meeting for final action on the variance request.

Name of Applicant: Eugene J. Ferry Jr. Date of Application: 06/20/2023  
 Phone#: 281-435-4853 E-mail (optional): mbferry1990@outlook.com  
 Property Physical Address(s) or Parcel #(s): 107-111-115 St Joseph Street  
 Current Zoning of Property: Coleman Limited  
 Proposed Variance: Request three (3) street frontage variances to allow efficient and reasonable access to large 1 acre lot on St Joseph Street. Petition consists of two 70 ft variances for driveways and one 30 ft variance for home access.  
 Applicant Signature: Eugene J. Ferry Jr Date: 06/20/2023

Please review the items below regarding what the Planning and Zoning Commission will consider, and if applicable address any of the items in your letter.

### Section 906. Power and Duties of the Planning and Zoning Commission

The Planning and Zoning Commission shall have the following powers and duties:

906.1 To recommend in special cases such variances from the terms of this Zoning Ordinance as will not be contrary to public interest where, owing to the special conditions, a literal enforcement of the provisions of this Ordinance would result in unnecessary hardship. A variance from the terms of this Zoning Ordinance shall not be recommended by the Planning and Zoning Commission unless and until:

- A. A written application for a variance is submitted demonstrating:
  1. That special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures or buildings in the same district.

2. That literal interpretation of the provisions of this Zoning Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this Zoning Ordinance.
3. That special conditions and circumstances do not result from the actions of the applicant.
4. That granting the variance requested will not confer on the applicant any special privilege that is denied by this Zoning Ordinance to other lands, structures, or buildings in the same district.

B. A public hearing shall be held after giving at least fifteen (15) days notice of the hearings in an official newspaper specifying the time and place for said hearing.

C. The Planning and Zoning Commission may find in specific cases such variances from the terms of this Zoning Ordinance may not be contrary to the public interest where, owing to special conditions, literal enforcement of the provisions of this Zoning Ordinance will, in an individual case, result in unnecessary hardship, so that the spirit of this Zoning Ordinance shall be observed, public safety and welfare secured, and substantial justice done. Such variances may be recommended in such case of unnecessary hardship upon a finding by the Planning and Zoning Commission that all of the following conditions exist:

1. There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography that are not applicable to other lands or structures in the same district.
2. A literal interpretation of the provisions of this Zoning Ordinance would deprive the applicant of rights commonly enjoyed by other residents of the district in which the property is located.
3. Granting the variance requested will not confer upon the applicant any special privileges that are denied to other residents of the district in which the property is located.
4. The requested variance will be in harmony with the purpose and intent of this Zoning Ordinance and will not be injurious to the neighborhood or to the general welfare.
5. The special circumstances are not the result of the actions of the applicant.
6. The existence of a non-conforming use of neighboring land, buildings or structures in the same district, or non-conforming uses in other districts shall not constitute a reason for the requested variance.
7. The variance requested is the minimum variance that will make possible the legal use of the land, building or structure.
8. The variance is not a request to permit a use of land, building or structures which are not permitted by right or by conditional use in the district involved.
9. Notice of public hearing shall be given as in section 906.1.B.

The Fee for a Variance Application is \$75.00 and is non-refundable regardless of approval or denial.

Applicant Signature: Eugene J. Ferry Jr.

Date: 06/20/2023

Zoning Official Sign-Off: Jeanne M. Willie

Date: 6/20/23

If you have any questions regarding submitting your application please contact:

Jeanne ~~Conrad~~ Willie  
 Zoning Department  
 (228) 466-2549  
[iconrad@waveland-ms.gov](mailto:iconrad@waveland-ms.gov)

## Variance Request

### Letter of Intent

I respectfully request three (3) street frontage variances for my lot on the 100 block of St Joseph Street. Each of the variances would provide efficient and reasonable access to an individual homesite for the following addresses: 107 St Joseph Street, 111 St Joseph Street, and 115 St Joseph Street.

107 St Joseph Street – 70 ft variance to provide access to my full-time and primary residence for a homesite that would be in excess of .3 acres or 13,400sqft.

111 St Joseph Street – 70 ft variance to provide access to a large footprint homesite in excess of .36 acres or 16,000sqft.

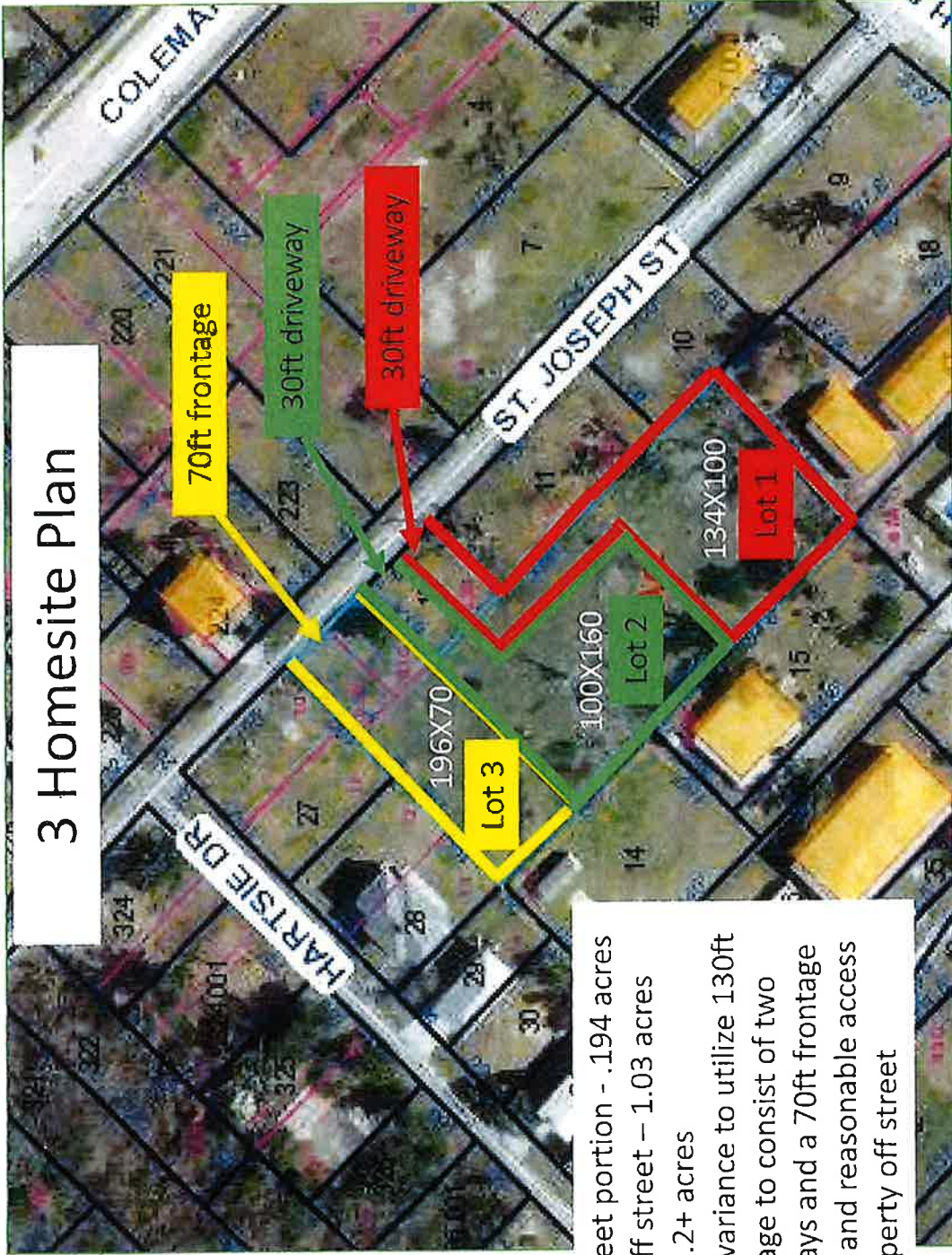
115 St Joseph Street – 30 ft variance to provide access to a large footprint homesite in excess of .31 acres or 13,720sqft.

Because of the unusual size and shape of the property, with over an acre encompassing an off-street rectangle and small street frontage of 130 ft, the three (3) homesite plan is the best solution in keeping with the normal use of the neighborhood and the resultant homesites would be beneficial for maintaining property values due to their large footprints.

Sincerely

Eugene J. Ferry Jr.





### 3 Homesite Plan

65 X 130 street portion - .194 acres  
 134 X 334 off street - 1.03 acres  
 Combined 1.2+ acres  
 Requesting variance to utilize 130ft street frontage to consist of two 30ft driveways and a 70ft frontage for efficient and reasonable access to large property off street



### 3 Homesite Plan

**Lot 3**  
115 St Joseph Street  
Seeking 30ft street  
variance for house  
access.  
13,720sqft for house  
and driveway  
.315 house acreage

**Lot 2**  
111 St Joseph Street  
Seeking 70ft street  
variance for straight  
driveway.  
16,000sqft for house  
and a 30ft driveway  
.367 house acreage

**Lot 1**  
107 St Joseph Street  
Seeking 70ft street  
variance for driveway.  
Will be my primary  
residence with  
13,400sqft for house  
and a 30ft driveway  
.307 house acreage



161M-0-11-013.000

**Parcel Number:** 161M-0-11-013.000  
**Owner Name:** FERRY EUGENE JR ETAL  
**Owner Address:** 103 CARDINAL LN  
**Owner City, State ZIP:** ANAHUAC, TX 77514  
**Physical Address:** 0  
**Improvement Type:**  
**Year Built:** 0  
**Base Area:** 0  
**Adjusted Area:** 0  
**Actual Total Value:** 48250  
**Taxable Total Value:** 0  
**Estimated Tax:** 910.61  
**Homestead Exemption:** No  
**Deed Book:** 2022  
**Deed Page:** 2224  
**Legal Description 1:** PT 65 & 63C & D 2ND WARD  
**Legal Description 2:** WAVELAND  
**Legal Description 3:**  
**Legal Description 4:**  
**Legal Description 5:**  
**Legal Description 6:**  
**Longitude:** -89  
**Latitude:** 30  
**Square Footage:** 49046.89

Mailing Address  
4500 Alexander Dr.  
Metairie, LA 70003

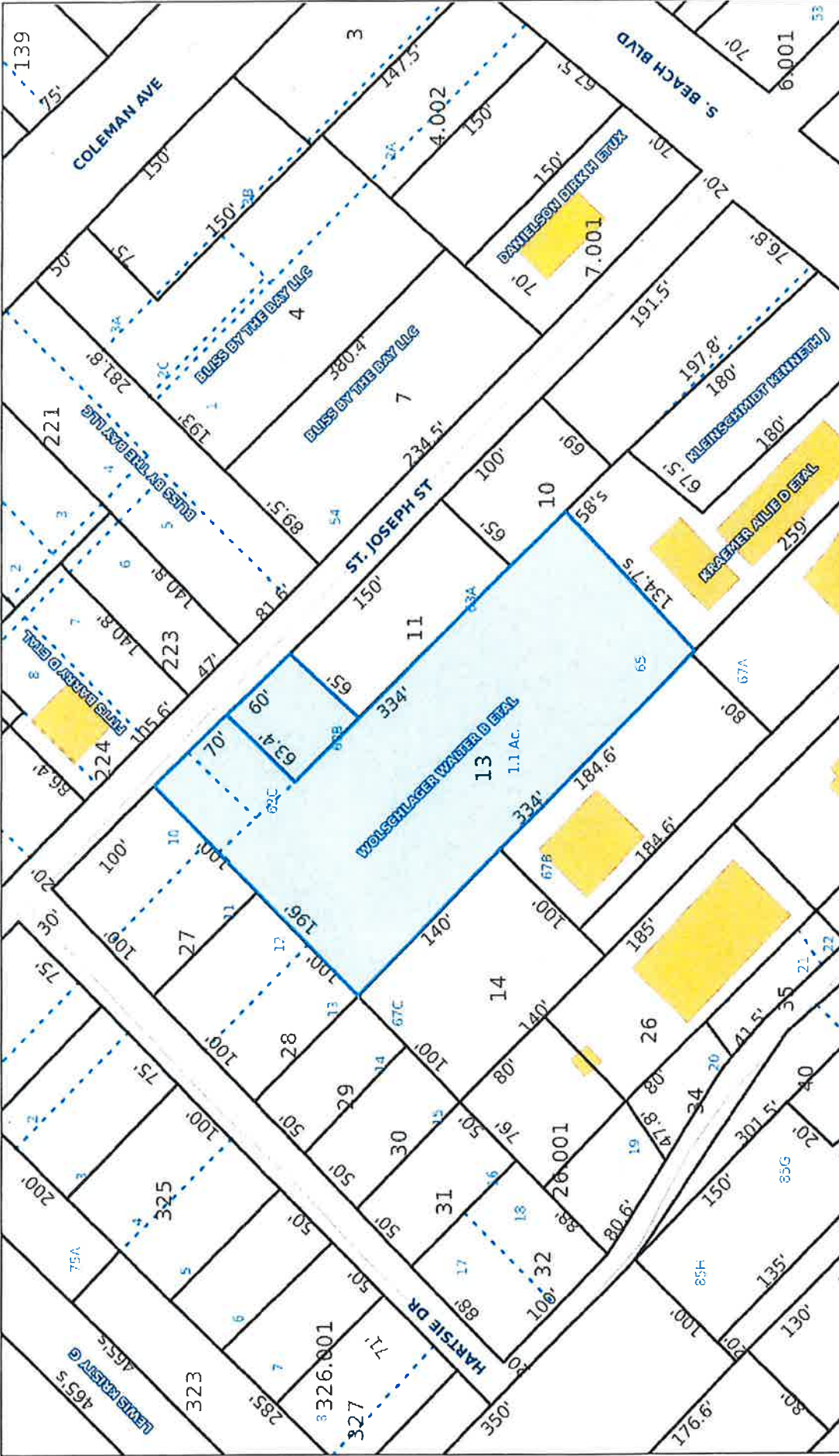


161M-0-02-012.000

**Parcel Number:** 161M-0-02-012.000  
**Owner Name:** ~~O'SULLIVAN CHERYL Z ETAL~~  
**Owner Address:** ~~4324 WICHITA ST~~  
**Owner City, State ZIP:** ~~METAIRIE, LA 70001~~  
**Physical Address:** 0  
**Improvement Type:**  
**Year Built:** 0  
**Base Area:** 0  
**Adjusted Area:** 0  
**Actual Total Value:** 12240  
**Taxable Total Value:** 0  
**Estimated Tax:** 230.99  
**Homestead Exemption:** No  
**Deed Book:** 2013  
**Deed Page:** 12198  
**Legal Description 1:** 2ND WARD PT 63 B WAVELAND  
**Legal Description 2:**  
**Legal Description 3:**  
**Legal Description 4:**  
**Legal Description 5:**  
**Legal Description 6:**  
**Longitude:** -89  
**Latitude:** 30  
**Square Footage:** 4023.43

*Recently Purchased  
by Applicant*

# Geoportal Map



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# Geoportal Map



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14

Parcel Number: 161M-0-11-013.000  
Owner Name: FERRY EUGENE JR ETAL  
✓ Owner Address: 4500 ALEXANDER DR  
Owner City, State ZIP: METAIRIE, LA 70003  
Physical Address: 0

Parcel Number: 161M-0-02-011.000  
Owner Name: THIBODEAUX DALE A  
✓ Owner Address: 107 NOTTINGHAM TR  
Owner City, State ZIP: HOUMA, LA 70360  
✓ Physical Address: 105 ST JOSEPH ST

Parcel Number: 161M-0-11-010.000  
Owner Name: WOLSCHLAGER WALTER B ETAL  
✓ Owner Address: 1939 RAINBOW BEND BLVD  
Owner City, State ZIP: ELKHART, IN 46514  
✓ Physical Address: 103 ST JOSEPH ST

Parcel Number: 161M-0-11-017.000  
Owner Name: KRAEMER AILIE D ETAL  
✓ Owner Address: 116 S BEACH BLVD  
Owner City, State ZIP: WAVELAND, MS 39576  
✓ Physical Address: 116 S BEACH BLVD

Parcel Number: 161M-0-11-015.000  
Owner Name: MILLEN DAVID E ETAL  
✓ Owner Address: 83 LONGWOOD DR  
Owner City, State ZIP: MANDEVILLE, LA 70471  
✓ Physical Address: 122 S BEACH BLVD

Parcel Number: 161M-0-11-014.000  
Owner Name: COCKERHAM THOMAS  
✓ Owner Address: 38150 W LAKEVIEW DR  
Owner City, State ZIP: PRAIRIEVILLE, LA 70769  
Physical Address: 0

Parcel Number: 161M-0-02-028.000  
Owner Name: SPRINKLE GORDON G  
✓ Owner Address: 138 HARTSIE DRIVE  
Owner City, State ZIP: WAVELAND, MS 39576  
✓ Physical Address: 138 HARTSIE DR

Parcel Number: 161M-0-11-027.000  
Owner Name: KOLBENSCHLAG KEITH HERMAN  
ETUX  
✓ Owner Address: 125 ST JOSEPH STREET  
Owner City, State ZIP: WAVELAND, MS 39576  
✓ Physical Address: 125 ST JOSEPH ST

Parcel Number: 161E-0-02-224.000  
Owner Name: FITTS BARRY D ETAL  
✓ Owner Address: 116 ST JOSEPH ST  
Owner City, State ZIP: WAVELAND, MS 39576  
✓ Physical Address: 116 ST JOSEPH ST

Parcel Number: 161E-0-02-223.000  
Owner Name: FRIENDSHIP OAKS OWNERS ASS  
INC  
✓ Owner Address: P O BOX 31  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 0

Parcel Number: 161E-0-02-221.000  
Owner Name: BLISS BY THE BAY LLC  
✓ Owner Address: 7211 REGENT ST STE G  
Owner City, State ZIP: NEW ORLEANS, LA 70124  
Physical Address: 0

NOTICED IS HEREBY GIVEN THAT THE WAVELAND PLANNING AND ZONING COMMISSION WILL HOLD A PUBLIC HEARING ON **JULY 24TH, 2023 AT 6:00 P.M.** TO CONSIDER THE FOLLOWING: THIS IS ALSO NOTIFICATION THAT THE PLANING AND ZONING COMMISSION IS A RECOMMENDING COMMISSION ONLY. THE WAVELAND BOARD OF MAYOR AND ALDERMEN WILL CONSIDER FINAL APPROVAL OF THE PLANNING AND ZONING COMMISSION ON **TUESDAY, AUGUST 1ST, 2023 AT 6:30 PM.**

Note: All Meetings are being held in-person in the Mayor and Board of Alderman Board Room located on the 1st Floor of City Hall, 301 Coleman Avenue, Waveland, MS 39676.

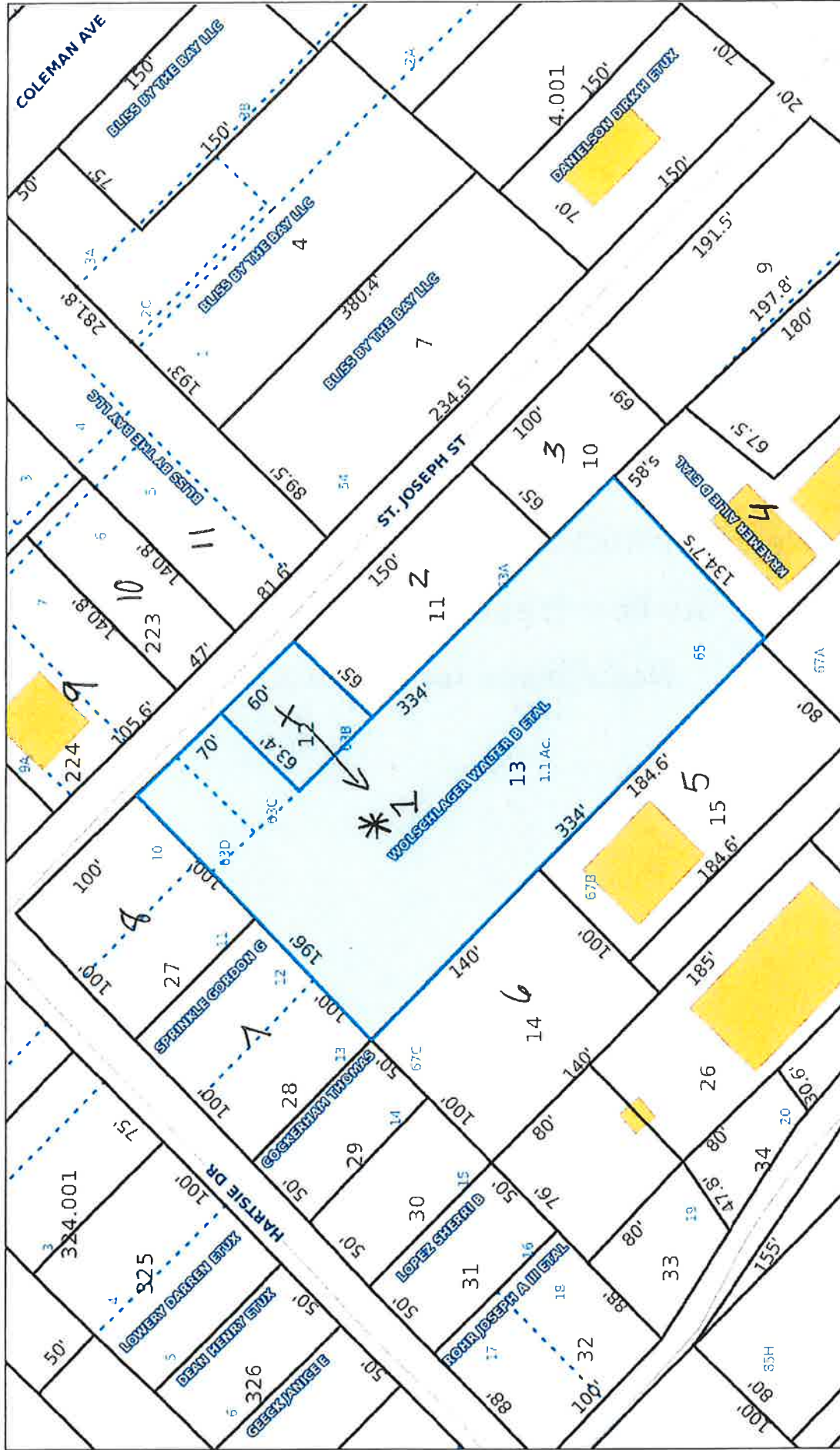
1. Eugene Ferry Jr., owner of the property commonly known as 115 St. Joseph St., parcel #161M-0-11-013.000, has made an application for variance in order to split his lot into 3 new parcels. Proposed parcels 1 & 2 will need a 70' street frontage variance and proposed parcel 3 will need a 30' street frontage variance from the required 100' street frontage as stated in Zoning Ord. #349. No variances need for square footage requirement on the proposed new parcels.

YOU ARE RECEIVING THIS NOTICE EITHER BECAUSE YOU ARE AN ADJACENT PROPERTY OWNER OR LOCATED DIRECTLY ACROSS THE STREET.  
IF YOU HAVE QUESTIONS OR CONCERNS, YOU MAY CONTACT JEANNE WILLIE, ZONING OFFICIAL, AT 228-220-3335 OR [JWILLIE@WAVELAND-MS.GOV](mailto:JWILLIE@WAVELAND-MS.GOV).  
ALL INTERESTED PARTIES ARE INVITED TO ATTEND AND PARTICIPATE AND MAY SUBMIT WRITTEN SUGGESTIONS BY THURSDAY, JULY 20, 2023 BY 12:00 p.m. CST.

Jeanne Willie  
Zoning Official  
228-220-3335



# Geoportal Map



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# **Item #7**

**Suzette Surbeck**

**226 Sandy St.**

**Use of an RV during New Construction**

**New Construction Permit has been issued**

**RV Permit good for 180 Days**

**Not allowed for Renewal**



**Application for Temporary Conditional Use**  
**of an RV during New Construction**

302.16 Conditional Use: A conditional use is a use that would not be appropriate generally or without restriction through the zoning district but which, if controlled as to number, area, location, or relation to the neighborhood, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare. Such uses may be permitted in such zoning districts as conditional uses, if specific provisions for such conditional use are made in this zoning ordinance.

Name of Applicant: SUZETTE SURBECK Date of Application: 6-21-23  
Driver's License #: 003645143 State: LA  
Address: 226 SANDY ST.  
City: WAVELAND State: MS Zip: 39576  
Phone#: 504-723-5354 E-mail (optional): SSURBECK@BELLSOUTH.NET  
Physical Address or Parcel # for RV use: 226 SANDY ST.  
Current Zoning: R-1 Flood Zone: AE 19 Foundation Inspection: \_\_\_\_\_  
Permit #: 2300195 Date Permit was Issued: 4-10-23  
RV Registration #: 4KAG1033 RV Insurance #: 951863936

309.5 A Temporary Conditional Use for a Recreational Vehicle may be applied for only in connection with the erection of a permanent residential dwelling when the following listed conditions have been met. Said conditional use may be permitted by the Board and Mayor of Aldermen, upon review and recommendation by the Planning and Zoning Commission with the procedures and under the conditions set forth in Article IX.

- A. Without a permit, it shall be unlawful for any person, firm, or corporation to dwell in a Recreational Vehicle as contemplated by Section 409.5 within the City of Waveland. The violation of any of the provisions of Section 409.5 shall be deemed a misdemeanor, with each day of the violation being considered a separate offense. A fine of up to one hundred dollars for each day may apply for each violation.
- B. Approval of the Temporary Conditional Use permit shall be for a period of time not to exceed 180 days. Before the expiration of the initial 180 day period, the applicant may make application to the Planning and Zoning Commission, for approval by the Mayor and Board of Aldermen, requesting an additional 180 days.
- C. Upon completion of the structure, use of the Recreational Vehicle must be in compliance with the regulations of the Zoning Ordinance and other applicable local, State, and Federal regulations.
- D. Only one Recreational Vehicle, serial number to be provided, is allowed on the location for which a building permit is issued. Said Recreational Vehicle may not be rented and may only be occupied by the owner(s) of the property.
- E. The applicant must provide sufficient evidence of the following conditions, in addition to the provisions listed in Section 906.3, with the submission of the Temporary Conditional Use application:



1. Issuance of a valid and current building permit for a residential structure;
2. Verification of a completed and inspected foundation on the property;
3. Submittal of an Evacuation Plan for the Recreational Vehicle in the instance that a named storm enters the Gulf of Mexico and/or a voluntary or mandatory evacuation is ordered for the area;
4. A copy of the title and proof of insurance on the Recreational Vehicle;
5. Proof that the Recreational Vehicle is able to be transported over the streets and highways and has the appropriate state and local licenses;
6. Proof of quick disconnect to City utilities;
7. There must not be any structural additions to the Recreational Vehicle;
8. Recreational Vehicles and the subject properties must be in compliance with and are restricted by the requirements and standards of the Flood Damage Prevention Ordinance.

F. The above stipulations and conditions are not intended to be all inclusive, and each application may have additional stipulations and conditions as the health, safety, and welfare of the City require.

G. At any time the Planning or Zoning Officer or Building Official deems that the conditions and stipulations attached to the Temporary Conditional Use permit are not met, the Temporary Conditional Use permit will be deemed withdrawn without further action and appropriate enforcement measures will be taken.

H. A final permit fee for the placement of a temporary construction recreational vehicle of One Hundred dollars (\$100.00) is required.

Applicant Signature: Suzette L. Surbeck

Date: 6-21-23

Zoning Official Sign-Off: Jeanne M. Willie

Date: 6-30-23

If you have any questions regarding submitting your application please contact:

Jeanne ~~Conrad~~ Willie  
Zoning Department  
(228) 466-2549  
[jconrad@waveland-ms.gov](mailto:jconrad@waveland-ms.gov)

June 22, 2023

Letter of Intent

We are requesting this variance in order to park our RV under our new house at 226 Sandy Street in Waveland. We are temporarily living in an RV park near Baton Rouge. My husband has a temporary job in Baton Rouge. We would like to live on site in order to assist with some of the finish work. The RV will have quick connects for electricity and sewerage.

We would like to name our contractor, Barry Coco as our representative. He has agreed to represent us.

Thanks in advance for your help.

*Suzette L. Surbeck*  
Suzette L. Surbeck

Attached is a plan showing the proposed location of the RV.

Don't Drink and Drive  
**Louisiana**  
Don't Limit Yourself

**PERSONAL DRIVER'S LICENSE**  
NOT FOR FEDERAL IDENTIFICATION



LICENSE ID NO	CLASS	EXPIRATION DATE
003645163	E	05-08-2024

DOB 05-08-1954  
ISSUE DATE 03-13-2018  
SURBECK  
SUZETTE L  
6341 CALDWELL DRIVE  
NEW ORLEANS LA 70122-0000

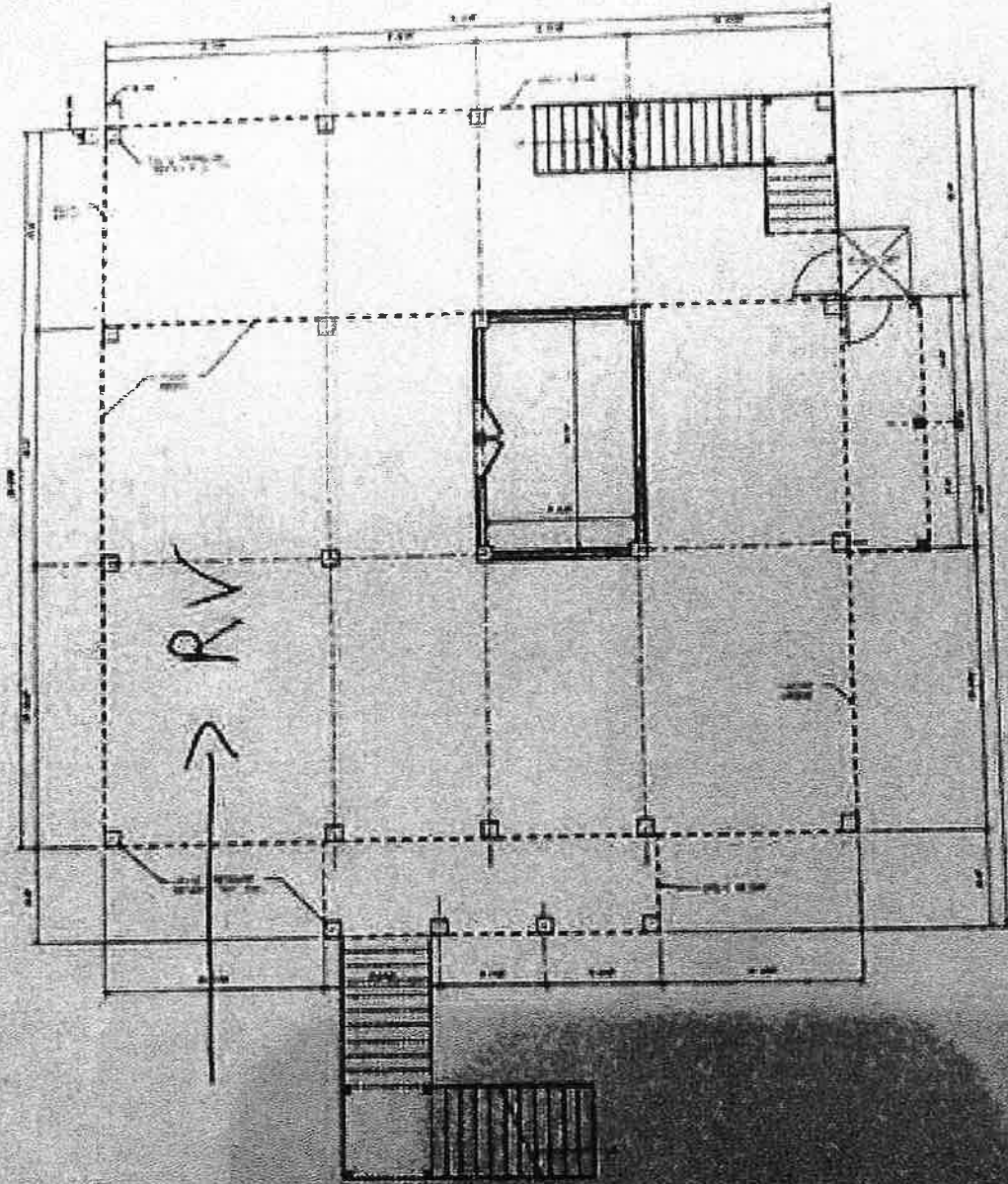
ENDORSEMENTS NONE      RESTRICTIONS NONE

SEX	HGT	WGT	EYES	HAIR	OFFICE
F	5'05"	180	BRO	8773	108

*Suzette L. Surbeck*      38



ALL DIMENSIONS ARE TAKEN FROM FACE OF WALL UNLESS OTHERWISE SPECIFIED. FOR ALL DIMENSIONS, SEE ARCHITECT'S NOTES.



1 GROUND LEVEL

DIAMOND DESIGN

CLIMACK RESIDENCE

162J-0-10-210.000

**Parcel Number:** 162J-0-10-210.000  
**Owner Name:** SURBECK CHARLES L SR ETUX  
**Owner Address:** 6341 CALDWELL DR  
**Owner City, State ZIP:** NEW ORLEANS, LA 70122  
**Physical Address:** 226 SANDY ST  
**Improvement Type:**  
**Year Built:** 0  
**Base Area:** 0  
**Adjusted Area:** 0  
**Actual Total Value:** 12500  
**Taxable Total Value:** 0  
**Estimated Tax:** 235.89  
**Homestead Exemption:** No  
**Deed Book:** 2007  
**Deed Page:** 5964  
**Legal Description 1:** 14 & 15 BLK 1 HICKEY SUBD  
**Legal Description 2:**  
**Legal Description 3:**  
**Legal Description 4:**  
**Legal Description 5:**  
**Legal Description 6:**  
**Longitude:** -89  
**Latitude:** 30  
**Square Footage:** 19154.59







# Geoportal Map



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54

Parcel Number: 162J-0-10-210.000  
Owner Name: SURBECK CHARLES L SR ETUX  
✓ Owner Address: 6341 CALDWELL DR  
Owner City, State ZIP: NEW ORLEANS, LA 70122  
✓ Physical Address: 226 SANDY ST

Parcel Number: 162J-0-10-158.004  
Owner Name: KOENIG EDWIN P  
✓ Owner Address: 8119 RIDGEWOOD DR  
Owner City, State ZIP: KILN, MS 39556  
✓ Physical Address: 214 PINE RIDGE DR

Parcel Number: 162J-0-10-211.000  
Owner Name: SCELSON TOBY ETAL  
✓ Owner Address: 79393 PIG MORGAN RD  
Owner City, State ZIP: FOLSOM, LA 70437  
✓ Physical Address: 222 SANDY ST

Parcel Number: 162J-0-10-177.000  
Owner Name: BEACH & BAY PROPERTIES LLC  
✓ Owner Address: 426 SAW GRASS LOOP  
Owner City, State ZIP: COVINGTON, LA 70435  
✓ Physical Address: 219 PINE RIDGE DR

Parcel Number: 162J-0-10-212.000  
Owner Name: TERREBONNE SHARON C  
✓ Owner Address: 528 NURSERY AVENUE  
Owner City, State ZIP: METAIRIE, LA 70005  
Physical Address: 0

Parcel Number: 162J-0-10-158.003  
Owner Name: O'GWIN HOWARD N JR ETAL  
✓ Owner Address: 216 PINE RIDGE DR  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 216 PINE RIDGE DR

Parcel Number: 162J-0-10-213.002  
Owner Name: GRIENER JUSTIN B  
✓ Owner Address: 9601 IVY LANE  
Owner City, State ZIP: RIVER RIDGE, LA 70123  
Physical Address: 0

Parcel Number: 162J-0-10-178.000  
Owner Name: BROWN MICHAEL ETAL  
✓ Owner Address: 48 SOUTH POINT  
Owner City, State ZIP: HATTIESBURG, MS 39402  
Physical Address: 0

Parcel Number: 162J-0-10-213.000  
Owner Name: DOBSON DAVID W  
✓ Owner Address: 210 SANDY ST  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 210 SANDY ST

Parcel Number: 162J-0-10-179.001  
Owner Name: KULIKOWSKI STEPHEN P ETUX  
✓ Owner Address: 9063 RD 232  
Owner City, State ZIP: PICAYUNE, MS 39466  
✓ Physical Address: 223 PINE RIDGE DR

Parcel Number: 162J-0-10-158.001  
Owner Name: JAUNET KATHERINE  
CHAMBERLINE  
✓ Owner Address: 4317 BARONNE ST  
Owner City, State ZIP: NEW ORLEANS, LA 70115  
✓ Physical Address: 212 PINE RIDGE DR

Parcel Number: 162J-0-10-157.000  
Owner Name: WOMELDURF STEVEN ETAL  
✓ Owner Address: 802 REGENCY ST  
Owner City, State ZIP: MONROE, LA 71201-2661  
✓ Physical Address: 220 PINE RIDGE DR

Parcel Number: 162J-0-10-176.000  
Owner Name: RICHTER DEBORAH A ETAL  
✓ Owner Address: 217 PINE RIDGE DR  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 217 PINE RIDGE DR

Parcel Number: 162J-0-10-179.000  
Owner Name: THE KENTUCKY TRUST  
✓ Owner Address: 238 MORGAN STREET  
Owner City, State ZIP: NEW ORLEANS, LA 70114  
✓ Physical Address: 225 PINE RIDGE DR

Parcel Number: 162J-0-10-156.000  
Owner Name: MCIVER SHARON L  
✓ Owner Address: 219 TENTH ST  
Owner City, State ZIP: BAY ST LOUIS, MS 39520  
✓ Physical Address: 222 PINE RIDGE DR

Parcel Number: 162J-0-10-180.000  
Owner Name: SIMPSON RONALD ETAL  
TRUSTEES  
✓ Owner Address: 2612 SOUTH CARROLTON AVE  
Owner City, State ZIP: NEW ORLEANS, LA 70118  
Physical Address: 0

Parcel Number: 162J-0-10-155.000  
Owner Name: EAGAN Q PROPERTIES LLC  
✓ Owner Address: 3636 N CAUSE WAY BLVD STE  
301  
Owner City, State ZIP: METAIRIE, LA 70002  
✓ Physical Address: 228 PINE RIDGE DR

Parcel Number: 162J-0-10-181.000  
Owner Name: WILLEY JOAN B  
✓ Owner Address: 22769 RESPITE LANE  
Owner City, State ZIP: FOLEY, AL 36535  
✓ Physical Address: 227 PINE RIDGE DR

Parcel Number: 162J-0-10-205.000  
Owner Name: BOWEN DOUGLAS E ETAL  
✓ Owner Address: 302 SANDY ST  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 302 SANDY ST

Parcel Number: 162J-0-10-223.000  
Owner Name: READ JEREMIAH A ETUX  
✓ Owner Address: 5276 BIRDSONG RD  
Owner City, State ZIP: BIRMINGHAM, AL 35242  
Physical Address: 0

Parcel Number: 162J-0-10-207.000  
Owner Name: FARMER ELIZABETH ETAL  
✓ Owner Address: 236 SANDY ST  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 236 SANDY ST

Parcel Number: 162J-0-10-208.000  
Owner Name: ASCANI JESSE R  
✓ Owner Address: 234 SANDY ST  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 234 SANDY ST

Parcel Number: 162J-0-10-221.001  
Owner Name: GILL JOAN  
✓ Owner Address: 229 SANDY ST  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 229 SANDY ST

Parcel Number: 162J-0-10-221.000  
Owner Name: RIEF FORREST ETAL  
✓ Owner Address: P O BOX 891  
Owner City, State ZIP: DAVENPORT, WA 99122  
✓ Physical Address: 223 SANDY ST

Parcel Number: 162J-0-10-220.000  
Owner Name: KNIEPER PHILIP J ETAL  
✓ Owner Address: 536 ASHLAWN DRIVE  
Owner City, State ZIP: HARAHAAN, LA 701233822  
✓ Physical Address: 217 SANDY ST

Parcel Number: 162J-0-10-241.000  
Owner Name: ROSENTHAL PATRICIA J  
✓ Owner Address: 130 ATHANIA PARKWAY  
Owner City, State ZIP: METAIRIE, LA 70001  
✓ Physical Address: 210 SURF ST

Parcel Number: 162J-0-10-239.000  
Owner Name: MAUBERRET MICHAEL E ETAL  
✓ Owner Address: 218 SURF ST  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 218 SURF ST

Parcel Number: 162J-0-10-253.000  
Owner Name: BOUDREAUX ARNOLD J JR ETAL  
✓ Owner Address: 206 SANDY ST  
Owner City, State ZIP: WAVELAND, MS 39576  
✓ Physical Address: 219 SURF ST



Parcel Number: 162J-0-10-255.000  
Owner Name: RUSHING KATHERINE S ETAL  
✓ Owner Address: 225 SURF ST  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 225 SURF ST

Parcel Number: 162J-0-10-237.000  
Owner Name: O'CONNOR KATHERINE L  
✓ Owner Address: 226 SURF ST  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 226 SURF ST

Parcel Number: 162J-0-10-125.000  
Owner Name: ADNREWS KENNETH B  
✓ Owner Address: 4545 OLD MARKSVILLE HWY  
Owner City, State ZIP: PINEVILLE, LA 71360  
✓ Physical Address: 213 FARRAR LN

Parcel Number: 162J-0-10-127.000  
Owner Name: LADNER BRETT A  
✓ Owner Address: 1203 SAINT JOSEPH ST  
Owner City, State ZIP: WAVELAND, MS 39576  
✓ Physical Address: 223 FARRAR LN

Parcel Number: 162J-0-10-128.000  
Owner Name: JAAR LUIS ETAL  
✓ Owner Address: 2668 FORDS CREEK ROAD  
Owner City, State ZIP: POPLARVILLE, MS 39470  
✓ Physical Address: 227 FARRAR LN

Parcel Number: 162J-0-10-129.000  
Owner Name: BACOT SHANNON DOUGHTY  
✓ Owner Address: 43 PARK CIRCLE  
Owner City, State ZIP: WEST POINT, MS 39773  
✓ Physical Address: 233 FARRAR LN

Parcel Number: 162J-0-10-130.001  
Owner Name: SPEARES BARBARA ELLEN  
✓ Owner Address: 3420 DORCHESTER DR  
Owner City, State ZIP: BEDFORD, TX 76021  
Physical Address: 0



NOTICED IS HEREBY GIVEN THAT THE WAVELAND PLANNING AND ZONING COMMISSION WILL HOLD A PUBLIC HEARING ON **MONDAY, JULY 24TH, 2023 AT 6:00 P.M.** TO CONSIDER THE FOLLOWING:

THIS IS ALSO NOTIFICATION THAT THE PLANING AND ZONING COMMISSION IS A RECOMMENDING COMMISSION ONLY. THE WAVELAND BOARD OF MAYOR AND ALDERMEN WILL CONSIDER FINAL APPROVAL OF THE PLANNING AND ZONING COMMISSION ON **TUESDAY, AUGUST 1ST, 2023 AT 6:30 PM.**

Note: All Meetings are being held in-person in the Mayor and Board of Alderman Board Room located on the 1st Floor of City Hall, 301 Coleman Avenue, Waveland, MS 39676.

1. Suzette Surbeck, owner of the property commonly known as 226 Sandy St., parcel #162J-0-10-210.000, has made an application for the temporary use of an RV during new construction of her primary residence. The RV permit will allow occupancy for 180 days.

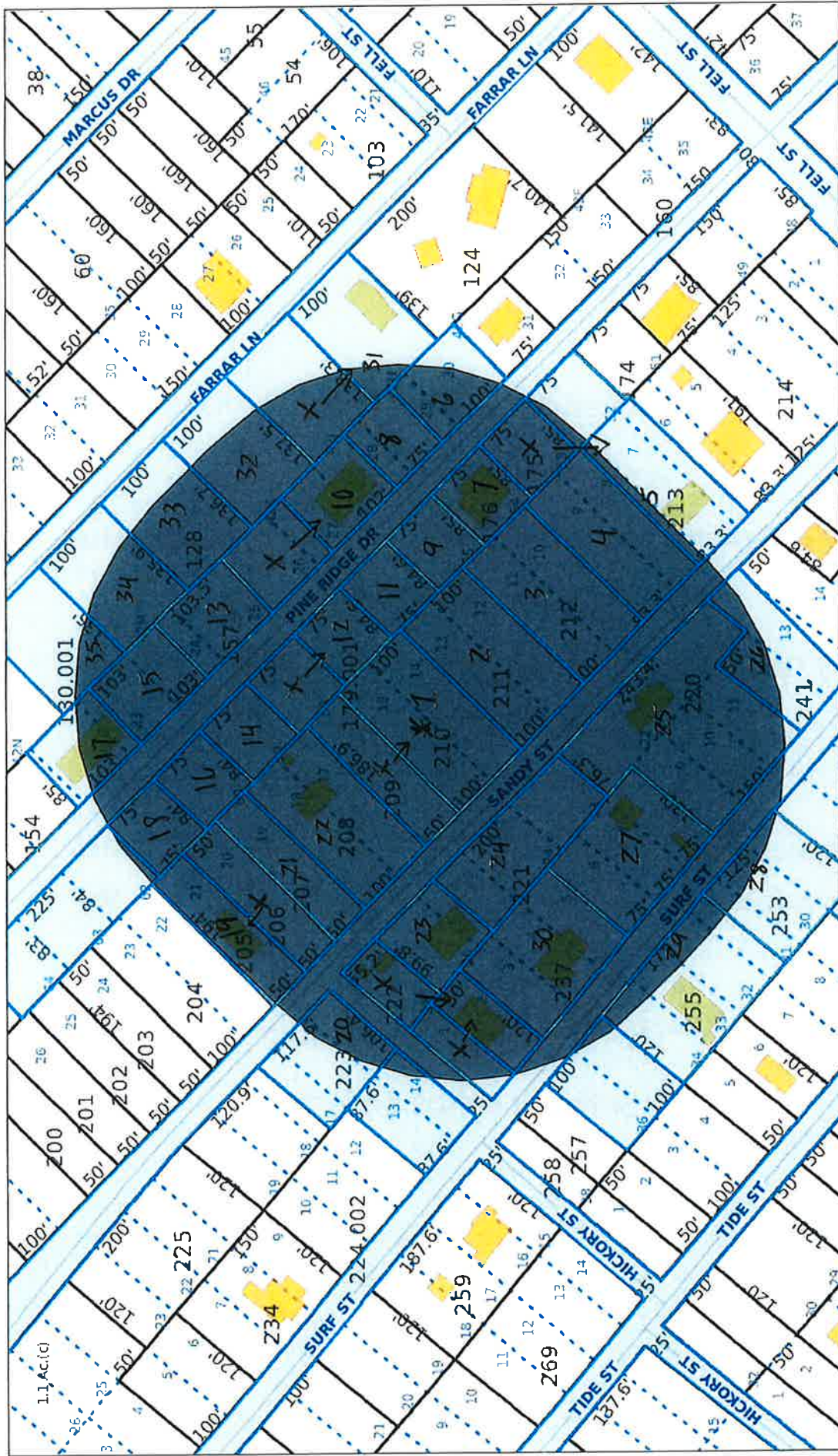
YOU ARE RECEIVING THIS NOTICE BECAUSE YOU HAVE A PROPERTY LOCATED WITHIN 300 FEET OF THE PROPERTY APPLICANT.

IF YOU HAVE QUESTIONS OR CONCERNS, YOU MAY CONTACT JEANNE WILLIE, ZONING OFFICIAL, AT 228-220-3335 OR [JWILLIE@WAVELAND-MS.GOV](mailto:JWILLIE@WAVELAND-MS.GOV).

ALL INTERESTED PARTIES ARE INVITED TO ATTEND AND PARTICIPATE AND MAY SUBMIT WRITTEN SUGGESTIONS BY THURSDAY, JULY 20, 2023 BY 12:00 p.m. CST.

Jeanne Willie  
Zoning Official  
228-220-3335

# Geoportal Map



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## **Item #8**

**Tom & Joal Stone**

**115 Mollere Dr.**

### **Setback Variance for Accessory Structure**

**Accessory Structure will be less than 12' from the  
Primary Structure**

**This requires Side-Yard setback of 15' & Rear-Yard  
Setback of 25'**

**Request: 10' Variance from the Rear-Yard Setback  
Requirement (to be 15' from Rear Property Line)**

**\*\*Owns property next door;**

**Side Setback is not an issue\*\***





Building/Zoning Department  
301 Coleman Avenue  
Waveland, MS 39576  
(228)466-2549  
(228)467-5177 FAX

## Application for Variance

### Section 904. Applying for a Variance

To apply for a variance from the terms of the Zoning Ordinance, the applicant must submit the following:

1. Letter stating what is being requested and what type of development is proposed.
2. Two (2) copies of plot plan detailing existing structure, proposed development and encroachment, dimensions of property, location of all streets bordering property.
3. A fee of Seventy-five (\$75.00) Dollars, payable in advance to help defray the expense of advertising and processing.

Please remember that the Planning and Zoning Commission is a recommending body. The case will go the Board of Alderman at their next regularly scheduled meeting for final action on the variance request.

Name of Applicant: Tom + Joal Stone Date of Application: 23 June 23  
Phone#: 281.450.9642 E-mail (optional): TSTONE210@ATT.NET  
Property Physical Address or Parcel #: 115 MOLLENE DR -  
Current Zoning District: R-2 Flood Zone: AE  
Mailing Address (if different): \_\_\_\_\_  
Proposed Variance: From 12' TO 5' BETWEEN BUILDINGS  
15' from Rear Prop. Line (10' Rear Variance)

Please review the items below regarding what the Planning and Zoning Commission will consider, and if applicable address any of the items in your letter.

### Section 906. Power and Duties of the Planning and Zoning Commission

The Planning and Zoning Commission shall have the following powers and duties:

906.1 To recommend in special cases such variances from the terms of this Zoning Ordinance as will not be contrary to public interest where, owing to the special conditions, a literal enforcement of the provisions of this Ordinance would result in unnecessary hardship. A variance from the terms of this Zoning Ordinance shall not be recommended by the Planning and Zoning Commission unless and until:

- A. A written application for a variance is submitted demonstrating:
1. That special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures or buildings in the same district.

2. That literal interpretation of the provisions of this Zoning Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this Zoning Ordinance.
3. That special conditions and circumstances do not result from the actions of the applicant.
4. That granting the variance requested will not confer on the applicant any special privilege that is denied by this Zoning Ordinance to other lands, structures, or buildings in the same district.

B. A public hearing shall be held after giving at least fifteen (15) days notice of the hearings in an official newspaper specifying the time and place for said hearing.

C. The Planning and Zoning Commission may find in specific cases such variances from the terms of this Zoning Ordinance may not be contrary to the public interest where, owing to special conditions, literal enforcement of the provisions of this Zoning Ordinance will, in an individual case, result in unnecessary hardship, so that the spirit of this Zoning Ordinance shall be observed, public safety and welfare secured, and substantial justice done. Such variances may be recommended in such case of unnecessary hardship upon a finding by the Planning and Zoning Commission that all of the following conditions exist:

1. There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography that are not applicable to other lands or structures in the same district.
2. A literal interpretation of the provisions of this Zoning Ordinance would deprive the applicant of rights commonly enjoyed by other residents of the district in which the property is located.
3. Granting the variance requested will not confer upon the applicant any special privileges that are denied to other residents of the district in which the property is located.
4. The requested variance will be in harmony with the purpose and intent of this Zoning Ordinance and will not be injurious to the neighborhood or to the general welfare.
5. The special circumstances are not the result of the actions of the applicant.
6. The existence of a non-conforming use of neighboring land, buildings or structures in the same district, or non-conforming uses in other districts shall not constitute a reason for the requested variance.
7. The variance requested is the minimum variance that will make possible the legal use of the land, building or structure.
8. The variance is not a request to permit a use of land, building or structures which are not permitted by right or by conditional use in the district involved.
9. Notice of public hearing shall be given as in section 906.1.B.

The Fee for a Variance Application is \$75.00 and is non-refundable regardless of approval or denial.

Applicant Signature: 

Date: 6/22/23

Zoning Official Sign-Off: 

Date: 6/22/23

If you have any questions regarding submitting your application please contact:

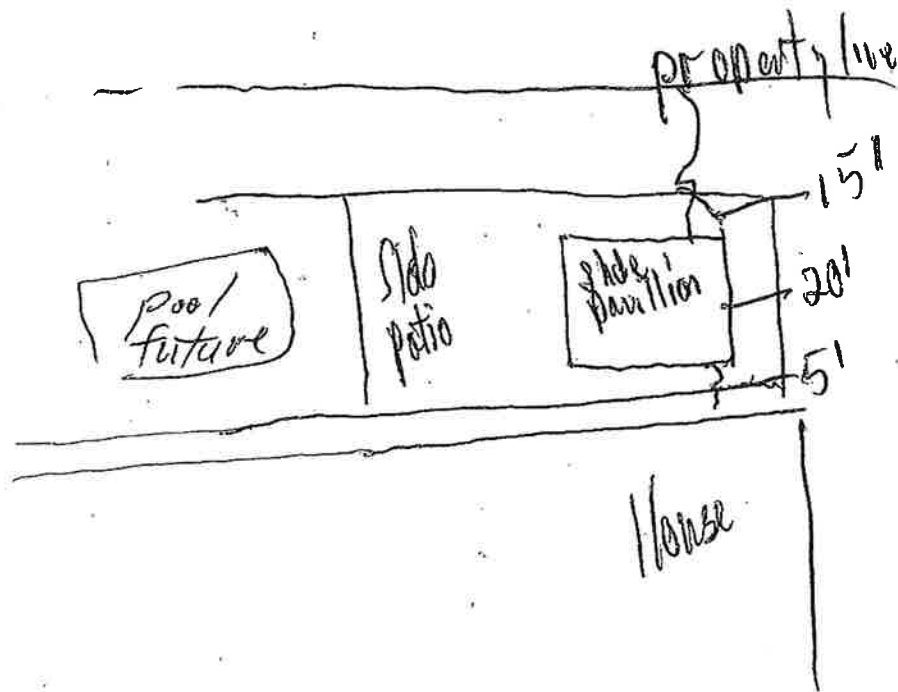
Jeanne ~~Conrad~~ Willie  
 Zoning Department  
 (228) 466-2549  
[jconrad@waveland-ms.gov](mailto:jconrad@waveland-ms.gov)



We propose to build a 20ft x 20ft shade pavillion behind our house. This will be 15ft from the back property line but only 5ft from the house. We ask to be granted a Variance to allow the twelve minimum between house and structure be lowered to 5ft.

This Will be used as shaded gathering area for a proposed future pool.

Think solid top Pergola



# Geoportal Map



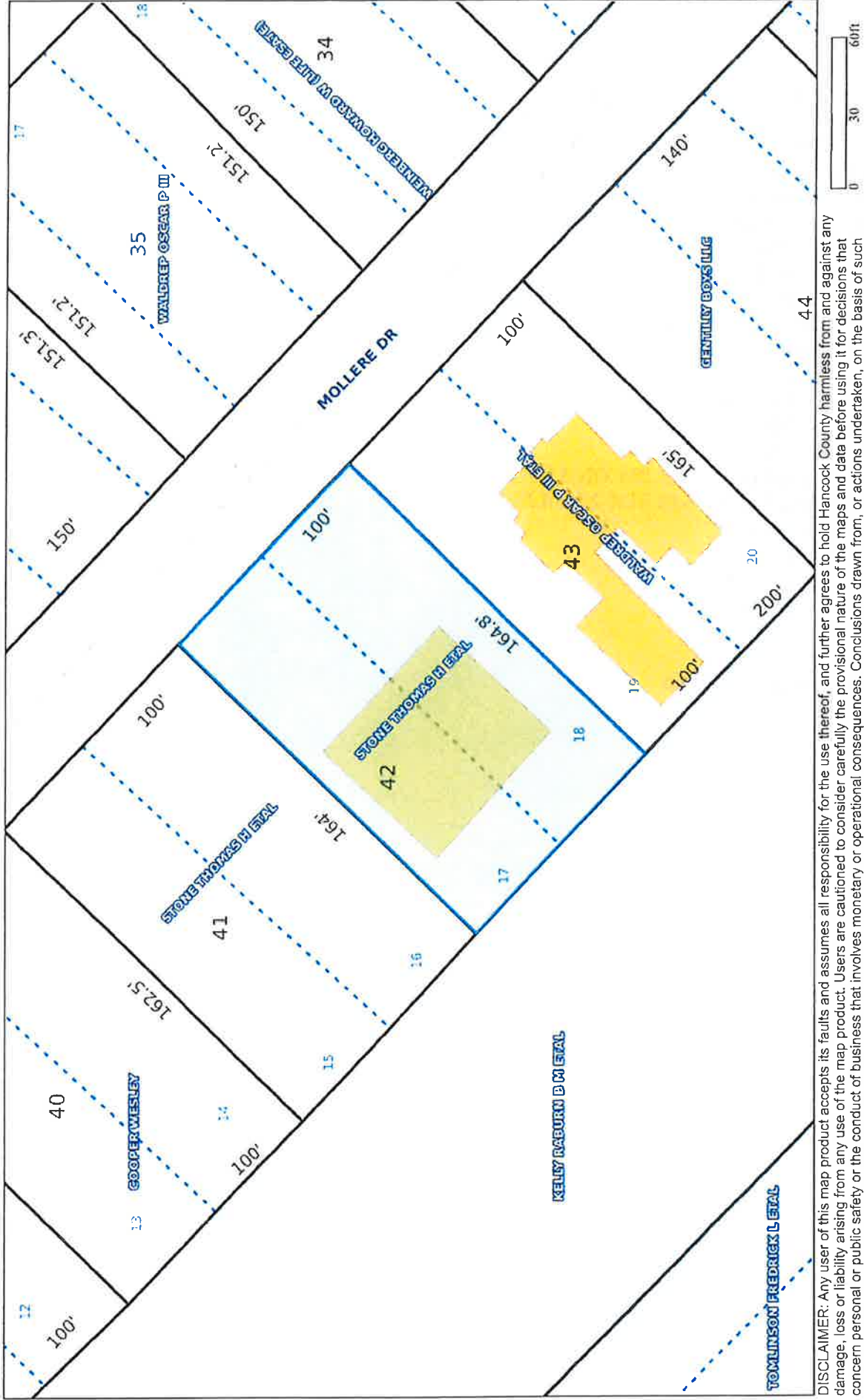
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161F-0-02-042.000

**Parcel Number:** 161F-0-02-042.000  
**Owner Name:** STONE THOMAS H ETAL  
**Owner Address:** 115 MOLLERE DR  
**Owner City, State ZIP:** WAVELAND, MS 39576  
**Physical Address:** 115 MOLLERE DR  
**Improvement Type:** RES  
**Year Built:** 2007  
**Base Area:** 2602  
**Adjusted Area:** 4057  
**Actual Total Value:** 324633  
**Taxable Total Value:** 0  
**Estimated Tax:** 3784.17  
**Homestead Exemption:** Yes  
**Deed Book:** 2019  
**Deed Page:** 6540  
**Legal Description 1:** PT 23 SECOND WARD WAVELAND  
**Legal Description 2:** 17-18 BLK 2 MOLLERE S/D  
**Legal Description 3:**  
**Legal Description 4:**  
**Legal Description 5:**  
**Legal Description 6:**  
**Longitude:** -89  
**Latitude:** 30  
**Square Footage:** 16439.56



# Geoportal Map



# Geoportal Map



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7

Parcel Number: 161F-0-02-042.000  
Owner Name: STONE THOMAS H ETAL  
✓ Owner Address: 115 MOLLERE DR  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 115 MOLLERE DR

Parcel Number: 161F-0-02-043.000  
Owner Name: WALDREP OSCAR P III ETAL  
✓ Owner Address: 113 MOLLERE DR  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 113 MOLLERE DR

Parcel Number: 161F-0-02-035.000  
Owner Name: WALDREP MARY L  
✓ Owner Address: 113 MOLLERE DR  
Owner City, State ZIP: WAVELAND, MS 39576  
✓ Physical Address: 114 MOLLERE DR

Parcel Number: 161F-0-02-036.000  
Owner Name: LUNDIN FRANCIS W ETUX  
✓ Owner Address: 13080 BAYOU TERRACE DR  
Owner City, State ZIP: SAINT AMANT, LA 70774  
✓ Physical Address: 116 MOLLERE DR

Parcel Number: 161F-0-02-053.000  
Owner Name: KELLY RABURN B M ETAL  
✓ Owner Address: 1424 LOUISIANA AVENUE  
Owner City, State ZIP: NEW ORLEANS, LA 70115  
✓ Physical Address: 391 N BEACH BLVD

NOTICED IS HEREBY GIVEN THAT THE WAVELAND PLANNING AND ZONING COMMISSION WILL HOLD A PUBLIC HEARING ON **JULY 24TH, 2023 AT 6:00 P.M.** TO CONSIDER THE FOLLOWING: THIS IS ALSO NOTIFICATION THAT THE PLANING AND ZONING COMMISSION IS A RECOMMENDING COMMISSION ONLY. THE WAVELAND BOARD OF MAYOR AND ALDERMEN WILL CONSIDER FINAL APPROVAL OF THE PLANNING AND ZONING COMMISSION ON **TUESDAY, AUGUST 1ST, 2023 AT 6:30 PM.**

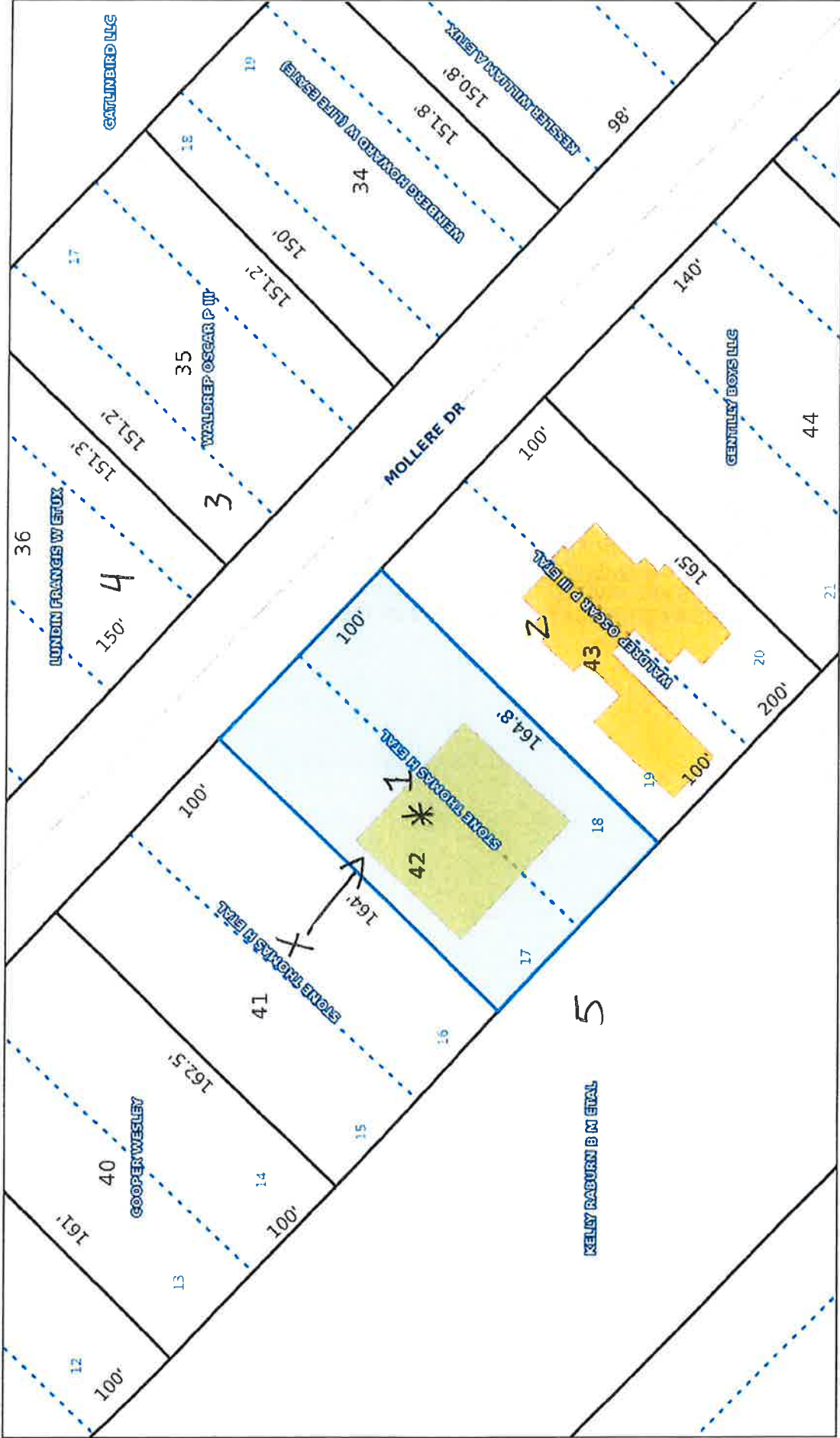
Note: All Meetings are being held in-person in the Mayor and Board of Alderman Board Room located on the 1st Floor of City Hall, 301 Coleman Avenue, Waveland, MS 39676.

1. Tom and Joal Stone, owners of the property commonly known as 115 Mollere Dr., parcel #161F-0-02-042.000, have made an application for variances in order to place an accessory structure closer to their property lines. Their request is for a 10' variance from the required 25' rear setback from the property line as stated in Ord. #349 for accessory structures less than 12' away from the primary structure. This will make the rear setback 15' from the property line.

YOU ARE RECEIVING THIS NOTICE EITHER BECAUSE YOU ARE AN ADJACENT PROPERTY OWNER OR LOCATED DIRECTLY ACROSS THE STREET.  
IF YOU HAVE QUESTIONS OR CONCERNS, YOU MAY CONTACT JEANNE WILLIE, ZONING OFFICIAL, AT 228-220-3335 OR [JWILLIE@WAVELAND-MS.GOV](mailto:JWILLIE@WAVELAND-MS.GOV).  
ALL INTERESTED PARTIES ARE INVITED TO ATTEND AND PARTICIPATE AND MAY SUBMIT WRITTEN SUGGESTIONS BY THURSDAY, JULY 20, 2023 BY 12:00 p.m. CST.

Jeanne Willie  
Zoning Official  
228-220-3335

# Geoportal Map



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## **Item #9**

**Gary Ponthieux & Kacey Edwards**

**118 Seabrook Dr.**

**Setback Variance & Conditional Use for Accessory  
Structure over 500 square feet**

**Accessory Structure will be 12' from the Primary  
Structure**

**This requires Side-Yard setback of 10' & Rear-Yard  
Setback of 15'**

**Request: a 5' Variance from the Left Side-Yard Setback  
Requirement (to be 5' from Left Side Property Line), a  
5' Variance from the Rear-Yard Setback Requirement  
(to be 10' from Rear Property Line) & Will be 1,200  
square feet in size**



Building/Zoning Department  
301 Coleman Avenue  
Waveland, MS 39576  
(228)466-2549  
(228)467-5177 FAX

## Application for Variance

### Section 904. Applying for a Variance

To apply for a variance from the terms of the Zoning Ordinance, the applicant must submit the following:

1. Letter stating what is being requested and what type of development is proposed.
2. Two (2) copies of plot plan detailing existing structure, proposed development and encroachment, dimensions of property, location of all streets bordering property.
3. A fee of Seventy-five (\$75.00) Dollars, payable in advance to help defray the expense of advertising and processing.

Please remember that the Planning and Zoning Commission is a recommending body. The case will go the Board of Alderman at their next regularly scheduled meeting for final action on the variance request.

Name of Applicant: Gary Ponthieux + Kacey Edwards Date of Application: 27 June 23  
Phone#: 228 332-0511 E-mail (optional): Gponthieux@gmail.com  
Property Physical Address or Parcel #: 161B-2-01-19.008 118 Seabrook DR Waveland  
Current Zoning District: \_\_\_\_\_ Flood Zone: AE  
Mailing Address (if different): 205 Jeff Davis Ave Waveland MS 39576  
Proposed Variance: Requesting a 5ft side yard variance + a 5ft rear yard variance.

Please review the items below regarding what the Planning and Zoning Commission will consider, and if applicable address any of the items in your letter.

### Section 906. Power and Duties of the Planning and Zoning Commission

The Planning and Zoning Commission shall have the following powers and duties:

906.1 To recommend in special cases such variances from the terms of this Zoning Ordinance as will not be contrary to public interest where, owing to the special conditions, a literal enforcement of the provisions of this Ordinance would result in unnecessary hardship. A variance from the terms of this Zoning Ordinance shall not be recommended by the Planning and Zoning Commission unless and until:

- A. A written application for a variance is submitted demonstrating:
1. That special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures or buildings in the same district.



2. That literal interpretation of the provisions of this Zoning Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this Zoning Ordinance.
  3. That special conditions and circumstances do not result from the actions of the applicant.
  4. That granting the variance requested will not confer on the applicant any special privilege that is denied by this Zoning Ordinance to other lands, structures, or buildings in the same district.
- B. A public hearing shall be held after giving at least fifteen (15) days notice of the hearings in an official newspaper specifying the time and place for said hearing.
- C. The Planning and Zoning Commission may find in specific cases such variances from the terms of this Zoning Ordinance may not be contrary to the public interest where, owing to special conditions, literal enforcement of the provisions of this Zoning Ordinance will, in an individual case, result in unnecessary hardship, so that the spirit of this Zoning Ordinance shall be observed, public safety and welfare secured, and substantial justice done. Such variances may be recommended in such case of unnecessary hardship upon a finding by the Planning and Zoning Commission that all of the following conditions exist:
1. There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography that are not applicable to other lands or structures in the same district.
  2. A literal interpretation of the provisions of this Zoning Ordinance would deprive the applicant of rights commonly enjoyed by other residents of the district in which the property is located.
  3. Granting the variance requested will not confer upon the applicant any special privileges that are denied to other residents of the district in which the property is located.
  4. The requested variance will be in harmony with the purpose and intent of this Zoning Ordinance and will not be injurious to the neighborhood or to the general welfare.
  5. The special circumstances are not the result of the actions of the applicant.
  6. The existence of a non-conforming use of neighboring land, buildings or structures in the same district, or non-conforming uses in other districts shall not constitute a reason for the requested variance.
  7. The variance requested is the minimum variance that will make possible the legal use of the land, building or structure.
  8. The variance is not a request to permit a use of land, building or structures which are not permitted by right or by conditional use in the district involved.
  9. Notice of public hearing shall be given as in section 906.1.B.

The Fee for a Variance Application is \$75.00 and is non-refundable regardless of approval or denial.

Applicant Signature: \_\_\_\_\_

Date: 27 June 23

Zoning Official Sign-Off: Jeanne M. Willie

Date: 6/28/23

If you have any questions regarding submitting your application please contact:

Jeanne ~~Conrad~~ Willie  
 Zoning Department  
 (228) 466-2549  
[jconrad@waveland-ms.gov](mailto:jconrad@waveland-ms.gov)



HOSPITALITY CITY

Building/Zoning Department  
301 Coleman Avenue  
Waveland, MS 39576  
(228)466-2549  
(228)467-5177 FAX

## Application for Conditional Use

302.16 Conditional Use: A conditional use is a use that would not be appropriate generally or without restriction through the zoning district but which, if controlled as to number, area, location, or relation to the neighborhood, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare. Such uses may be permitted in such zoning districts as conditional uses, if specific provisions for such conditional use are made in this zoning ordinance.

Name of Applicant: Gary PonThieux + Kacey Edwards Date of Application: 27 June 2023  
Phone#: 228-332-0511 E-mail (optional): GponThieux@gmail.com  
Property Physical Address(s) or Parcel #(s) 161B-2-01-19.008 118 Seabrook DR Waveland  
Mailing Address (if different): 205 Jeff Davis Ave Waveland 39576  
Current Zoning District: \_\_\_\_\_ Flood Zone: AE  
Conditional Use Request: Go larger than 500 sqft up to 1200 sqft for detached carport/storage section

(Note: To submit a Conditional Use Application you must provide proof of current ownership or a document from the current owner granting you permission to seek a Conditional Use (specific to use) for this property.)

906.3 Conditional Uses: Subject to the provisions of Sections 901 and 902 of this Article, the Planning and Zoning Commission shall set a hearing and make a recommendation to the Board of Mayor and Aldermen to grant a conditional use for the uses enumerated as conditional uses in any district as herein qualified and may impose appropriate conditions and safeguards including a specified period of time for the use to protect property and property values in the neighborhood.

Applications for conditional use for uses authorized by this Ordinance shall be made to the Planning and Zoning Commission. A public hearing shall be held, after giving at least fifteen (15) days' notice of the hearing in an official paper specifying the time and place for said hearing. The application shall be specified by the governing authority. The Planning and Zoning Commission will investigate all aspects of the application giving particular regard to whether such use will:

1. Substantially increase traffic hazards or congestion.
2. Substantially increase fire hazards.
3. Adversely affect the character of the neighborhood.
4. Adversely affect the general welfare of the city.
5. Overtax public utilities or community facilities.
6. Be in conflict with the Comprehensive Plan.

If the findings by the Planning and Zoning Commission relative to the above subjects are that the City would benefit from the proposed use and the surrounding area would not be adversely affected, then the Commission may recommend the project for approval to the Board of Mayor and Aldermen.

B. Any proposed conditional use shall otherwise comply with all regulations set forth in this Zoning Ordinance for the district in which such use is located.

Please provide a letter providing as much detail as possible regarding the proposed Conditional Use, including but not limited to description of purpose of the conditional Use. Please review the above items regarding what the Planning and Zoning Commission will consider, and if applicable address any of the items in your letter).

Applicant Signature: \_\_\_\_\_

Date: 27 June 23

Zoning Official Sign-Off: Jeanne M. Willie

Date: 6/28/23

If you have any questions regarding submitting your application please contact:

Jeanne ~~Conrad~~ Willie  
Zoning Department  
(228) 466-2549  
[jconrad@waveland-ms.gov](mailto:jconrad@waveland-ms.gov)

Gary Ponthieux, Jr. and Kacey Edwards  
205 Jeff Davis Ave.  
Waveland, MS 39576  
June 27, 2023

Dear Planning and Zoning Commission:

We write to ask you to consider a side yard variance of 5 feet and a rear yard variance of 5 feet for the construction of a detached covered parking and storage structure with the construction of a primary, single family home at 118 Seabrook Drive, Waveland, MS.

Thank you for considering our application.

Sincerely,



Gary Ponthieux, Jr.



Kacey Edwards

Gary Ponthieux, Jr. and Kacey Edwards  
205 Jeff Davis Ave.  
Waveland, MS 39576  
June 27, 2023

Dear Planning and Zoning Commission:

We write to ask you to consider a conditional use for a detached structure to be built in concert with a primary residence at 118 Seabrook Drive, Waveland, MS. The structure is 37 feet, 6 inches wide and 32 feet long totaling 1200 square feet. The parcel at 118 Seabrook Drive is 12,600 square feet. The structure exceeds the current square footage limitation by 700 square feet; however, compared to Amendment to the City of Waveland Zoning Ordinance #349 currently under consideration, the structure exceeds the limitation by 200 square feet.

An area 14 feet wide and 24 feet long (336 square feet) will be closed storage for lawn equipment, recreational, and golf cart storage. The remaining 864 square feet will be open air under roof with an area 24 feet wide and 32 feet long used for covered boat and car storage.

The structure will be built to match the primary residence under construction including hardy plank siding, metal roof, and matching doors and high impact windows, therefore, positively affecting the character of the neighborhood. The structure will include lighting and electrical outlets and water spickets that will not overtax public utilities or community facilities.

The structure is located at the back of the property and poses no traffic hazards or congestion.

Thank you for considering our application.

Sincerely,



Gary Ponthieux, Jr.

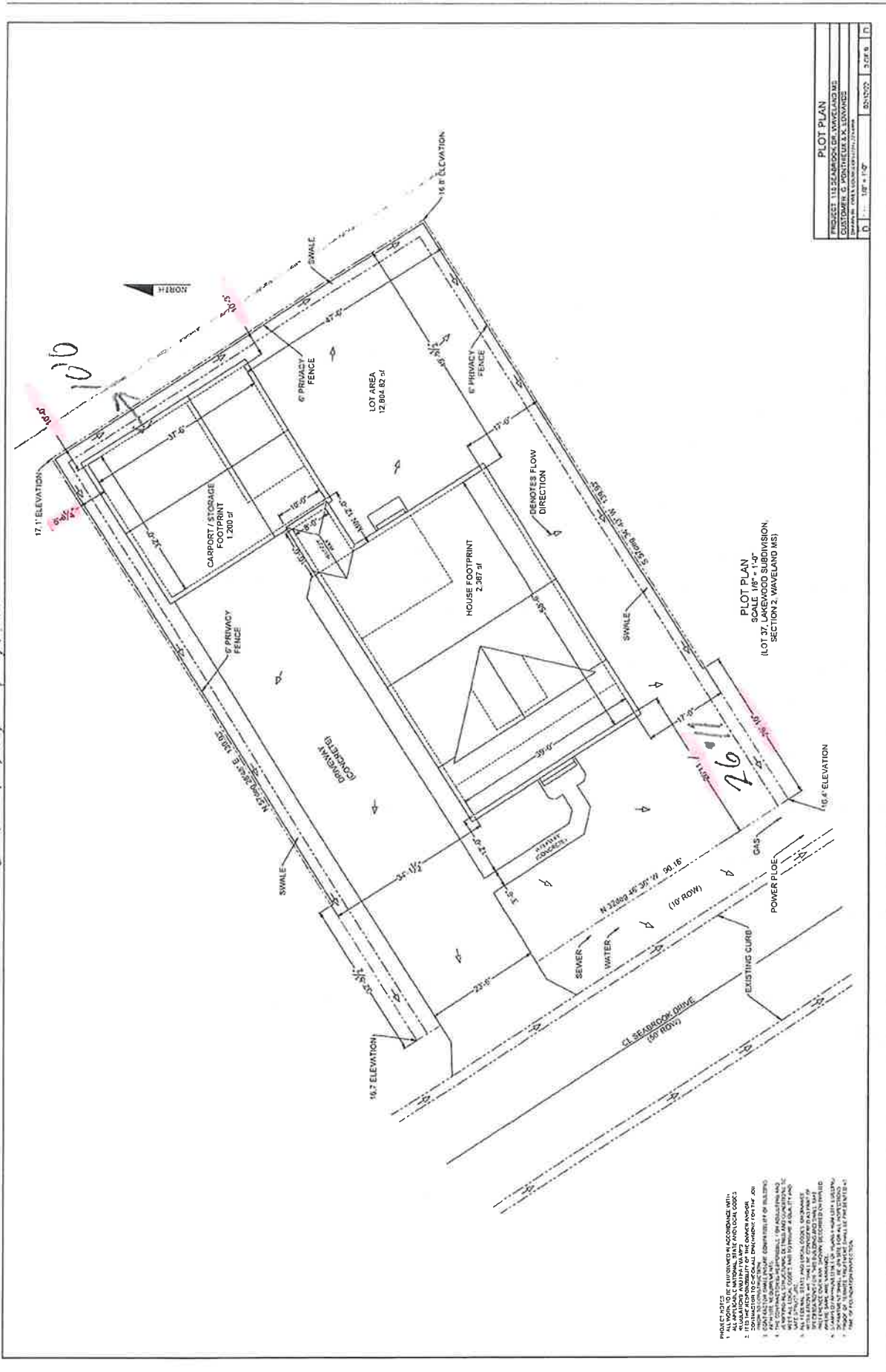


Kacey Edwards



6/28/23

New Plot Plan



PLOT PLAN  
SCALE 1/8" = 1'-0"  
(LOT 37, LAKEWOOD SUBDIVISION,  
SECTION 12, WAVELAND MS)

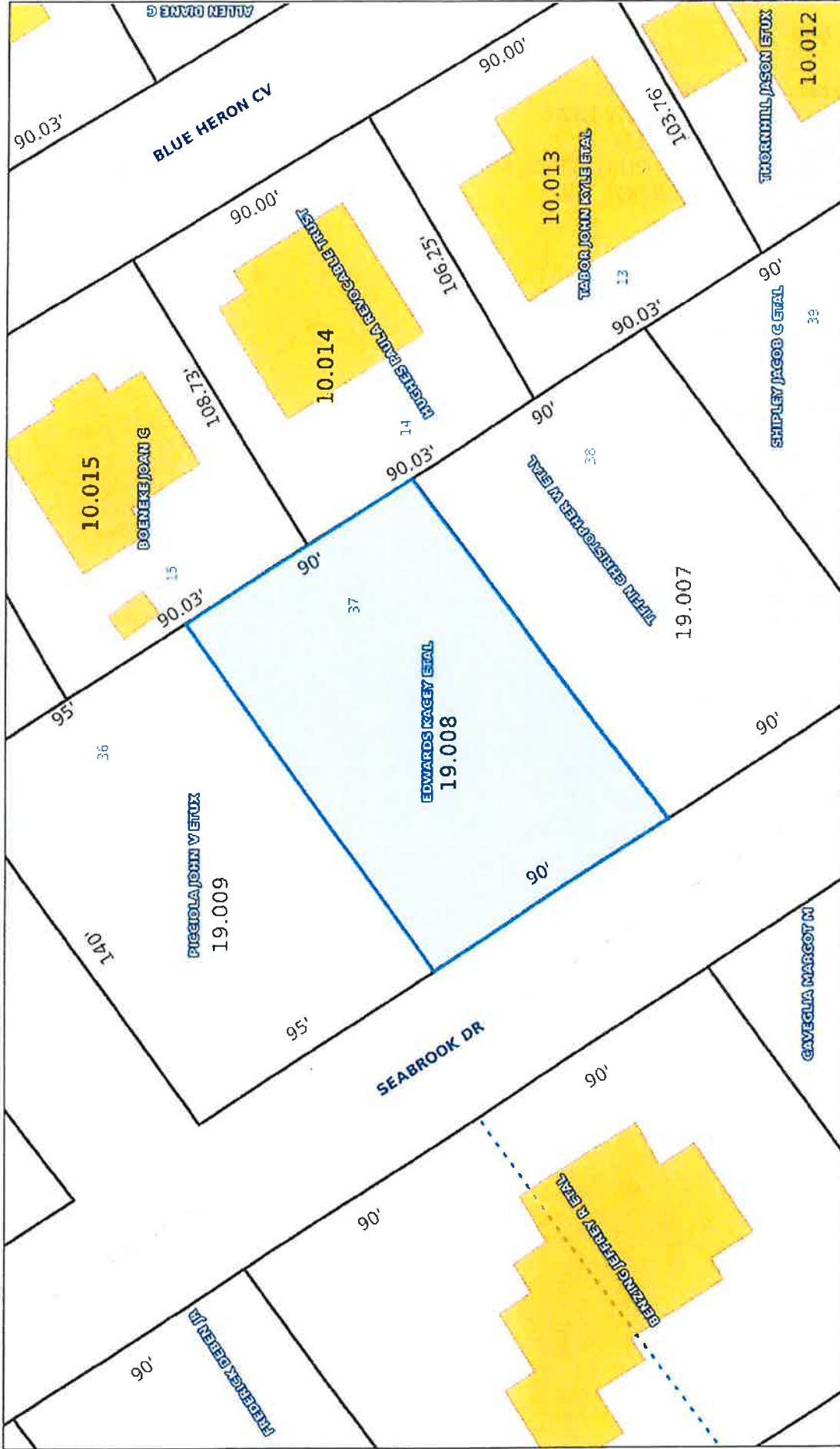
PROJECT 112 SEABROOK DR, WAVELAND MS	
DESIGNER C. KOSTER FOR C.K. ELEVATORS	
DATE 06/28/23	
D	1/8" = 1'-0"
D	3 OF 3

- PROJECT NOTES
1. ALL WORK TO BE INSTALLED IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL RESIDENTIAL CODE BOOK (IRC) AND THE INTERNATIONAL PRIVATE SANITARY CODE (IPSC).
  2. CONSULT THE LOCAL HEALTH DEPARTMENT FOR THE LATEST REQUIREMENTS FOR SEWAGE DISPOSAL.
  3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL HEALTH DEPARTMENT AND THE LOCAL SANITATION DEPARTMENT.
  4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL HEALTH DEPARTMENT AND THE LOCAL SANITATION DEPARTMENT.
  5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL HEALTH DEPARTMENT AND THE LOCAL SANITATION DEPARTMENT.
  6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL HEALTH DEPARTMENT AND THE LOCAL SANITATION DEPARTMENT.
  7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL HEALTH DEPARTMENT AND THE LOCAL SANITATION DEPARTMENT.

161B-2-01-019.008

**Parcel Number:** 161B-2-01-019.008  
**Owner Name:** EDWARDS KACEY ETAL  
**Owner Address:** 101 AZELEA LN  
**Owner City, State ZIP:** PASS CHRISTIAN, MS 39571  
**Physical Address:** 118 SEABROOK DR  
**Improvement Type:**  
**Year Built:** 0  
**Base Area:** 0  
**Adjusted Area:** 0  
**Actual Total Value:** 57330  
**Taxable Total Value:** 0  
**Estimated Tax:** 1081.97  
**Homestead Exemption:** No  
**Deed Book:** 2021  
**Deed Page:** 11262  
**Legal Description 1:** 37 SEC 2 LAKEWOOD SD  
**Legal Description 2:**  
**Legal Description 3:**  
**Legal Description 4:**  
**Legal Description 5:**  
**Legal Description 6:**  
**Longitude:** -89  
**Latitude:** 30  
**Square Footage:** 12494.83

# Geoportal Map



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Parcel Number: 161B-2-01-019.008  
Owner Name: EDWARDS KACEY ETAL  
✓ Owner Address: 101 AZELEA LN  
Owner City, State ZIP: PASS CHRISTIAN, MS 39571  
✓ Physical Address: 118 SEABROOK DR

Parcel Number: 161B-2-01-019.007  
Owner Name: TIFFIN CHRISTOPHER W ETAL  
✓ Owner Address: 114 SEABROOK DR  
Owner City, State ZIP: WAVELAND, MS 39576  
✓ Physical Address: 114 SEABROOK DR

Parcel Number: 161B-2-01-019.006  
Owner Name: SHIPLEY JACOB C ETAL  
✓ Owner Address: 3025 DUNLEIGH CRT  
Owner City, State ZIP: WOODBRIDGE, VA 22192  
✓ Physical Address: 112 SEABROOK DR

Parcel Number: 161B-2-01-019.005  
Owner Name: BRENNAN MARY E  
✓ Owner Address: 110 SEABROOK DR  
Owner City, State ZIP: WAVELAND, MS 39576  
✓ Physical Address: 110 SEABROOK DR

Parcel Number: 161B-2-01-019.004  
Owner Name: PEARSON GLENDA L  
✓ Owner Address: 61120 S SAINT MARY ST  
Owner City, State ZIP: LACOMBE, LA 70445  
✓ Physical Address: 108 SEABROOK DR

Parcel Number: 161B-2-01-010.011  
Owner Name: SMITH KYLE J ETAL  
✓ Owner Address: 312 GREEN ACRES RD  
Owner City, State ZIP: METAIRIE, LA 70115  
✓ Physical Address: 179 BLUE HERON COVE

Parcel Number: 161B-2-01-010.012  
Owner Name: THORNHILL JASON ETUX  
✓ Owner Address: 185 BLUE HERON COVE  
Owner City, State ZIP: WAVELAND, MS 39576  
✓ Physical Address: 185 BLUE HERON COVE

Parcel Number: 161B-2-01-010.013  
Owner Name: TABOR JOHN KYLE ETAL  
✓ Owner Address: 191 BLUE HERRON COVE  
Owner City, State ZIP: WAVELAND, MS 39576  
✓ Physical Address: 191 BLUE HERON COVE

Parcel Number: 161B-2-01-010.014  
Owner Name: HUGHES PAULA REVOCABLE TRUST  
✓ Owner Address: 290 HAMBURG RD  
Owner City, State ZIP: OLD LYME CT, CT 06371  
✓ Physical Address: 197 BLUE HERON COVE

Parcel Number: 161B-2-01-010.015  
Owner Name: BOENEKE JOAN C  
✓ Owner Address: 203 BLUE HERON COVE  
Owner City, State ZIP: WAVELAND, MS 39576  
✓ Physical Address: 203 BLUE HERON COVE

Parcel Number: 161B-2-01-010.016  
Owner Name: DAUENHAUER JULIA W  
✓ Owner Address: 209 BLUE HERON COVE  
Owner City, State ZIP: WAVELAND, MS 39576  
✓ Physical Address: 209 BLUE HERON COVE

Parcel Number: 161B-2-01-010.017  
Owner Name: SABIN REID A ETAL  
✓ Owner Address: 215 BLUE HERON COVE  
Owner City, State ZIP: WAVELAND, MS 39576  
✓ Physical Address: 215 BLUE HERON COVE

Parcel Number: 161B-2-01-010.018  
Owner Name: SABIN JOHN C ETAL  
✓ Owner Address: 221 BLUE HERON COVE  
Owner City, State ZIP: WAVELAND, MS 39576  
✓ Physical Address: 221 BLUE HERON COVE

Parcel Number: 161B-2-01-010.020  
Owner Name: JOHNSON KEITH E ETAL  
✓ Owner Address: 216 BLUE HERRON COVE  
Owner City, State ZIP: WAVELAND, MS 39576  
✓ Physical Address: 216 BLUE HERON COVE



Parcel Number: 161B-2-01-010.021  
Owner Name: THIBODEAUX JOHN ETAL  
✓ Owner Address: 210 BLUE HERON COVE  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 210 BLUE HERON COVE

Parcel Number: 161B-2-01-010.022  
Owner Name: BOUDREAUX PERRY J ETAL  
✓ Owner Address: 204 BLUE HERON COVE  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 204 BLUE HERON COVE

Parcel Number: 161B-2-01-010.023  
Owner Name: ALLEN DIANE C  
✓ Owner Address: 3 JAMESTOWNE CT  
Owner City, State ZIP: BATON ROUGE, LA 70809  
✓ Physical Address: 198 BLUE HERON COVE

Parcel Number: 161B-2-01-010.024  
Owner Name: PAIGE MICHAEL B  
✓ Owner Address: 190 BLUE HERON COVE  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 190 BLUE HERON COVE

Parcel Number: 161B-2-01-010.025  
Owner Name: COX JAMES R ETUX  
✓ Owner Address: 182 BLUE HERON COVE  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 182 BLUE HERON COVE

Parcel Number: 161B-2-01-019.009  
Owner Name: PICCIOLA JOHN V ETUX  
✓ Owner Address: 16153 HWY 3235  
Owner City, State ZIP: CUTOFF, LA 70345  
✓ Physical Address: 120 SEABROOK DR

Parcel Number: 161B-2-01-019.010  
Owner Name: MAUFFRAY DANA C ETAL  
✓ Owner Address: 1225 LONGO ST  
Owner City, State ZIP: WAVELAND, MS 39576  
✓ Physical Address: 122 SEABROOK DR

Parcel Number: 161B-2-01-019.011  
Owner Name: PRIEST REBECCA W  
✓ Owner Address: 339 COLONIAL COURT  
Owner City, State ZIP: MADEVILLE, LA 70471  
✓ Physical Address: 124 SEABROOK DR

Parcel Number: 161B-2-01-019.026  
Owner Name: BENVENUTTI PATRICK T  
✓ Owner Address: 117 SEABROOK DR  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 117 SEABROOK DR

Parcel Number: 161B-2-01-019.027  
Owner Name: FREDERICK DEBEN JR  
✓ Owner Address: 250 VINCENT AVE  
Owner City, State ZIP: METAIRIE, LA 70005  
Physical Address: 0

Parcel Number: 161B-2-01-019.028  
Owner Name: LADNER GINA H  
✓ Owner Address: 111 SEABROOK DR  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 111 SEABROOK DR

Parcel Number: 161B-2-01-019.030  
Owner Name: CAVEGLIA MARGOT M  
✓ Owner Address: 3801 NE SUGARHILL AVE  
Owner City, State ZIP: JENSEN BEACH, FL 34957  
Physical Address: 0 SEABROOK DR

Parcel Number: 161B-2-01-019.031  
Owner Name: CUEVAS JEFFREY M ETAL  
✓ Owner Address: 107 SEABROOK DR  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 107 SEABROOK DR

Parcel Number: 161B-2-01-019.032  
Owner Name: STIGLETS TIMOTHY S ETAL  
✓ Owner Address: 105 SEABROOK DR  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 105 SEABROOK DR

Parcel Number: 161B-2-01-019.033  
Owner Name: SUMMERS ANTHONY ETUX  
✓ Owner Address: 103 SEABROOK DR  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 103 SEABROOK DR

Parcel Number: 161B-2-01-019.035  
Owner Name: MOORE MARTIN LOUIS ETUX  
✓ Owner Address: 4531 TEMESCAL CANYON RD  
47-103  
Owner City, State ZIP: CORONA, CA 92883  
Physical Address: 0

Parcel Number: 161B-2-01-020.000  
Owner Name: ALBARAL GAIL N ETAL  
✓ Owner Address: 518 LIVE OAK ST  
Owner City, State ZIP: METAIRIE, LA 70005  
✓ Physical Address: 130 LAKEWOOD DR

Parcel Number: 161B-2-01-021.000  
Owner Name: STANFORD BRION H ETAL  
✓ Owner Address: 132 LAKEWOOD DR  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 132 LAKEWOOD DR

Parcel Number: 161B-2-01-022.000  
Owner Name: DARDEAU SUZANNE  
✓ Owner Address: 711 BELLEVUE PLANTATION RD  
Owner City, State ZIP: LAFAYETTE, LA 70503  
✓ Physical Address: 134 LAKEWOOD DR

Parcel Number: 161B-2-01-023.000  
Owner Name: FRAZIER BRETT A ETAL  
✓ Owner Address: P O BOX 3623  
Owner City, State ZIP: BAY SAINT LOUIS, MS  
39521  
✓ Physical Address: 136 LAKEWOOD DR

NOTICED IS HEREBY GIVEN THAT THE PLANNING AND ZONING COMMISSION WILL HOLD A PUBLIC HEARING ON **MONDAY, JULY 24TH, 2023 AT 6:00 P.M.** TO CONSIDER THE FOLLOWING: THIS IS ALSO NOTIFICATION THAT THE PLANING AND ZONING COMMISSION IS A RECOMMENDING COMMISSION ONLY. THE WAVELAND BOARD OF MAYOR AND ALDERMEN WILL CONSIDER FINAL APPROVAL OF THE PLANNING AND ZONING COMMISSION ON **TUESDAY, AUGUST 1ST, 2023 AT 6:30 PM.**

Note: All Meetings are being held in-person in the Mayor and Board of Alderman Board Room located on the 1st Floor of City Hall, 301 Coleman Avenue, Waveland, MS 39676.

1. Gary Ponthieux & Kacey Edwards, owners of the property commonly known as 118 Seabrook Dr., parcel # 161B-2-01-019.008, have made an application for a conditional use in order to construct an accessory structure larger than the allowed maximum 500 square feet as stated in Zoning Ord. #349. They are also requesting a 5' left side-yard variance from the required 10' from the property line and a 5' rear-yard variance from the required 15' from the property line. His proposed structure will be 1,200 square feet and have a 5' setback from the left side-yard and 10' setback from the rear property lines.

YOU ARE RECEIVING THIS NOTICE BECAUSE YOU HAVE A PROPERTY LOCATED WITHIN 300 FEET OF THE PROPERTY APPLICANT.

IF YOU HAVE QUESTIONS OR CONCERNS, YOU MAY CONTACT JEANNE WILLIE, ZONING OFFICIAL, AT 228-220-3335 OR [JWILLIE@WAVELAND-MS.GOV](mailto:JWILLIE@WAVELAND-MS.GOV).

ALL INTERESTED PARTIES ARE INVITED TO ATTEND AND PARTICIPATE AND MAY SUBMIT WRITTEN SUGGESTIONS BY THURSDAY, JULY 20, 2023 BY 12:00 p.m. CST.

Jeanne Willie  
Zoning Official  
228-220-3335



# **Item #10**

**Tabitha Thompson**

**541 Hwy 90**

**Conditional Use to open a Medical Cannabis Micro  
Cultivation Facility**

**Property is currently Zoned C-3: Highway Commercial**

**Building will need renovations**

**Applicant plans on pulling building permits to renovate  
after Planning & Zoning Process for approval**





CITY OF  
HOSPITALITY CITY  
Building/Zoning Department  
301 Coleman Avenue  
Waveland, MS 39576  
(228)466-2549  
(228)467-5177 FAX

### Application for Conditional Use

302.16 Conditional Use: A conditional use is a use that would not be appropriate generally or without restriction through the zoning district but which, if controlled as to number, area, location, or relation to the neighborhood, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare. Such uses may be permitted in such zoning districts as conditional uses, if specific provisions for such conditional use are made in this zoning ordinance.

Name of Applicant: Tabitha Thompson Date of Application: June 16 2023  
Phone#: 228 343 3563 E-mail (optional): thompsoncoastindustries@gmail.com  
Property Physical Address(s) or Parcel #(s): 541 HWY 90 WAVELAND, MS  
Current Zoning of Property and Proposed Conditional Use: C3 & medical cannabis cultivation  
Conditional Use Request: medical cannabis micro cultivation

(Note: To submit a Conditional Use Application you must provide proof of current ownership or a document from the current owner granting you permission to seek a Conditional Use (specific to use) for this property.)

906.3 Conditional Uses: Subject to the provisions of Sections 901 and 902 of this Article, the Planning and Zoning Commission shall set a hearing and make a recommendation to the Board of Mayor and Aldermen to grant a conditional use for the uses enumerated as conditional uses in any district as herein qualified and may impose appropriate conditions and safeguards including a specified period of time for the use to protect property and property values in the neighborhood.

Applications for conditional use for uses authorized by this Ordinance shall be made to the Planning and Zoning Commission. A public hearing shall be held, after giving at least fifteen (15) days' notice of the hearing in an official paper specifying the time and place for said hearing. The application shall be specified by the governing authority. The Planning and Zoning Commission will investigate all aspects of the application giving particular regard to whether such use will:

1. Substantially increase traffic hazards or congestion.
2. Substantially increase fire hazards.
3. Adversely affect the character of the neighborhood.
4. Adversely affect the general welfare of the city.
5. Overtax public utilities or community facilities.
6. Be in conflict with the Comprehensive Plan.

If the findings by the Planning and Zoning Commission relative to the above subjects are that the City would benefit from the proposed use and the surrounding area would not be adversely affected, then the Commission may recommend the project for approval to the Board of Mayor and Aldermen.

B. Any proposed conditional use shall otherwise comply with all regulations set forth in this Zoning Ordinance for the district in which such use is located.

Please provide a letter providing as much detail as possible regarding the proposed Conditional Use, including but not limited to description of purpose of the conditional Use. Please review the above items regarding what the Planning and Zoning Commission will consider, and if applicable address any of the items in your letter).

Applicant Signature: \_\_\_\_\_

Date: 06/16/2023

Zoning Official Sign-Off: \_\_\_\_\_

Date: 6/22/23

If you have any questions regarding submitting your application please contact:

Jeanne ~~Conrad~~ *Willie*  
Zoning Department  
(228) 466-2549  
[jconrad@waveland-ms.gov](mailto:jconrad@waveland-ms.gov)

## LETTER OF INTENT

June 16, 2023

Dear City of Waveland,

I am writing this letter on behalf of Thompson Coast Industries, LLC to express our intent to perform business operations as a medical cannabis cultivator in the city of Waveland. We aim to put the city on the cannabis industry map by delivering various strains of high-end organic flower to patients suffering from various medical diagnoses and emergencies on the Gulf Coast and statewide. Please see the attached:

- business plan
- location and building map
- intended building renovation and layout
- functioning and sanitation equipment log
- application for conditional use

Please contact me at any time with questions or concerns.

Kindest Regards,

Tabitha Thompson

A large, stylized handwritten signature in black ink, appearing to read 'Tabitha Thompson', is written over the printed name.

Confidential

# Thompson Coast Industries, LLC Business Plan



## Contact Information

Tabitha Thompson

Owner

[thompsoncoastindustries@gmail.com](mailto:thompsoncoastindustries@gmail.com)

Office: (228) 337-2227

Gulfport, Mississippi

This lease is made on June 1st, 2023 between Ronald Daugherty and Thompson Coast.

1. Tenant agrees to sublease to the tenant and the tenant agrees to rent for the following property:

541 Hwy 90, Waveland, MS. 39576

2. Rental payments will be \$1500.00 per month and will be payable by the sub-lessee to Ronald Daugherty on the 1st of each month beginning on July 1, 2023.

3. The term of lease will be from June 1, 2023 until June 30, 2024.

4. The lessee agrees to use the property for Legal purposes ONLY. Registering with the Mississippi Secretary of State and City permits that are required.

5. Lessee agrees to obtain and pay for all necessary utilities for the property.

6. Lessee agrees to deposit all trash in a clean and sanitary manner into proper area to be kept clean and neat.

7. Lessee agrees to keep parking area and space on property clean and free of any debris. Parking is to be used for commercial use.

8. Lessee acknowledges they will maintain required insurance that Landlord's insurance will not and does not cover to this property. Any and all damages that is caused by Lessee will be repaired at their own expense caused by Fire, Theft, etc except by acts of Natural disaster or Acts of God.

  
Landlord

5/31/23  
Date

  
Date

5/31/23  
Date





# **Thompson Coast Industries LLC**

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## Legal Page

The undersigned reader acknowledges that the information provided by **Thompson Coast Industries LLC** in this business plan is confidential; therefore, the reader agrees not to disclose it without the express written permission of **Thompson Coast Industries LLC**.

It is acknowledged by the reader that information to be furnished in this business plan is in all respects confidential in nature, other than information which is in the public domain through other means and that any disclosure or use of the same by the reader, may cause serious harm or damage to **Thompson Coast Industries LLC**.

Upon request, this document is to be immediately returned to **Thompson Coast Industries LLC**.

## **1.0 - Executive Summary**

**Thompson Coast Industries LLC** plans to be an authorized legal medical cannabis cultivation facility located in Waveland, Mississippi that provides top quality medical cannabis to dispensaries throughout the State of Mississippi and the Mississippi Gulf Coast. Our cultivation services are extremely important in aiding the medical community by supplementing patients with quality alternatives to modern day pharmaceuticals that are more damaging to their health, rather than helpful.

## **2.0 - Mission Statement**

Our mission at **Thompson Coast Industries LLC** is to provide a quality, all-natural medicine for patients who want to take an alternative route from the damaging pharmaceutical medications on the market today. We firmly believe that God has put every seed bearing plant on Earth for mankind to utilize in various applications from food to medicine to more industrial applications, like rope or paper. Science continues to unlock benefits of the cannabis plant that we are still unaware of due to years of federal prohibition. With the legalization of medical cannabis in the state of Mississippi, we aim to put the city of Waveland on the cannabis industry map by delivering various strains of high-end organic flower to patients suffering from various medical diagnoses and emergencies on the Gulf Coast and statewide.

## **3.0 - Entity & Business Management Plan**

**Thompson Coast Industries LLC** will be managed solely by the owner and operator, Tabitha Thompson. She is a dedicated "coastie" having grown up in Delisle, graduated from Pass High, attended a local college, and even exchanged wedding vows on the coasts of Mississippi. In 2012, Tabitha fell in love with the dental field and soon after acquired multiple credentials. Today, she is a dual licensed registered dental hygienist and the bulk of her practice pertains to those with treatable dental diseases that studies have shown can negatively contribute to a patient's overall health, or lack thereof. For the last decade, she has seen countless patients with treatable diseases and symptoms who are on an arsenal of damaging pharmaceutical drugs. Tabitha knows there is an alternative way for patients to heal and treat themselves with God given natural medicine. And so, with a dream and pure, good intent, **Thompson Coast Industries LLC** was born. We aim to deliver the highest quality of organically grown cannabis from seed to flower for Mississippi medical cannabis patients. Patients who seek a better quality of life may find many wonderful benefits by partaking in an organic, holistic

approach to their healing processes, as opposed to consuming various pharmaceutical pills that damage their liver and organs over a very short period of time. Our management structure as a micro-cultivation will remain solely on the owner, Tabitha Thompson, as this is a startup business attempting to reduce overhead expenses while maximizing yields for profits. Daily facility tasks including security monitoring, plant management, record keeping, accounting, and dispensary and state relations, will be performed by the owner. Our intentions are to expand both the facility and employment opportunities in the future with the growth of the emerging Mississippi medical cannabis markets.

#### **4.0 - Company Analysis & Funding**

**Thompson Coast Industries LLC** started as an idea many years ago before medical cannabis arrived in the state. We had a vision to cultivate and provide a wide variety of classic cannabis strains to help patients throughout the state with various medical conditions and needs. We plan to put Hancock County on the radar for patients by providing indoor grown, safe, organic, full spectrum tested, high quality cannabis to dispensaries throughout the state of Mississippi.

As of 2022, the cannabis industry has become a \$13 billion per year industry, and with the continued legalization of both medicinal and recreational use, the industry is expected to grow a minimum of 14% annually until 2030. Last year in Mississippi, the cannabis program created more than 200 Mississippi owned businesses, almost 1000 jobs for residents, and more than \$9 million in revenue for the cities and state of Mississippi. We want our gulf coast to get a piece of this pie! Our preliminary intent is to generate a profit of \$300,000 or greater in our first year. We expect to substantially increase our production over the next five years as the cannabis industry matures in Mississippi. The current legal square footage containment restrictions comfortably allot \$250,000 worth of usable medical cannabis flower per grow cycle. We plan to produce a minimum of three growth cycles in our first year and annually increase, therefore easily exceeding our intended revenue and cover expenses. By operating as a micro cultivator initially, we have vast opportunity for expansion and fully intend on furthering our operation to coincide with patient demand.

With regards to funding, the most common sources of funding for cannabis cultivation businesses are often personal savings and lines of credit. **Thompson Coast Industries LLC** is completely, one hundred percent, owner owned and has received startup costs from its founder. Also, we have secured additional business credit from a cannabis financing company. These accumulated funds will be used mainly for expenses such as building alteration supplies, inventory procurement, and facility equipment. We plan to remain a cash-heavy, independent business so we can

appropriate the funds where they are needed throughout the company. Because the company is owner operated, overhead expenses are drastically reduced and potential profits are acquired sooner. In addition, we have chosen effective, financially efficient equipment, minimized operating costs, and plan to focus our efforts on traditional, tried-and-true methods to reduce the chance of costly incidence.

**At Thompson Coast Industries LLC**, we will be regularly maintaining an extensive accounting master log database of expenses and sales reports as well as hold accountability meetings to analyze individual strain heartiness, our goals, projections, and compliance. Our banking will be supported by a cannabis banking entity, thus aiding with tracking, dispensing, and regrouping funds. All taxable expenses and sales will be documented and filed as required by the Internal Revenue Service and state of Mississippi.

## **5.0 - Security Plans & Procedures**

Because the cannabis industry is in demand and so lucrative, additional state and federal regulations have been put into place in an effort to minimize breaches and theft. In accordance with Title 15, Part 22, Subpart 5 of the Mississippi Medical Cannabis Program, the restrictions that follow will be enforced. **Thompson Coast Industries LLC** will elect Tabitha Thompson as the designated security manager who will oversee all security operations to ensure a sound and practical safety and security standard. Under zero circumstance will we allow admittance to any person under the age of 18 and entry will be granted only to authorized individuals. The premises will be under restricted access on most business days, except for special visits in which all visitors will be logged in a facility visitor log. All areas where any cannabis product is stored in any manner will be under electronic controlled entry access. We operate on a zero-tolerance policy on consumption of cannabis at our facilities. Anyone caught partaking in illicit activity at our facility will be asked to leave immediately and law enforcement can and will be dispatched for any failure to comply.

**Thompson Coast Industries LLC's** intended location is 541 Highway 90, Waveland, Mississippi. The perimeter will be well lit with multiple areas of exterior lighting, thus discouraging any attempts to obscure the multiple outside cameras. Per Title 15 requirements, an infrared style, motion activated 480p or greater camera will be facing the access areas to the facility and monitoring any outside activity. All entries and exits into the facility will have facial recognition capable cameras monitoring them 24/7 with data stored to our cloud service. All areas where any cannabis will be handled or stored will be subject to 24/7 mass surveillance to discourage theft and divert loss. Our floorplan can be referenced for camera placement throughout the facility. We will regularly conduct safety checks of the facility and ensure all functions of the security



systems are properly working. As full production unfolds, we may employ an armed security officer in the event one is needed, at which time we will abide by state requirements. In the event of security breaches and/or safety concerns arise, the proper local, state, and federal entities will be notified and best practices for damage control initiated. We intend to fully comply with all requirements outlined in Mississippi's Title 15, Chapter 22 and any additional requirements instituted by the state will be interjected into our security policies.

## **6.0 - Operating Plan Summary**

**Thompson Coast Industries LLC** remains firm in demonstrating a strong relationship with the local, state, and federal governments by adhering to all requirements, regulations, and laws laid out by the state and we are fully committed to establishing and maintaining all protocols covered in our Business Plan. **Thompson Coast Industries LLC** has extensively researched the best practices within the cannabis industry. Our company intends to be minimal and selective in employees, therefore effortlessly aiding diversion prevention, increasing focused security measures, and decreasing chance of company adverse incidents. State required recording keeping and additional company daily, weekly, and monthly record keeping will be required to maintain compliance, sanitation, security, and plant health. We plan to produce classic, medicinal strains using our original, confidential soil recipe and therapeutic growing techniques. Living soil, humidity controls, pH monitoring, reverse osmosis, and lighting controls are a few of the intricate details that require constant monitoring for our plants' success. Traditional methods such as whole plant harvesting, hanging to dry method, and mason jar curing will be used. **Thompson Coast Industries LLC** plans to remain completely organic and will help supplement its living soil compost with ground plant waste after trimming. Per state requirements, all cannabis will be tested through a third party cannabis testing lab prior to packaging and distribution. Packaging will be completed on site after the proper testing and curing processes have been completed and adequately documented. Approved cannabis processing, transport, and waste services will be contracted as necessary. Additional details regarding cultivation, testing, remediation, packaging, waste, record keeping and quality control efforts can be found under their respective headings.

## 6.1 - SOP Adverse Event Reporting

Because **Thompson Coast Industries LLC** is an organic, privately owned, heavily monitored facility, adverse events will be unlikely; however, in the case of an adverse event, the following protocol will be engaged. The reporting party would be advised to call an emergency service for any life threatening incident. We would also advise patients to contact us directly and promptly via business phone or email, [thompsoncoastindustries@gmail.com](mailto:thompsoncoastindustries@gmail.com) and include *patients full first and last name, contact information, the batch id, the adverse reaction to the batch, and any further relevant information*. Patients are also directed to contact the Mississippi Department of Health via website under the complaint section. In addition, we will offer an online form when we fully establish our virtual website. Any other adverse event reporting by another cannabis or government entity will contact **Thompson Coast Industries LLC** directly and promptly. In the event the state department deems a product contaminated and in need of recall from the dispensary market after it has been approved for consumption, the company plans to comply with ceasing production and holding inventory until cleared. We plan to stay informed and active in any future updated state regulations. In addition to protocol, we plan to enact insurance policies, although not required, for any possible issues that arise with patients, the facility, or otherwise.

## 6.2 - SOP for Quality Control & Assurance

**Thompson Coast Industries LLC** maintains the highest standards. We blend and cultivate an industry leading medical cannabis flower by using only all organic materials in our composts and soil blends. Our primary goal is to provide tried and true, classic strains that have been bred for hundreds of years and are proven to provide the most quality medicine and consumer relief. Although these strains have been grown outside for centuries with absolutely no monitoring or equipment control, an assured, consistent quality can be achieved with a model strategy in place. We plan to use high quality equipment to ensure proper growth of our plants, including medical grade humidifiers and humidity monitors, reverse osmosis watering system, full spectrum lighting, and commercial air purifiers. In addition, the state of Mississippi requires extensive testing by an authorized cannabis facility. Their intricate protocols will not only test for THC and CBD content but will also include testing for pesticides, moisture, mold, heavy metals, mycotoxins, foreign materials, and more, thus ensuring that any patient cannabis will be safe for human consumption. We use absolutely zero genetically modified organisms, bioengineered organisms, or synthetic ingredients in our soils, products, and application processes; therefore, potential exposure to a contaminant is unlikely. **Thompson Coast Industries LLC** will provide a variety of test results for every flower through the licensed testing facilities for a sound assurance standard result any caregiver or patient

can feel comfortable with purchasing. Should any product fail testing or be deemed inadequate by **Thompson Coast industries LLC**, we will consider all available options found under our SOP for Remediation and Failed Batch section of our business plan.

### **6.3 - SOP for Packaging & Labeling**

**Thompson Coast Industries LLC** is a privately owned company that intends to resource proper packaging and manufacture and print our labels in house in accordance with Title 15, Part 22, Subpart 5, Rule 5.12.1 - 5.12.9. After proper testing and curing, we will package our finished product on site. Products will be weighed, separated accordingly, packaged, and labeled, all under video surveillance. Per the aforementioned rule, our packaging will be opaque, solid in color, and child resistant. Package imagery will include our company logo and a cannabis leaf emblem indicating THC contents. All federal and state required warning labels and identification will be in place and individual labeling will be completed with strain and batch information and cannabinoid, terpene, THC, and CBD content. Entity information will include the company name, license information, website, and direct contact information. Should testing reveal that a finished flower tests above 30% THC, **Thompson Coast Industries LLC** plans to contract appropriate cannabis processing providers for edibles, tinctures, or topicals. Those products will be labeled 'extremely potent' and any edibles will include additional processing and content information.

### **6.4 - SOP for Inventory & Storage**

In accordance with Title 15, Part 22, Subpart 5, Rule 5.8.1-Rule 5.9.3, the following protocol will be followed. **Thompson Coast Industries LLC** will catalog all seeds and plants using a digital and METRC system of SKU and Batch ID numbers. The owner, Tabitha Thompson, will be appointed as the seed-to-sale system administrator and will be expected to fulfill daily duties. We intend to use METRC system standard RFID tags to keep strict tracking on inventory in addition to our own, state approved, third party POS/inventory system.

Furthermore, **Thompson Coast Industries LLC** has an elected security manager with a security strategy designed to mitigate any potential diversion. We have also created a *Regulatory Compliance Program* for further operations to help maintain facility compliance with local, state, and federal laws while also helping to deter and mitigate loss prevention of any product to maintain steady and accurate recordkeeping. Any area of the facility that would require the handling of any part of the cannabis material will be

monitored from multiple directions by multiple cameras from our security center. Because we have chosen to remain a small operation as compared to national cannabis companies, we will initially be owner operated, thus eliminating internal diversion possibilities. Storage of all cured, finished, and packaged cannabis will be appropriately tagged, contained, stored and monitored until time of transport and/or sale of said batch number and safely stored in a locked vault.

### **6.5 - SOP for Recordkeeping**

**Thompson Coast Industries LLC** will maintain compliance in accordance with Title 15, Part 22, Subpart 5, Rule 5.8.1, Rule 5.9.1 - 5.9.5. To allow and maintain accurate reporting all reported inventory shall be tracked in the METRC/state database and our business database. As required, at the end of each business day all inventory changes will be documented in the seed to sale system by the seed to sale system administrator, Tabitha Thompson. A living diary is crucial to our success. Daily, weekly, and monthly records may be kept for all physical plants and may include pH, moisture levels, appearance, and foliage management details. This will also aid in production consistency, diversion prevention, reduction of potential irregular test results, and improvement of our abilities to provide quality medicine. In addition equipment and building maintenance, sanitation efforts, inspections and visitations, and any injury or incident will be documented as necessary. All transactions, transportation manifests, employee records, soil amendments, water applications, theft/loss records, and waste logs shall be maintained in accordance with Title 15, Part 22, Subpart 5, Rule 5.8.2 & Rule 5.8.3. A complete manifest of current, personal record keeping templates is stored electronically and physically at the facility. All record keeping and supporting documentation, both physical, paper documents and electronic records, will be kept on the premises and for a minimum for five years. **Thompson Coast Industries LLC** plans to abide by any future indoctrinated local and state documentation or reporting requirements.

### **6.6 - SOP for Waste Disposal & Sanitation**

Per Title 15, any and all waste items will be documented appropriately in the state's provided METRC system, as well as our own database, and will be disposed of in a manner that is safe for the environment and in accordance with local, state, and federal laws. **Thompson Coast Industries LLC** will recycle cultivation waste, such as fan leaves, plant stalks, and root systems, by drying and grinding it into unusable and unrecognizable pieces. It will then serve as an amendment to our compost for future

growth operations. All attempts to keep our medical cannabis free of debris and disease will be made with extensive record keeping, proper sterile handling, and consistent sanitation of the facility and equipment; however, should a reliable testing facility determine that any flower has been contaminated, we will attempt remediation, reanalyzing, and/or sterilization. In the event that the flower is unable to be remediated or sterilized, it shall be destroyed by incineration, or in a manner dictated by the state. Sterilization and destruction of any cannabis products will be subject to surveillance. In the event **Thompson Coast Industries LLC** is unable to effectively and lawfully dispose of any cannabis waste, a licensed cannabis waste entity will be contracted. Sanitation is excruciatingly important in the successful cultivation of cannabis and efforts will be recorded in multiple facility logs and will include dates, tasks performed, and products used. Multiple atmosphere controls and air filtration systems are our first line of defense to minimize contaminants and several techniques and tools will be used to eliminate transferable, outside microcontaminants, such as chlorine in city water. In addition, full disinfecting of the building and its facilities will occur on a weekly basis with medical grade products. All equipment including humidifiers, dehumidifiers, and watering systems will be disinfected and serviced regularly. Any tools used to maintain, dry, trim, and cure cannabis will be sanitized using pure medical grade alcohol (or equivalent) and returned to its container immediately after being used, pending further cleaning and sanitization. Cleanliness is required for employees and visitors. This includes physical cleanliness and workspace/work material cleanliness. Upon entering any cultivation area, adhesive tacky floor mats are provided to remove any transferable outside debris from shoes. Multiple hand washing areas are provided throughout the facility and gloves and hair nets are to be worn when handling any consumable cannabis products. As the industry expands, **Thompson Coast Industries LLC** plans to follow suit and invest in a variety of equipment, including air curtains and ultraviolet sanitizers to further our sanitation efforts.

## **6.7 - SOP for Cultivation**

**Thompson Coast Industries LLC** intends to cultivate in accordance with Title 15, Part 22, Subpart 5. We will mix an undisclosed custom organic living soil recipe exclusive to **Thompson Coast Industries LLC**. The recipe can be found in our TCI Grow Guide, but is subject to confidentiality as we are very private about our ingredients and ratios. Once we have blended our organic amendments accordingly, the living soil will be stored for up to 90 days, but no less than 30 days. This encourages the soil to develop its own biome, thus allowing microbial life to flourish for a much healthier cannabis plant with less likelihood for disease and/or mutation. All soil amendments, water and soil pH levels, humidity, heat, air filtration, and type of technique used to grow will be



maintained in a living diary, which can be referenced to make corrections to a growth cycle or growth strategy as needed. Blended soil that has cooked off for 30 to 90 days will be viable for clones or seed planting and the first part of the cultivation process will begin. Sprouting and cloning trays will be available and started in our facilities vegetation room. Some plants will begin via seed, however, **Thompson Coast Industries LLC** is dedicated to quality; therefore, in time vibrant mother plants that provide clones will be a main source for proven genetics and consistency. The vegetation room is where the cannabis plant will remain for 45-60 days, or until other plants in the flowering stage finish for harvest. Once in the flowering room, the cannabis will be exposed to different atmosphere conditions and it will begin to create beautiful flowering buds, the object of affection and harvest. As the flowering stage approaches the last two weeks of growth, we will begin to flush each individual plant of all nutrients using just pH balanced water to ensure a clean product. Once the proper time has passed and the trichomes have passed the digital magnification test, the entire plant will be harvested and moved to the drying room where it will begin to exit the phase of cultivation and begin its final phases prior to patient consumption. The harvested plants will hang to dry in a humidity and light controlled room, and after the moisture of the flower has decreased sufficiently, it will be ready for separation by trimming. **Thompson Coast Industries LLC** intends to trim largely by hand initially, and later may potentially adopt equipment for efficiency as the industry grows. After any unusable plant debris has been separated, the dried flower will enter its final stage before testing and packaging. The flower buds will cure in air-tight, sealed glass jars with terpene shields and humidity monitors for a few weeks while it awaits sampling and testing. Its final destination will be in a storage vault where it will remain until an order is received from a licensed dispensary partner.

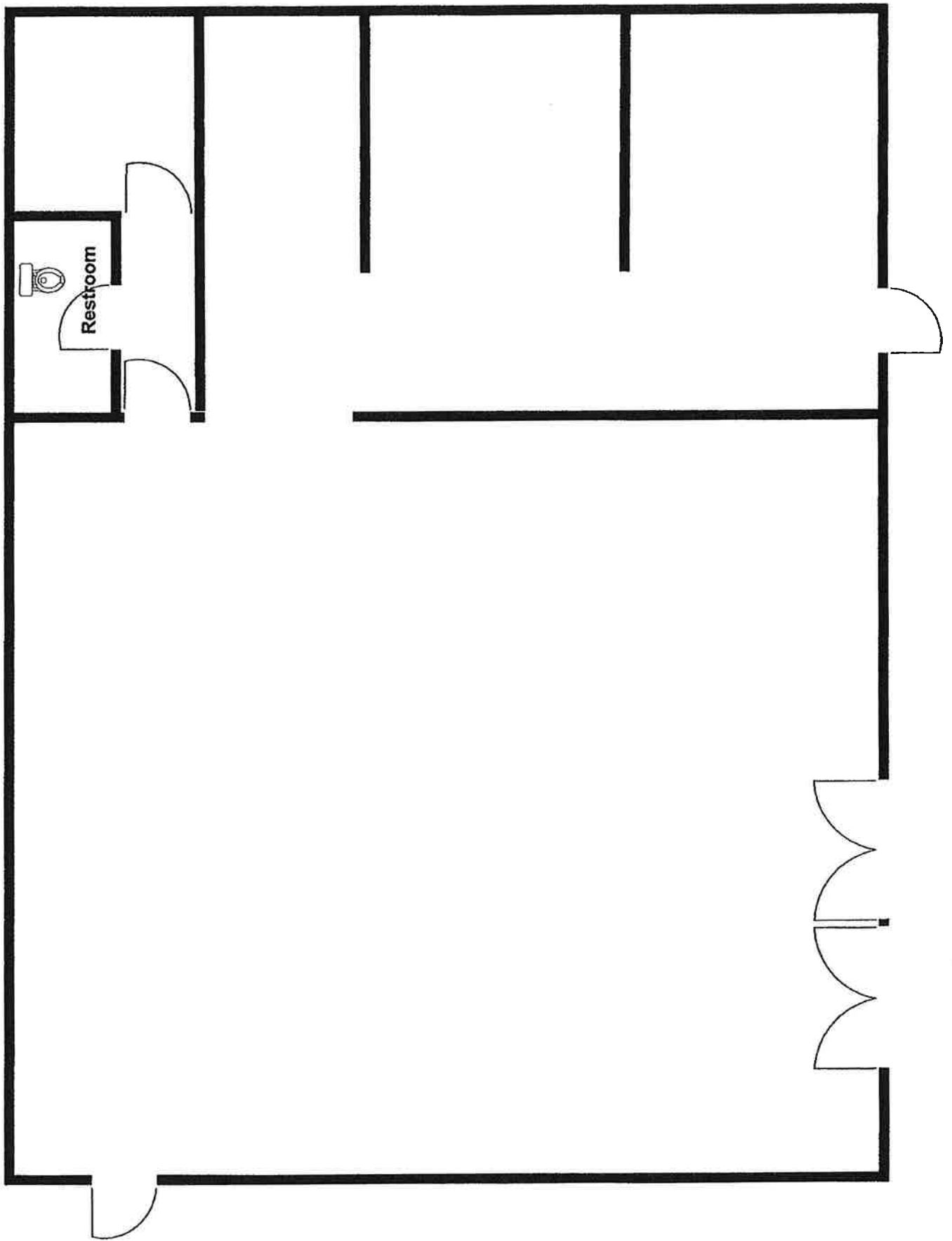
## **6.8 - SOP for Sampling and Testing of Cannabis**

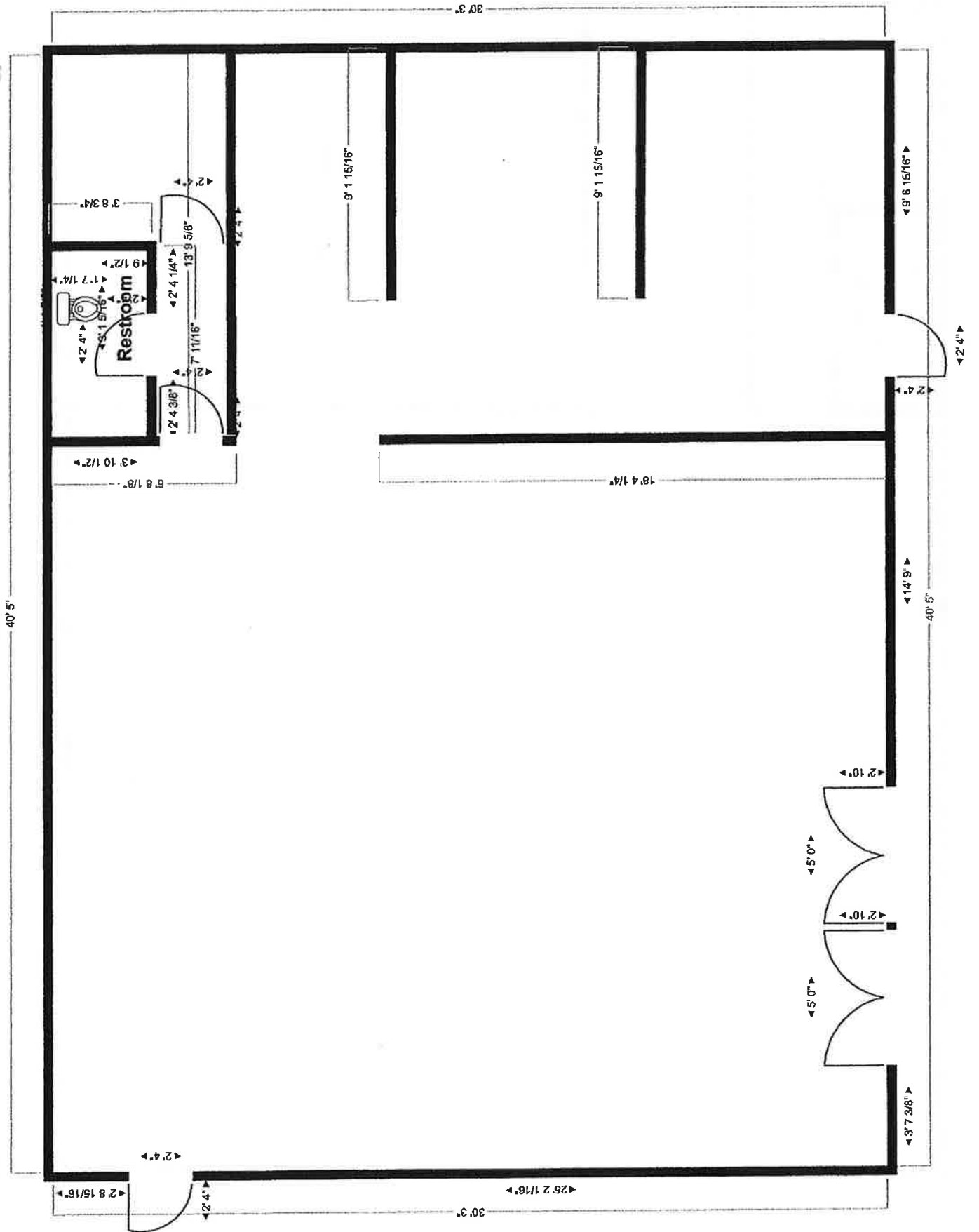
All sampling and testing will be done within the parameters outlined in Mississippi's cannabis bill. Samples for testing will always be obtained, transported, tested, and reported by an approved contracted cannabis testing laboratory. At this time, we plan to keep business on the gulf coast by contracting a coast testing company, Aardwolf-Certus MS, LLC, for sample collection and regulatory testing. Per Title 15, testing facilities are responsible for obtaining samples and providing necessary documentation for its collection, transportations, storage, testing, and destruction. Proper testing reports content data regarding pesticides, moisture content, cannabinoids, terpenoids, heavy metals, mycotoxins, microbiological contaminants, and foreign materials. Each test result will be reported to the state METRC system, after which, packaging, labeling, and distribution can begin. **Thompson Coast Industries**

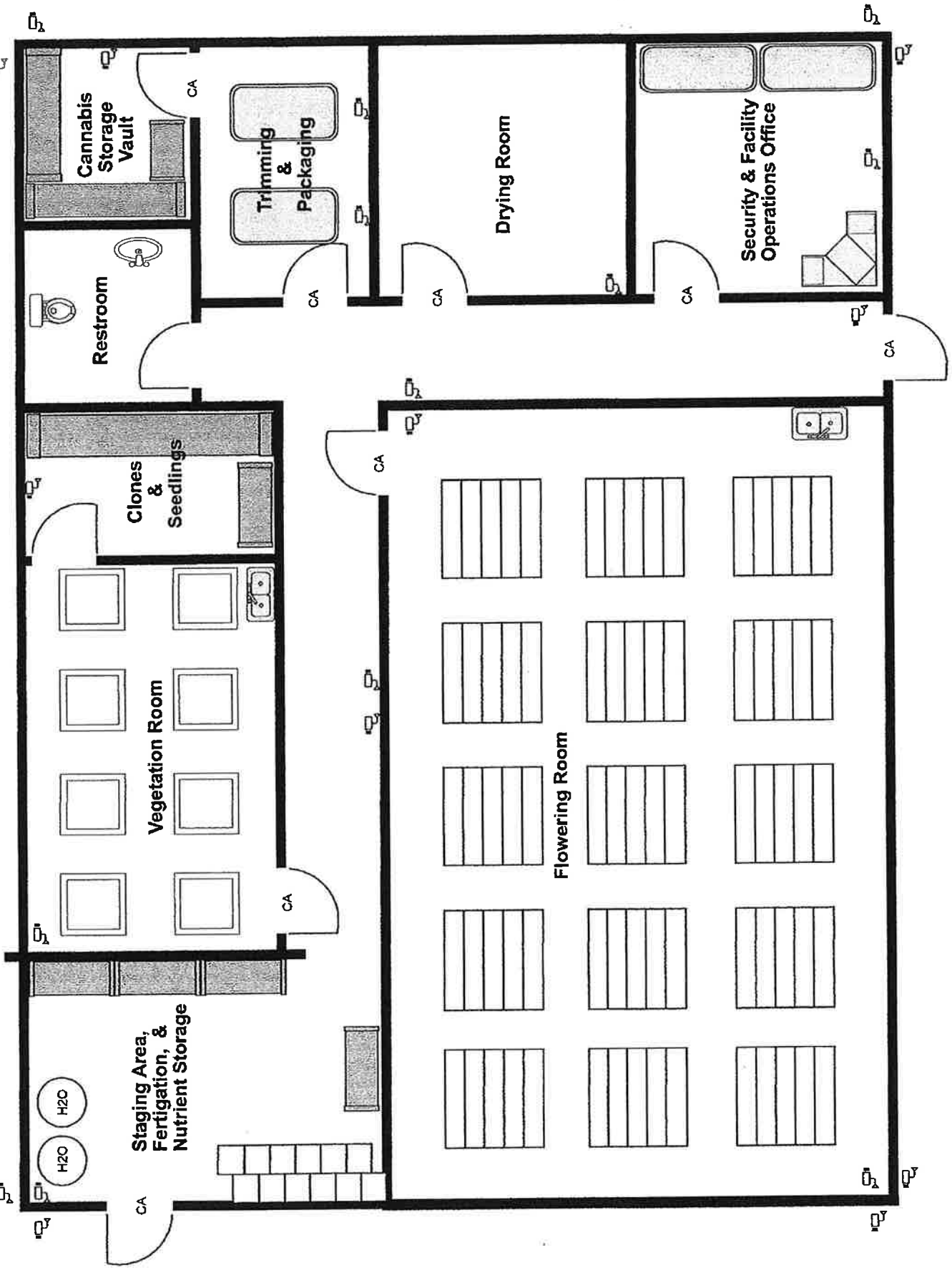
**LLC** will be an organic cultivator, therefore minimizing exposure to solvents, pesticides, and other contaminants; however, should a sample fail initial testing, we will request reanalysis. Any samples that test outside of state determined parameters will be reanalyzed, remediated, processed, sterilized, or destroyed accordingly per Appendix A of *Title 15, Part 22, Subpart 1*. We hope to achieve nearly clockwork-like testing results by eliminating chemicals, controlling the atmosphere, and enacting extensive sanitation protocol for both the facility and operational materials.

### **6.9 - SOP for Remediation & Failed Batch**

Regarding failed batches, **Thompson Coast Industries LLC** plans to closely follow regulations in *Title 15, Part 22*. We will take all appropriate and needed avenues to remedy any contaminants, as well as measures to eliminate any unwelcome solvents or debris that may be detected in testing phases. Should a batch fail, our immediate response will be reanalysis, which may result in additional sampling by an alternate testing facility. Any sterilization and/or remediation methods will include processing by a licensed cannabis entity or curing continuation, followed by additional testing prior to packaging and sale. After taking appropriate action, any batch that fails testing, reanalysis, and remediation testing will result in contracting a qualified Mississippi cannabis disposal entity for proper disposal determined by the state and documentation of waste.









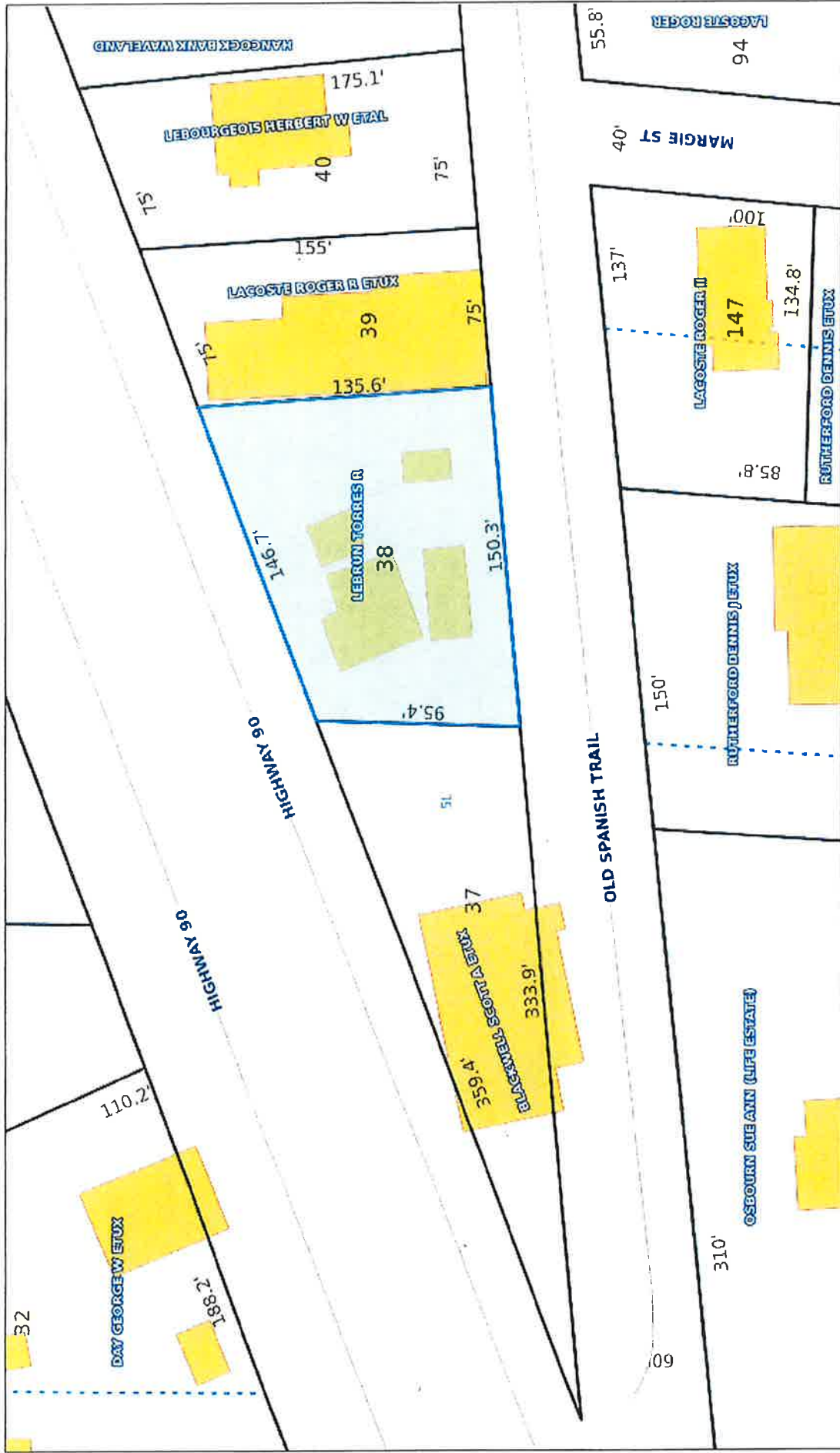
Water & Reverse Osmosis	Brand	CFMSq. Ft.	Qty.	Notes
5 Stage 200 GPD Commercial R.O. System IBC Container 275 Gallon	Max Water Global Industrial	200 GPD 275 Gallon		200 GPD R.O. Water Management System w/ Booster Pump 275 Gallon Water Storage or Equivalent
<b>Cultivation</b>				
Clone/Seed Starter Tray-7 Packs Thicker Seed Starter Kit	EVEAGE	200 Cubes	x3	Decent trays for clones/seed starting
1 Inch Rock Wood Planting Cubes with Holes	SKINNYBUNNY	120 Pack	x2	Rockwool for the clones/seed starter trays
120 Pack - 3 Inch Peat Pots Plant Starters for Seeding	GROWNEER	10 Pack	x10	
#3 Plant Grow Bags 10 Packs with Holes	Potchen	10 Pack	x10	
#5 Plant Grow Bags 10 Packs with Holes	Riekrum		x1	
3-In-1 Plant Moisture Meter, Light and Soil/PH Tester	VIVOSUN		x1	Par meter to keep lights adjusted properly
Quantum PAR Meter Full-Spectrum	DANOPLUS		x1	
Soll pH Pen, Digital Meter and Water Test Kit	BlueLabs		x1	
pH Pen-Digital pH Tester	WEN	46x25.5	x1	
500-Pound Capacity 46" x 25.5" Cart		25 Gallon	x1	
Chapin 97400 25-Gallon Watering Tank	Chapin International		x1	
2 Pack TP-53 Digital Hygrometer Indoor Thermometer	ThermoPro		x6	
2 Compartment Stainless Steel NSF Commercial Sink	KoolMore	14x16x11	x1	Flowering Room
Stainless SII 1 Compartment Utility Sink w/ Right Drainboard	GRIDMANN	18x18x12	x1	Vegetation/Clone Room (Share)
Outdoor Oscillating Wall Fan	OEMTOOLS	9500 CFM	x12	4x Vegetation Room 4x Flowering Room
6 Tier Metal Shelving with Wheels	YRLENSDAN	48x18x72	x8	
4 Foot Continuous Bench System - 18 Foot System Length	Fast Fit		x3	Plant tables to reduce surface mold
TrimBin Complete Set	HarvestMore		x4	
6FT Outdoor Dining Table Plastic Party Table	PayLessHere		x8	Trim Room/Clone Room/Office/Misc.
Fiskars Micro-Tip Pruning Snips Garden Shears	Fiskars		x3	
27-Gallon Tough Storage Containers with Secure Snap Lid	CX BLACK & YELLOW	4 Pack	x3	
<b>Air Purification / Mold Management</b>				
ProGuard Defender DXB100 Air/Surface Purifier	Innovative Solutions	500 sq. ft.	x1	Flowering Room Mold Management
ProGuard Defender DXB Mini Air & Surface Purifier-With BPI	Innovative Solutions	250 sq. ft.	x2	Vegetation/Dry Room Mold Management
<b>Dehumidifier</b>				
145 Pints Commercial Dehumidifier with Pump	Moiswell	6,000 Sq. ft.	x3	Clone Room/Dry Room/Vegetation Room Humidity Management
212 Pints Commercial Dehumidifier with Pump	Moiswell	8,000 Sq. ft.	x1	Flowering Room Humidity Management
<b>Humidification</b>				
INTBUYING Ultrasonic Humidifier 3KG/h	Ultrasonic	500 Sq. ft.	x3	Clone Room/Dry Room/Vegetation Room Humidity Management
INTBUYING Ultrasonic Humidifier 6KG/h	Ultrasonic	1000 Sq. ft.	x1	Flowering Room Humidity Management
<b>Lights</b>				
40W UV & IR LED Grow Light Bar	Spider Farmer®		x8	Stimulates bud growth (1 hour per day max)
SF300 33W Clone Grow Light	Spider Farmer®		x8	For starting seed/clones on the start rack
SF-4000 (450w)	Spider Farmer®		x15	Vegetation Room (Full Spectrum)
FC-8000 (800w)	Mars Hydro		x15	Flowering Room (Full Spectrum)



138Q-0-34-038.000

**Parcel Number:** 138Q-0-34-038.000  
**Owner Name:** LEBRUN TORRES R  
**Owner Address:** PO BOX 1298  
**Owner City, State ZIP:** BLAIRSVILLE, GA 30514  
**Physical Address:** 1103 OLD SPANISH TRAIL  
**Improvement Type:** RES  
**Year Built:** 1960  
**Base Area:** 540  
**Adjusted Area:** 543  
**Actual Total Value:** 208423  
**Taxable Total Value:** 0  
**Estimated Tax:** 3933.2  
**Homestead Exemption:** No  
**Deed Book:** 2021  
**Deed Page:** 15782  
**Legal Description 1:** PT NW 1/4-SW 1/4 PT 5M  
**Legal Description 2:** 34-8S-14W  
**Legal Description 3:**  
**Legal Description 4:**  
**Legal Description 5:**  
**Legal Description 6:**  
**Longitude:** -89  
**Latitude:** 30  
**Square Footage:** 16385.57

# Geoportal Map



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# Geoportal Map



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Parcel Number: 138Q-0-34-038.000  
Owner Name: LEBRUN TORRES R  
✓ Owner Address: PO BOX 1298  
Owner City, State ZIP: BLAIRSVILLE, GA 30514  
✓ Physical Address: 1103 OLD SPANISH TRAIL

Parcel Number: 138Q-0-34-038.000  
Tenant Name: THOMPSON TABITHA  
✓ Owner Address: 112 23RD ST  
Owner City, State ZIP: GULFPORT, MS 39507  
✓ Physical Address: 541 HWY 90

Parcel Number: 138Q-0-34-039.000  
Owner Name: LACOSTE ROGER R ETUX  
✓ Owner Address: 539 HWY 90  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 539 HWY 90

Parcel Number: 138Q-0-34-040.000  
Owner Name: LEBOURGEOIS HERBERT W ETAL  
✓ Owner Address: 512 JOHN BAPTISTE ST  
Owner City, State ZIP: BAY ST LOUIS, MS 39520  
✓ Physical Address: 535 HWY 90

Parcel Number: 138Q-0-34-041.000  
Owner Name: WU, JINYUN  
✓ Owner Address: 103 RANCH ST  
Owner City, State ZIP: BAY ST LOUIS, MS 39520  
✓ Physical Address: 529 HWY 90

Parcel Number: 138Q-0-34-029.000  
Owner Name: MARTINOLICH FAMILY HOLDINGS  
LLC  
✓ Owner Address: 504 TRAILWOOD DR  
Owner City, State ZIP: CLINTON, MS 39056  
Physical Address: 0

Parcel Number: 138Q-0-34-030.000  
Owner Name: SEELOS CENTER  
✓ Owner Address: 919 JOSEPHINE ST  
Owner City, State ZIP: NEW ORLEANS, LA 70130  
Physical Address: 0

Parcel Number: 138Q-0-34-031.000  
Owner Name: THE RIDGE AT WAVELAND  
✓ Owner Address: 9800 MAUMELLE BLVD  
Owner City, State ZIP: NORTH LITTLE ROCK, AR  
72113  
✓ Physical Address: 548 HWY 90

Parcel Number: 138Q-0-34-032.000  
Owner Name: DAY GEORGE W ETUX  
✓ Owner Address: 7270 BAYOU LACROIX RD  
Owner City, State ZIP: BAY ST LOUIS, MS 39520  
✓ Physical Address: 552 HWY 90

Parcel Number: 138Q-0-34-037.000  
Owner Name: BLACKWELL SCOTT A ETUX  
✓ Owner Address: 436 SANDY STREET  
Owner City, State ZIP: WAVELAND, MS 39576  
✓ Physical Address: 543 HWY 90

Parcel Number: 138Q-0-34-149.000  
Owner Name: OSBOURN SUE ANN (LIFE ESTATE)  
✓ Owner Address: 544 MAIN STREET  
Owner City, State ZIP: BAY ST LOUIS, MS 39520  
✓ Physical Address: 1110 OLD SPANISH TRAIL

Parcel Number: 138Q-0-34-148.000  
Owner Name: RUTHERFORD DENNIS J ETUX  
✓ Owner Address: 1104 OLD SPANISH TRA  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 1104 OLD SPANISH TRAIL

Parcel Number: 138Q-0-34-147.000  
Owner Name: LACOSTE ROGER II  
✓ Owner Address: 1100 OLD SPANISH TRAIL  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 1100 OLD SPANISH TRAIL

Parcel Number: ~~138Q-0-34-146.000~~  
Owner Name: ~~RUTHERFORD DENNIS ETUX~~  
Owner Address: ~~1104 OLD SPANISH TRA~~  
Owner City, State ZIP: ~~WAVELAND, MS 39576~~  
Physical Address: 0



(27)

Parcel Number: 138Q-0-34-145.000  
Owner Name: STOCKSLAGER KIM P  
✓ Owner Address: 1543 MARGIE ST  
Owner City, State ZIP: WAVELAND, MS 39576  
Physical Address: 1543 MARGIE ST

Parcel Number: 138Q-0-34-095.000  
Owner Name: SPICUZZA RAYMOND J ETAL  
TRUSTEES  
✓ Owner Address: 602 THOMAS SHIELDS BLVD  
Owner City, State ZIP: BAY ST LOUIS, MS 39520  
✓ Physical Address: 1550 MARGIE ST

Parcel Number: 138Q-0-34-094.000  
Owner Name: LACOSTE ROGER  
✓ Owner Address: 16188 WEST RIVER DR  
Owner City, State ZIP: KILN, MS 39556  
Physical Address: 0

Parcel Number: 138Q-0-34-093.000  
Owner Name: HILLE FRANK A ETUX TRUST  
✓ Owner Address: 516 HIGHLAND DR  
Owner City, State ZIP: BAY ST LOUIS, MS 39520  
✓ Physical Address: 1002 OLD SPANISH TRAIL



NOTICED IS HEREBY GIVEN THAT THE WAVELAND PLANNING AND ZONING COMMISSION WILL HOLD A PUBLIC HEARING ON **MONDAY, JULY 24TH, 2023 AT 6:00 P.M.** TO CONSIDER THE FOLLOWING:

THIS IS ALSO NOTIFICATION THAT THE PLANING AND ZONING COMMISSION IS A RECOMMENDING COMMISSION ONLY. THE WAVELAND BOARD OF MAYOR AND ALDERMEN WILL CONSIDER FINAL APPROVAL OF THE PLANNING AND ZONING COMMISSION ON **TUESDAY, AUGUST 1ST, 2023 AT 6:30 PM.**

Note: All Meetings are being held in-person in the Mayor and Board of Alderman Board Room located on the 1st Floor of City Hall, 301 Coleman Avenue, Waveland, MS 39676.

1. Tabitha Thompson, leasing the property commonly known as 541 Hwy 90, parcel #138Q-0-34-038.000, has made an application for a Conditional Use in order to operate a Medical Cannabis Micro Cultivation Facility. The property is currently zoned C-3: Highway Commercial and Zoning Ord. #349 does not have any requirements or conditions concerning medical cannabis.

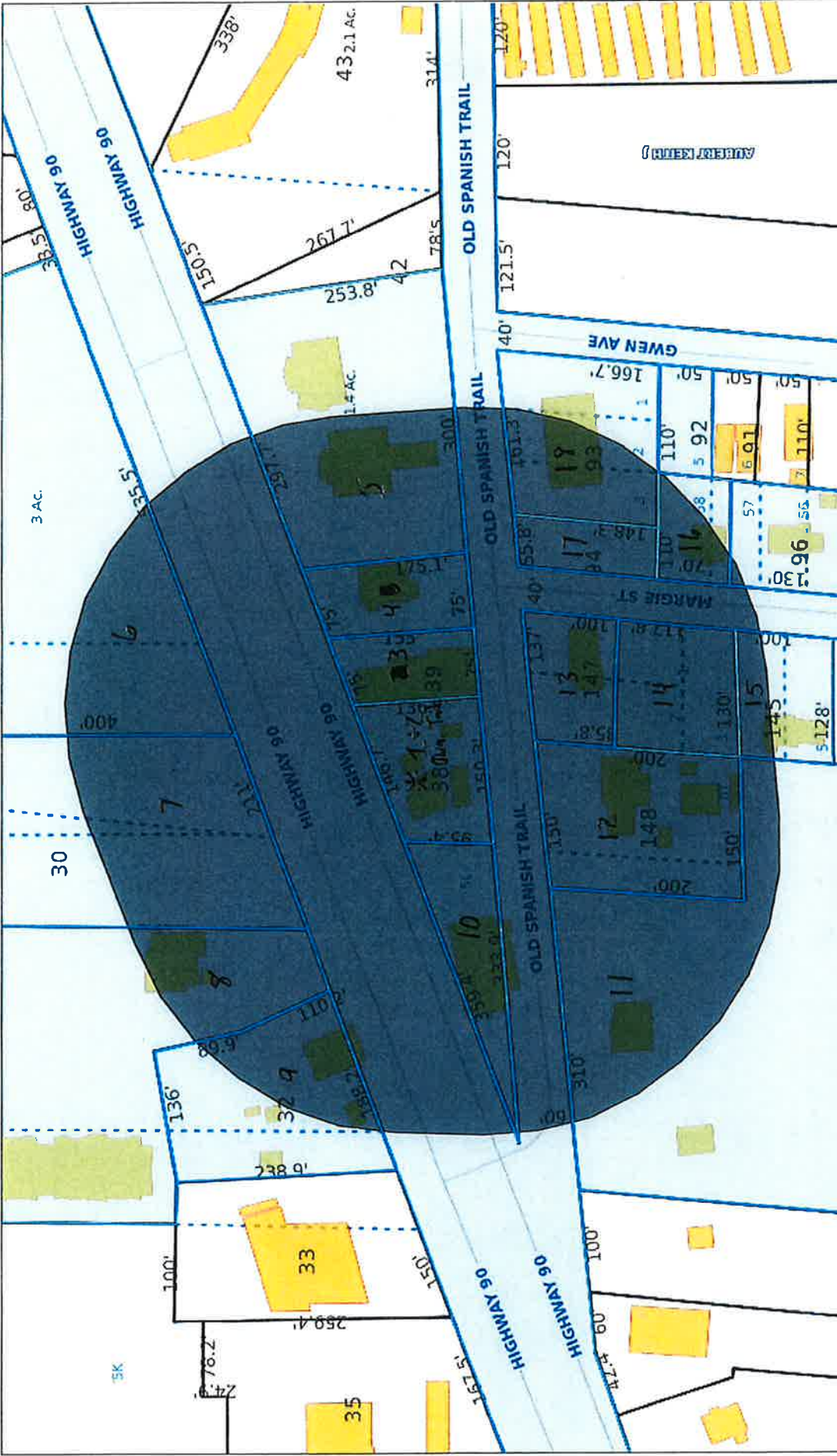
YOU ARE RECEIVING THIS NOTICE BECAUSE YOU HAVE A PROPERTY LOCATED WITHIN 300 FEET OF THE PROPERTY APPLICANT.

IF YOU HAVE QUESTIONS OR CONCERNS, YOU MAY CONTACT JEANNE WILLIE, ZONING OFFICIAL, AT 228-220-3335 OR [JWILLIE@WAVELAND-MS.GOV](mailto:JWILLIE@WAVELAND-MS.GOV).

ALL INTERESTED PARTIES ARE INVITED TO ATTEND AND PARTICIPATE AND MAY SUBMIT WRITTEN SUGGESTIONS BY THURSDAY, JULY 20, 2023 BY 12:00 p.m. CST.

Jeanne Willie  
Zoning Official  
228-220-3335

# Geoportal Map



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# Michael Watson

## SECRETARY OF STATE

This is not an official certificate of good standing.

### Name History

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Name	Name Type
Thompson Coast Industries, LLC	Legal

### Business Information

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<b>Business Type:</b>	Limited Liability Company
<b>Business ID:</b>	1380375
<b>Status:</b>	Good Standing
<b>Effective Date:</b>	02/24/2023
<b>State of Incorporation:</b>	Mississippi
<b>Principal Office Address:</b>	NO PRINCIPAL OFFICE ADDRESS FOUND

### Registered Agent

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Name
Tabitha Thompson 112 23rd Street Gulfport, MS 39507

### Officers & Directors

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Name	Title
Tabitha Thompson 112 23rd Street Gulfport, MS 39507	Organizer

**MINUTES**  
**WAVELAND PLANNING & ZONING COMMISSION**  
**REGULAR MEETING**  
**JULY 24, 2023**

A regular meeting of the Waveland Planning & Zoning Commission was held at 6:00 pm on Monday, July 24, 2023 at Waveland City Hall in the Board Room located at 301 Coleman Ave, Waveland, MS 39576.

Chairman Bryan Frater called the meeting to order at 6:00pm. Present at the meeting were Chairman Bryan Frater, Commissioners Dr. Barbara Coatney, Glen Romero, appointed by Shane Lafontaine to replace Chad Whitney, and Matt Touart. Also present was Zoning Official, Jeanne Conrad. City Attorney, Ronnie Artigues was not present and there has been no appointment for Ward 2 Commissioner yet.

Chairman Frater called for a motion to approve the minutes from the Planning & Zoning Special Meeting held Monday June 12, 2023 & the Planning & Zoning Regular Meeting Monday, June 19, 2023. Commissioner Touart made the motion, seconded by Commissioner Coatney, to approve the minutes as written.

After a unanimous vote of yes by all Commissioners present, Chairman Frater declared the motion passed.

**Charles Kihneman, owner of the property commonly known as 4327 Caspian St.,** parcel #138M-0-33-196.000, has made an application for the temporary use of an RV during the new construction of his primary structure. Mr. Kihneman was unaware of the Ordinance for RVs and placed it on the property where it currently sits. After receiving a notice of violation, Mr. Kihneman came to the City of Waveland Building Dept. to become compliant. Mayor Jay Trapani gave Mr. Kihneman permission to stay in the RV during this process in order to protect his materials from theft or damage from vagrants in the area. The RV permit will allow continued occupancy for 180 days.

Mr. Kihneman came forward to explain that he has been working on the structure and is asking to stay in the RV so that he can complete the project as soon as possible and monitor his property for theft and vandalism. Commissioner Romero asked the applicant how long the project has been going on. Mr. Kihneman stated that he has owned the house for 4 years and the RV has been on the property for the last year. He recently renewed his building permit for an additional 6 months. Mr. Kihneman also stated that he will extend the permits as many times as necessary to complete the house for his permanent residence. Chairman Frater asked about how long will it take to complete the project. Mr. Kihneman said that he unsure how long it will take to finish. He's working on it as much as he can.

**Chairman Frater called for a motion from the Commissioners. Commissioner Touart moved, seconded by Commissioner Coatney, to approve the request.**

**After a unanimous vote of yes by all Commissioners present, Chairman Frater declared the motion passed.**

**Joyce Moran, owner of the properties commonly known as 100 & 102 E. Meadow Ln,** parcel #161D-0-02-027.000, has made an application for a variance in order to split her lot. The property was originally two lots. Therefore, there are currently 2 living structures on the property. Proposed parcel 1 will need a 100' street frontage variance since it will not be directly off the street but use an easement from parcel 2. Parcel 2 will need an 80' street frontage variance as it will have 20' of street frontage along E. Meadow Ln.

Mrs. Moran came forward to explain her request stating that she would like to split the lots in order to eventually sell them as individual lots instead of together on one lot. Currently the houses are used as rentals

and Mrs. Moran does not live in either of the houses. Chairman Frater asked if they are short-term rentals. Mrs. Moran stated that they are not short-term rentals but long-term rentals. Chairman Frater then asked if anyone from the audience would like to come forward for comments. Mr. Tom Holzhauser, owner of 536 Meadow Ln. came forward to ask if anything would be changing the properties. He asked if he would be losing any of his property or would it be affected in any way by changing his property lines, which it will not. Chairman Frater suggested that the applicant needs to make sure the easement is recorded with the titles if the Commission recommend the approval of her request.

**Chairman Frater called for a motion from the Commissioners. Commissioner Touart moved, seconded by Commissioner Coatney, to approve the request.**

**After a unanimous vote of yes by all Commissioners present, Chairman Frater \*stated that the application meets all of the criteria set forth by section 906.1 of the Zoning Ordinance #349 for variances and declared the motion passed.**

**Raymond Langlois, owner of the property commonly known as 419 Waveland Ave, parcel #162K-0-10-090.000, has made an application for variances in order to place an accessory storage shed closer to his property lines. His request is for a 5' variance from the required 10' on the side property line and 10' variance from the required 15' rear property line as stated in Ord. #349 for accessory structures more than 12' away from the primary structure. This is to place the shed far away from a protected live oak tree.**

Mr. Langlois came forward to explain his request. Commissioner Romero clarified that the structure would be five ft from the rear and side property lines. Chairman Frater stated that the structure would be 10' x 20' in size and Mr. Langlois confirmed. Commissioner Romero also clarified that Mr. Langlois owns the property next door making the 5' side setback would be adjacent to his own property. Chairman Frater then called for anyone from the audience to come forward for comments. No one came forward and Chairman Frater also noted that the Zoning Office did not receive any correspondences. Chairman Frater then asked Mr. Langlois about the structure already placed in the backyard. Mr. Langlois stated that it is a covered patio for outdoor seating and barbeques.

**Chairman Frater then called for a motion from the Commissioners. Commissioner Matt Touart moved, seconded by Commissioner Glen Romero, to approve the request as written.**

**After a unanimous vote of yes by all Commissioners present, Chairman Frater \*stated that the application meets all of the criteria set forth by section 906.1 of the Zoning Ordinance #349 for variances and declared the motion passed.**

**Eugene Ferry Jr., owner of the property commonly known as 115 St. Joseph St., parcel #161M-0-11-013.000, has made an application for variance in order to split his lot into 3 new parcels. Proposed parcels 1 & 2 will need a 70' street frontage variance and proposed parcel 3 will need a 30' street frontage variance from the required 100' street frontage as stated in Zoning Ord. #349. No variances need for square footage requirement on the proposed new parcels.**

Mr. Ferry Jr. came forward to explain his request. Commissioner Romero asked about any correspondences to the Zoning Office. Zoning Official, Jeanne Willie, supplied a packet of printouts of some emails that voiced a common concern of the drainage plan. Chairman Frater asked Mr. Ferry to clarify the street frontages for each property. Mr. Ferry stated that each frontage would be for the driveways. The smaller of the 3 would have a 70' frontage while the other 2, including his own, would be 30' wide and then turn into the larger portion of the properties. Commissioner Romero then asked Mr. Ferry about which property he intended to keep and what his plans are for the other two properties. Mr. Ferry stated that he and his wife would make the property closest to the beach their personal property which would become their primary residence and the other two would become rentals in order to alleviate the cost of building 3 houses on 3 large lots. Chairman Frater then reiterated the



drainage concerns from the correspondences. Mr. Ferry stated that he has a degree in geology and has walked the property multiple times. The place where he plans to build is the lowest spot. He plans on getting an engineered drainage plan in order to alleviate the stormwater runoff and will do whatever is necessary to achieve that. Chairman Frater suggested to the Commissioners that if they decide to recommend this application to the Board of Mayor and Aldermen, they make a certified engineered drainage plan a condition of the approval. Chairman Frater then asked when Mr. Ferry planned on starting to build his personal house. Mr. Ferry said that they are wanting to start as soon as possible. The intention was to get approval of the split first and then start construction. Chairman Frater then called for anyone in the audience to come forward. Mr. David Millan, owner of 122 S. Beach Blvd, came forward to voice that he is not against the split but his concerns about the drainage, also. He was one of the correspondences that was given to the Commissioners but wanted to state his concerns at the meeting, as well. He stated that the recent new constructions on St. Joseph and Hartsie have essentially created a "bowl" on this property and that is how the neighboring properties don't flood. Mr. Ferry restated that he will do whatever is necessary with a certified engineered drainage plan in order to make sure flooding doesn't happen. Commissioner Romero commented that one of the correspondences is against the frontages. Once the discussions ended, Chairman Frater called for anyone else from the audience to come forward for comments. No one else came forward.

**Chairman Frater called for a motion from the Commissioners. Commissioner Touart moved, seconded by Commissioner Coatney, to approve the request with the conditions that the applicant supply a professional survey and a MS stamped engineer drainage plan for all 3 lots.**

**After a unanimous vote of yes by all Commissioners present, Chairman Frater \*stated that the application meets all of the criteria set forth by section 906.1 of the Zoning Ordinance #349 for variances and declared the motion passed.**

**Suzette Surbeck, owner of the property commonly known as 226 Sandy St., parcel #162J-0-10-210.000, has made an application for the temporary use of an RV during new construction of her primary residence. The RV permit will allow occupancy for 180 days.**

Mrs. Surbeck came forward to explain that she and her husband are currently building their new primary residence but living in New Orleans. They would like the temporary RV in order for her husband to assist with the final touches of the new construction that they are anticipating completion in November of this year. Chairman Frater then called for anyone from the audience to come forward for comment. No one came forward.

**Chairman Frater called for a motion from the Commissioners. Commissioner Coatney moved, seconded by Commissioner Romero, to approve the request.**

**After a unanimous vote of yes by all Commissioners present, Chairman Frater \*stated that the application meets all of the criteria set forth by section 906.3 of the Zoning Ordinance #349 for conditional uses and declared the motion passed.**

**Tom and Joal Stone, owners of the property commonly known as 115 Mollere Dr., parcel #161F-0-02-042.000, have made an application for variances in order to place an accessory structure closer to their property lines. Their request is for a 10' variance from the required 25' rear setback from the property line as stated in Ord. #349 for accessory structures less than 12' away from the primary structure. This will make the rear setback 15' from the property line.**

Mr. Tom Stone came forward to explain his request. He stated that he owns the property next door to the side property line and the property to the rear is a very large piece of property that he never had a structure on it and doesn't see that happening any time soon. Chairman Frater asked what kind of building this will be. Mr. Stone stated that it would be an open pavilion for shaded seating. He intends to install a pool and this would give some covering next to the pool area. Commissioner Romero stated that one correspondence stated their concern about

it being a closed structure. Mr. Stone clarified that the structure would be open like a pergola or cabana type structure. There might be one wall for mounting décor. Chairman Frater then called for anyone from the audience to come forward for comment. No one came forward.

**Chairman Frater called for a motion from the Commissioners. Commissioner Romero moved, seconded by Commissioner Coatney, to approve the request as written.**

**After a unanimous vote of yes by all Commissioners present, Chairman Frater \*stated that the application meets all of the criteria set forth by section 906.1 of the Zoning Ordinance #349 for variances and declared the motion passed.**

**Gary Ponthieux & Kacey Edwards, owners of the property commonly known as 118 Seabrook Dr.,** parcel # 161B-2-01-019.008, have made an application for a conditional use in order to construct an accessory structure larger than the allowed maximum 500 square feet as stated in Zoning Ord. #349. They are also requesting a 5' left side-yard variance from the required 10' from the property line and a 5' rear-yard variance from the required 15' from the property line. His proposed structure will be 1,200 square feet and have a 5' setback from the left side-yard and 10' setback from the rear property lines.

Mr. Ponthieux came forward to explain his request. He stated that the reason for the large structure is for the storage of a boat, lawn equipment and his wife's car. He also stated that the reason for the setbacks is to make room for the future installation of a pool between the primary structure and the accessory structure. Chairman Frater noted that the size of the property is 90' wide and 140' deep; roughly, 12,600 square feet. Mr. Ponthieux stated that he spoke with a neighbor that installed a swale between their properties so he plans on continuing that plan in order to improve the drainage. Chairman Frater stated that there were a couple of correspondences, one of which was concerned that the structure would all be enclosed. Chairman Frater also stated that one of the amendments to Zoning Ordinance #349 for accessory structures proposed by the Planning and Zoning board would allow the size of this structure by right, if it were to be approved by the Board of Mayor and Aldermen. Commissioner Romero commented that the limited size of 500 square feet for an accessory structure has been an issue for years and agrees with the proposed amendment. Chairman Frater called for anyone from the audience to come forward to comment. Rebecca Priest, owner of the property at 124 Seabrook Dr., came forward to comment on if the structure was enclosed or not and the drainage. She also commented on the swales that were installed. She is unsure if it was public works or the power company who installed some new electrical poles on Lakewood Dr. Her main concern is the drainage because the properties behind Seabrook on Acadian Bay Ln. were supposed to have drainage installed but was never completed. She has no objections to the requests as long as the drainage is addressed. Chairman Frater commented that the drainage plan is required in order to get a building permit and Josh Hayes, Building Official, will review it before issuance. Chairman Frater then called for anyone else to come forward for comments. No one came forward.

**Chairman Frater called for a motion from the Commissioners. Commissioner Touart moved, seconded by Commissioner Romero, to approve the request as written.**

**After a unanimous vote of yes by all Commissioners present, Chairman Frater \*stated that the application meets all of the criteria set forth by section 906.1 of the Zoning Ordinance #349 for variances and 906.3 for conditional uses and declared the motion passed.**

**Tabitha Thompson, leasing the property commonly known as 541 Hwy 90,** parcel #138Q-0-34-038.000, has made an application for a Conditional Use in order to operate a Medical Cannabis Micro Cultivation Facility. The property is currently zoned C-3: Highway Commercial and Zoning Ord. #349 does not have any requirements or conditions concerning medical cannabis.

Ms. Thompson came forward to explain her request. She stated that there aren't many places to put this type of industry. It's been legal in Mississippi for a little while but still fairly new. Right now, it is only allowed in

zoning districts that are agricultural or industrial. She also stated that many other cities are not allowing this type of business in their jurisdictions and that is why she is requesting to operate her small-scale cultivation in Waveland. Commissioner Touart asked if Ronnie Artigues, City Attorney, has reviewed this application. Zoning Official, Jeanne Willie, stated that he had not mentioned if he reviewed it or not. She stated that, due to a family emergency, he was unable to attend this meeting but otherwise would have been present. Chairman Frater asked about security, installing a fence and the possibility of a smell being emitted. Ms. Thompson stated that the state's minimum requirement for security is to provide monitoring with clear imaging if someone were to come onto the property. She also stated that in her application packet, she provided a security monitoring plan and there are facial recognition cameras on the building currently. In addition to the cameras, her plan is to have a security officer present at all times as a precaution if anything were to transpire at the site. Ms. Thompson said that she has no problem installing a fence if the city requires it. Per the smell, Ms. Thompson said that being a micro-cultivation, her facility may not emit a smell. This type of cultivation requires a specific amount of humidity, sanitation, filtration, etc. and will emit minimal to no smell at all. Commissioner Touart and Romero stated that they would feel more confident in making a recommendation after Ronnie Artigues reviews the application first. Chairman Frater asked Ms. Thompson about the other buildings on the property. Ms. Thompson stated she would only be using the main building that fronts Highway 90. Commissioner Romero noted that for a Conditional Use application, it requires permission from the property owner and all she has is a sublease from someone who rents the building from a person in Georgia. She needs to provide an adequate lease as well. Chairman Frater then called for anyone from the audience to come forward for comments. He also noted that there were no correspondences from the Zoning Office. Chairman Frater then suggested that the Commission table this item pending Ronnie Artigues' review and then recess the meeting until Tuesday, August 1, 2023 at 5:00 pm right before the Board of Mayor and Aldermen Meeting at 6:30 rather than hold a special meeting for this item or table until the next meeting a month away.

**Chairman Frater called for a motion from the Commissioners. Commissioner Touart moved, seconded by Commissioner Romero, to table the request.**

**After a unanimous vote of yes by all Commissioners present, Chairman Frater declared the motion passed.**

Chairman Frater made a comment about the Aldermen changing a recommendation made by the Planning and Zoning Commission at the last Board of Mayor and Aldermen Meeting on Wednesday, July 19, 2023 at 6:30 pm. The Aldermen voted to approve a 10' variance on the rear, allowing the 5' setback request but denied the side-yard variance request of 5' keeping the side-yard setback at 10'.

Chairman Frater then called for any additional comments from the Commissioners or anyone left in the audience.

Mr. Bryan Therolf came forward to voice his opinion on the decision of the Board of Mayor and Aldermen on the application submitted by Kirk and Lori Massey at the Board of Mayor and Aldermen meeting on Wednesday, July 19, 2023. He stated that the Planning and Zoning Commission voted unanimously to approve the variances. He stated his disagreement with Aldermen Gamble's comment about her decision being personal and he doesn't understand why the aldermen first voted to approve it and then changed their mind to agree with Aldermen Gamble's change. Mr. Therolf stated his opinion that the Massey's request would have enhanced and increased the value of the property rather than the opposite claimed by Aldermen Gamble. Chairman Frater thanked Mr. Therolf for his comment and asked if there was anyone else that would like to come forward from the audience to comment. No one came forward.

\*Chairman Frater stated that all of the application heard tonight meet all of the criteria set forth by section 906.1 for variances and 906.3 for conditional uses in Zoning Ord. #349.

**Chairman Frater called for a motion to recess the meeting until Tuesday, August 1 at 5:00 pm in order for City Attorney Ronnie Artigues to review the application for Tabitha Thompson. Commissioner Touart made the motion, seconded by Commissioner Coatney to recess the meeting.**

**After a unanimous vote of yes by all Commissioners present, Chairman Frater declared the motion passed and the meeting recessed at 7:06 pm.**

Respectfully submitted,  
Jeanne Willie, Zoning Official

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

**CONSENT AGENDA**

8. Motion to approve the following Consent Agenda items as numbered Items (a-j):
  - a. Minutes of the Board of Mayor and Aldermen's Regular (Recessed) meeting dated July 19, 2023 and the Reconvened Recessed Meeting dated July 20, 2023.



The Board Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Waveland City Hall Boardroom, 301 Coleman Avenue, Waveland, Mississippi, on July 19, 2023 at 6:30 p.m. to take action on the following matters of City business.

**ROLL CALL**

Mayor Trapani noted for the record the presence of Aldermen Gamble, Richardson, Lafontaine and Clark, along with City Clerk Lisa Planchard and City Attorney Ronnie Artigues.

**MAYOR'S COMMENTS:**

**GRANTS/MS. OFFICE OF HWY SAFETY GRANT/POLICE DEPARTMENT**  
**Re: MS. Office of Highway Safety Police Dept. Grant for Traffic Services**

Alderman Lafontaine moved, seconded by Alderman Richardson to accept and approve the MS. Office of Highway Safety (MOHS) and Waveland Police Department Grant Agreement, including required signatures thereon, for the Fiscal Year 2024. This is approval for 402 Police Traffic Services funding in the amount of \$40,000. This grant will cover the term from 10/1/23 through 9/30/24.  
**(EXHIBIT A)**

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**GRANTS/CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING**  
**GRANT/LAPTOPS/TRANSFER OF FUNDS**

**Re: Transfer funds from 001-140 Police Account to 001-200 Police Account to pay for 15 Laptops**

Alderman Clark moved, seconded by Alderman Lafontaine to transfer, an amount not to exceed, \$18,000 from the General Fund, Miscellaneous Acct. #001-140-695 to the Police Department Acct. #001-200-750 (also the General Fund) to pay for 15 laptops and mounts for police vehicles. This is 100% reimbursable through a Coronavirus Emergency Supplemental Funding grant.

During discussion, Alderman Lafontaine confirmed that when the City receives the grant, the funds will be put back into reserves.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**ACCOUNTING SERVICES/INDEPENDENT CONTRACTOR - GERALD RIGBY, CPA.**  
**Re: Gerald Rigby to provide Professional Accounting Services**

Alderman Lafontaine moved, seconded by Alderman Clark to approve a proposal for accounting services with Gerald W. Rigby, C.P.A., P.C.  
**(EXHIBIT B)**

\*\* At this time, Alderman Gamble recused herself from the Board Room.

During discussion, Alderman Lafontaine inquired about the services of Gerald W. Rigby, C.P.A., P.C. The City Attorney informed the Board he would be assisting with preparation of the budget

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**Regular Meeting of The Board of Mayor & Aldermen**  
**Wednesday, July 19, 2023**  
**6:30 p.m.**

in soon to be absence of the Comptroller until such time the City can replace the Comptroller vacancy. As well, he will assist with Close-outs, reconciliations, budgets and other Comptroller duties. City Clerk Lisa Planchard will be working with Mr. Rigby.

A vote was called for with the following results:

Voting Yea: Richardson, Lafontaine and Clark

Voting Nay: None

Absent: Gamble

\*\* Alderman Gamble returned to the Board Room at this time.

**ALDERMEN'S COMMENTS:**

**Alderman Gamble** – Had no comments

**Alderman Richardson** – Alderman Richardson brought up the continuing Saint Joseph Street gas leak. He commended Public Works Manager, Bo Humphrey for keeping up with this ongoing problem. Alderman Richardson explained that we seem to have a deteriorating gas pipe that is constantly becoming more of a problem; it's continuing to have breaks in differing locations on that line. Alderman Richardson said he spoke with the city attorney about possible grants for this issue. Mr. Artigues explained there are some Grants available directly from the federal government level through two different agencies, as well as a few options with the state. The issue is that the City needs current assessments and cost estimates for repairs in order to submit those grant applications.

**Alderman Lafontaine** – Inquired about the FY 2024 Budget, requested of Ms. Boushie to see a more detailed spreadsheet extrapolating out the numbers to show amounts projected to the end of the fiscal year. He said this would make it much clearer where we're at and where we stand. Alderman Lafontaine asked if the Board would consider calling a special meeting tomorrow to give Ms. Boushie time, specifically to go over this Budget Amendment projected out the 9/30/23. City Attorney, Ronald Artigues recommended the Board recess the meeting until the next day. All Board members were fine with this recommendation. Board members agreed to set the meeting for 5:00 pm on 7/20/23.

**Alderman Clark** – Asked for an update about the Elwood Bourgeois playground equipment damages and proposed repairs. Mayor Trapani informed the board that the repairs will cost approximately \$35,000. the gentleman that is responsible for this damage has no insurance to cover the cost. Mayor Trapani also informed the board that his court case was held today, but has been continued to August 24, 2023. Mayor Trapani explained that the Parks and Recreations Director has put this into his 9/30/24 budget. Alderman Gamble inquired about making a claim on the City's Insurance. City Clerk Lisa Planchard told the Board that there is a \$100,000.00 deductible. Mayor Trapani said we can let it stay for a month or two and see where we stand in the budget process. Alderman Richardson inquired about reaching out to the non-profit organization that installed it to help with this equipment. The Mayor said the City did contact 'Where Angels Play'. Alderman Gamble explained that this non-profit is going to help, but only with installation of the new equipment. Mayor Trapani mentioned the option of using Reserves to cover the cost and get it repaired now, but he said it's the Aldermen's call. Alderman Clark asked if there is a timeline for the road repairs on Tyler Street in the Shoreline Park area. Public Works Manager, Bo Humphrey explained this damage was going to cost approximately \$69,000.00. Mayor Trapani asked the Comptroller if there was any excesses Paving Bond money. Comptroller Boushie said there is but we didn't know if we could use it for the drainage because we have no funds available for the drainage project; we're currently at \$120,000 spent for the drainage project. She said that there is extra Paving Bond money remaining, the Board will just have to decide what project the excess bond money should be used for; Tyler Street repairs or our Drainage Project.

Page No. \_\_\_\_\_  
**Regular Meeting of The Board of Mayor & Aldermen**  
**Wednesday, July 19, 2023**  
**6:30 p.m.**

**PUBLIC COMMENTS**

**Bryan Therolf** - Mr. Therolf expressed his concerns with the Kirk Massey situation that was held in the previous Board Meeting to this meeting, as well as voicing his opinion about the Planning and Zoning Commission.

**Anne Steinmetz** – Mrs. Steinmetz thanked the City and City staff for the summer chess program that she recently held at the Clarence Harris Community Center. She mentioned that it was a great use of city property as well as city resources. It was over the course of 6 Mondays. There were approximately 12 kids that participated over the summer and the last day of the program there were 8 more children that joined.

**BOARD BUSINESS:**

**DOCKET OF CLAIMS**

**Re: Depository Docket of Claims**

Alderman Gamble moved, seconded by Alderman Lafontaine to approve the Depository Docket of Claims, paid and unpaid, dated July 19, 2023, in the amount of \$ 292,530.24. **(EXHIBIT C)**

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**DOCKET OF CLAIMS**

**Re: Operating Utilities Docket of Claims**

Alderman Richardson moved, seconded by Alderman Clark to approve the Operating Utilities Docket of Claims, paid and unpaid, dated July 19, 2023 in the amount of \$ 177,434.88.

**(EXHIBIT D)**

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**CONTRACTS/ABERCROMBIE UNDERGROUND SOLUTIONS, INC./JORDAN RIVER HWY. 603 GAS MAIN CROSSING REPAIR**

**Re: Approve contract with Abercrombie Underground Solutions, Inc.**

Alderman Lafontaine moved, seconded by Alderman Gamble to approve contract with Abercrombie Underground Solutions, Inc. in the amount of \$63,985.96 for the Jourdan River Hwy. 603 Gas Main Crossing Repair, and authorize the mayor's signature thereon.

**(EXHIBIT E)**

During discussion Alderman Richardson inquired about when they will be ready to mobilize. The Public Works Manager explained it would be about 2 more weeks. Once he can locate the Hancock Utility water line, they will be able to start.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**RESOLUTIONS/MDA/FUNDING REQUESTS/FY 2024 MDA GULF COAST RESTORATION FUND/KILN WAVELAND CUT OFF ROAD/PROJECTS/GRANTS/FUNDING REQUESTS**

**Re: Approve Resolution of Mayor and Board of Alderman authoring and approving submission of a funding request for FY2024 MDA Gulf Coast Restoration Funds**

Alderman Lafontaine moved, seconded by Alderman Clark to approve a Resolution of Mayor and Board of Aldermen authorizing and approving submission of a funding request for FY2024 MDA Gulf Coast Restoration Funds to make improvements to the Kiln Waveland Cut Off Road and commit matching funds to such project. **(EXHIBIT F)**

During discussion, Mr. Jason Chiniche explained that the Resolution was generally written; there will be Utility adjustments, paving, and drainage issues throughout the roads and sides of roads, along with culverts that are undersized that will need to be updated. Alderman Lafontaine explained that the prior administration had done some checking of this and there are some leaks under the road as well; samples of underground water were taken. Alderman Lafontaine asked Mr. Chiniche if this Resolution will address all of these issues. Mr. Chiniche said that it would and explained this would also take some coordination with Hancock County Utility Authority; they also have lines running through this area as well. Mayor Trapani said he also spoke with the County Board of Supervisors President, Scotty Adam, who explained they are also on board with this project.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**ORDINANCES/KRATOM PROHIBITION**

**Re: Consider an Ordinance for the Prohibition of the Use and Sale of Kratom**

Alderman Clark moved, seconded by Alderman Lafontaine to consider an Ordinance for the prohibition of the use and sale of KRATOM. **(EXHIBIT G)**

City Attorney Artigues explained, so there will be no enforcement issues, the City of Waveland will coordinate with the City of Bay St. Louis and the County.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**SPONSORSHIPS/BAY HIGH SCHOOL/BAY HIGH SCHOOL TOUCHDOWN CLUB/GAME DAY PROGRAM/PROGRAMS**

**Re: Approve Sponsorship in the Game Day Program with the Bay Highschool Touchdown Club**

Alderman Richardson moved, seconded by Alderman Clark to approve sponsorship (full page advertisement) in the Game Day Program with the Bay High School Touchdown Club in the amount of \$125.00. **(EXHIBIT H)**

Page No. \_\_\_\_\_  
**Regular Meeting of The Board of Mayor & Aldermen**  
**Wednesday, July 19, 2023**  
**6:30 p.m.**

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**MEMA REGIONAL HAZARD MITIGATION PLAN/CRS/CRS CERTIFICATION**  
**Re: Adopt the 2017 MEMA Regional Hazard Mitigation Plan**

Alderman Gamble moved, seconded by Alderman Richardson to adopt the 2017 MEMA Regional Hazard Mitigation Plan (required to maintain the City's CRS recertification). Mitigation Plan (over 790 pages) is available for review at Waveland City Hall, City Clerk's office or if possible, we will provide link on website.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**FIRE DEPARTMENT/THE PEOPLE'S BANK/BANK ACCOUNTS/RESTRICTED FUNDS**

**Re: Revise Signatories on the 'Fire Department Restrictied Funds' new People's checking Account**

Alderman Clark moved, seconded by Alderman Lafontaine to revise signatories on the 'Fire Department Restricted Funds' new Peoples checking account which restricts funds from their annual calendar sales. This shall authorize Mayor Jay Trapani, Mayor Pro-Tem Shane Lafontaine and City Clerk Lisa Planchard as signatories on the account.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**SOUTHERN MISSISSIPPI PLANNING & DEVLEOPMENT DISTRICT/SMPDD/TWIN DISTRICTS WORKFORCE DEVELOPMENT AREA (TDWDA)/CONTRACTS/ AGREEMENTS**

**Re: Approve SMPDD-TDWDA Worksite Agreement**

Alderman Lafontaine moved, seconded by Alderman Richardson to approve SMPDD-TDWDA Worksite Agreement (Contract) and authorize Mayor's signature thereon. Note: These SMPDD workers are between the ages of 18- 24 years old. \*The previous SMPDD contract recently approved was for workers age 55 and older. **(EXHIBIT I)**

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None



Page No. \_\_\_\_\_  
**Regular Meeting of The Board of Mayor & Aldermen**  
**Wednesday, July 19, 2023**  
**6:30 p.m.**

**PLANNING & ZONING**

**Further Discuss the following P&Z issue acted upon by the Board of Mayor and Aldermen at their Regular Meeting of 7/5/23, as follows:**

Alderman Lafontaine moved, seconded by Alderman Clark to approve a 5 ft. setback on the back property line and a 10' setback on the side property line; (shed is to be placed 5' from the rear property line and 10' from the side property line).

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**Initial Request on the 7/5/23 Board Agenda**

**Kirk Massey, owner of the property commonly known as 813 Sixth St,** parcel #161C-0-01-005.000, has made an application for a variance from the required rear property line and the right-side property line. The variance request is for 5' from the required side yard setback of 10' and for 10' from the required rear yard setback of 15'. This would make his right-side yard and rear yard setbacks 5' from each property line.

Chairman Frater then called for a motion. Commissioner Whitney made a motion to approve the variance request to be 5' from the left side-yard and rear property lines. Commissioner Coatney seconded the motion.

After a unanimous vote of yes by all Commissioners present, Chairman Frater declared the motion passed and that the application meets all of the criteria set forth by section 906.1 of the Zoning Ordinance #349.

**Action Taken:** Mayor Trapani said the reason he brought this up again was to make the Minutes correct. He believed the Board gave a 5 ft. variance on the rear and on the side and when the accessory building is more that 12 ft. away from the house, there's 15 ft. in the back and 10 ft. on the side.

Alderman Lafontaine moved, seconded by Alderman Clark to re-word the motion of the last Board meeting that the Board is giving a 10 ft. variance on the rear (which would bring it to 5 ft.) and 0 ft variance on the side of the property located at 813 Sixth Street. **(EXHIBIT J)**

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**CONSENT AGENDA**

**Re: Consent Agenda Items listed (a-k)**

Alderman Gamble moved, seconded by Alderman Lafontaine to approve the following Consent Agenda items as numbered Items (a-k):

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Page No. \_\_\_\_\_  
**Regular Meeting of The Board of Mayor & Aldermen**  
**Wednesday, July 19, 2023**  
**6:30 p.m.**

Voting Nay: None

Absent: None

**MINUTES**

**Re: Regular meeting dated July 5, 2023**

a. Minutes of the Board of Mayor and Aldermen regular meeting dated July 5, 2023.

**FIRE DEPARTMENT/TRAVEL/FIRE ACADEMY**

**Re: Approval for Firefighter Garrett Beaugez to attend the Rope Awareness & Operations Course at the MS. State Fire Academy**

b. Approval for Firefighter Garrett Beaugez to attend the Rope Awareness & Operations course at the MS. State Fire Academy August 7-10, 2023. Cost to the City will be a course fee of \$365.00 which covers lodging and 2 meals, 4 days per diem of \$112.00 (evening meals @\$28/day x 4 days), use of a city vehicle, and covering his shift while attending the course.  
**(EXHIBIT K)**

**FIRE DEPARTMENT/TRAVEL/FIRE ACADEMY**

**Re: Approval for Firefighter Hayden Hall to attend the Hazmat Tech II course at the MS. State Fire Academy**

c. Approval for Firefighter Hayden Hall to attend the Hazmat Tech II course at the Mississippi State Fire Academy, August 28-31, 2023. The course fee along with lodging, breakfast and lunch are paid for by a grant the Fire Academy received. Cost to the City will be 4 days per diem of \$112.00 (evening meals only @ \$28/day x 4 days), use of a city vehicle, and covering his shift while attending the course.  
**(EXHIBIT L)**

**POLICE DEPARTMENT/TRAVEL**

**Re: Approval for Police Officer Nathaniel Stanton to attend a Taser Instructor Certification Course at the Harrison County Law Enforcement Training Academy**

d. Approval for Police Officer Nathaniel Stanton to attend a taser instructor certification course at the Harrison County Law Enforcement Training Academy on August 10, 2023. Cost to the City will be a \$495.00 course fee and use of a city vehicle.  
**(EXHIBIT M)**

**RESIGNATIONS/PERSONNEL/CITY HALL/COMPTROLLER/HUMAN RESOURCES**

**Re: Accept Resignation of the following personnel:**

- e. Accept resignations of following personnel:
1. Ms. Kim Boushie – Comptroller, effective 7/20/23

**PERSONNEL/HUMAN RESOURCES/CITY HALL**

**Re: Hire the following for various positions, as listed:**

- f. Hire the following for various positions, as listed:
- There were no new hires.

**BUILDING DEPARTMENT/PERMIT REPORTS/REPORTS**

**Re: Building Permits Reports for the month of June 2023**

- g. Approve the Building Permits Report for the month of June 2023, as submitted.  
**(EXHIBIT N)**

**COURT DEPARTMENT/REPORTS**

**Re: Court Statistics for the month of June 2023**

Page No. \_\_\_\_\_  
**Regular Meeting of The Board of Mayor & Aldermen**  
**Wednesday, July 19, 2023**  
**6:30 p.m.**

h. Spread on the minutes the Court Statistics for the month of June 2023, as submitted.  
**(EXHIBIT O)**

**BUILDING DEPARTMENT/PRIVILEGE LICENSE REPORTS/REPORTS**  
**Re: Privilege License Report for the month of June 2023**

i. Spread on the minutes the Privilege License Report for the month of June, 2023, as submitted.  
**(EXHIBIT P)**

**COURT DEPARTMENT/POLICE DEPARTMENT/COMMUNITY SERVICE/**  
**REPORTS**  
**Re: Community Service Report for the month of June 2023**

j. Spread on the minutes the Community Services Report for the month of June, 2023, as submitted.  
**(EXHIBIT Q)**

**GROUND ZERO MUSEUM/CIVIC CENTER/REPORTS**  
**Re: Ground Zero Museum Visitor Count Report for the month of June 2023**

k. Spread on the minutes the Ground Zero Museum Board, Visitor Count Report for the month of June, 2023, as submitted.  
**(EXHIBIT R)**

**END CONSENT AGENDA**

**RECESS MEETING**  
**Re: Recess Meeting until July 20, 2023 at 5:00 p.m.**

Alderman Gamble moved, seconded by Alderman Lafontaine to recess this meeting until 5:00 p.m. July 20, 2023.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

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Lisa B. Planchard, City Clerk

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Jay Trapani, Mayor

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in special session at the Waveland City Hall Board Room 301 Coleman Avenue, Waveland, MS. On July 20, 2023 at 5:02 p.m. to take action on the following matters of City business.

**ROLL CALL:**

Mayor Trapani noted for the record the presence of Aldermen Gamble, Lafontaine and Clark along with City Clerk Lisa Planchard and City Attorney Ronnie Artigues. Alderman Richardson was absent from the meeting.

**RECESSED MEETING**

**Re: Open Recessed Regular Meeting of July 19, 2023**

Alderman Lafontaine moved, seconded by Alderman Gamble to open the Recessed Meeting of July 19, 2023 that was recessed to July 20, 2023 **(EXHIBIT A)**

A vote was called for with the following results:

Voting Yea: Gamble, Lafontaine and Clark

Voting Nay: None

Absent: Richardson

**BUDGET/FY23 AMENDED BUDGET**

**Re: Discuss Amendments regarding the FY23 Budget**

Alderman Gamble moved, seconded by Alderman Clark to open discussion related to the August 31, 2023 Budget Amendment necessary at this time.

Aldermen Lafontaine told the Mayor that the Board did not get all the information today and there are still some things; the information they received last evening didn't have all the departments included. He asked if the Board could postpone discussion until another night. Mayor Trapani said, "Alright". City Attorney Ronnie Artigues advised the Board that they can adjourn this meeting since you don't know for sure what time you will get that information that you had requested last night, so as soon as you do get it you can call a Special Meeting at that time. Alderman Lafontaine asked what notice are we required to give when we have the Special Meeting. Mr. Artigues said if it's an emergency, it requires 24 hours, otherwise 48 hours' notice must be given.

A vote was called for with the following results:

Voting Yea: Gamble, Lafontaine and Clark

Voting Nay: None

Absent: Richardson

**ADJOURN**

**Adjourn Meeting at 5:06 p.m.**

Alderman Clark moved, seconded by Alderman Lafontaine to adjourn the meeting at 5:06 p.m.

A vote was called for with the following results:

Voting Yea: Gamble, Lafontaine and Clark

Voting Nay: None

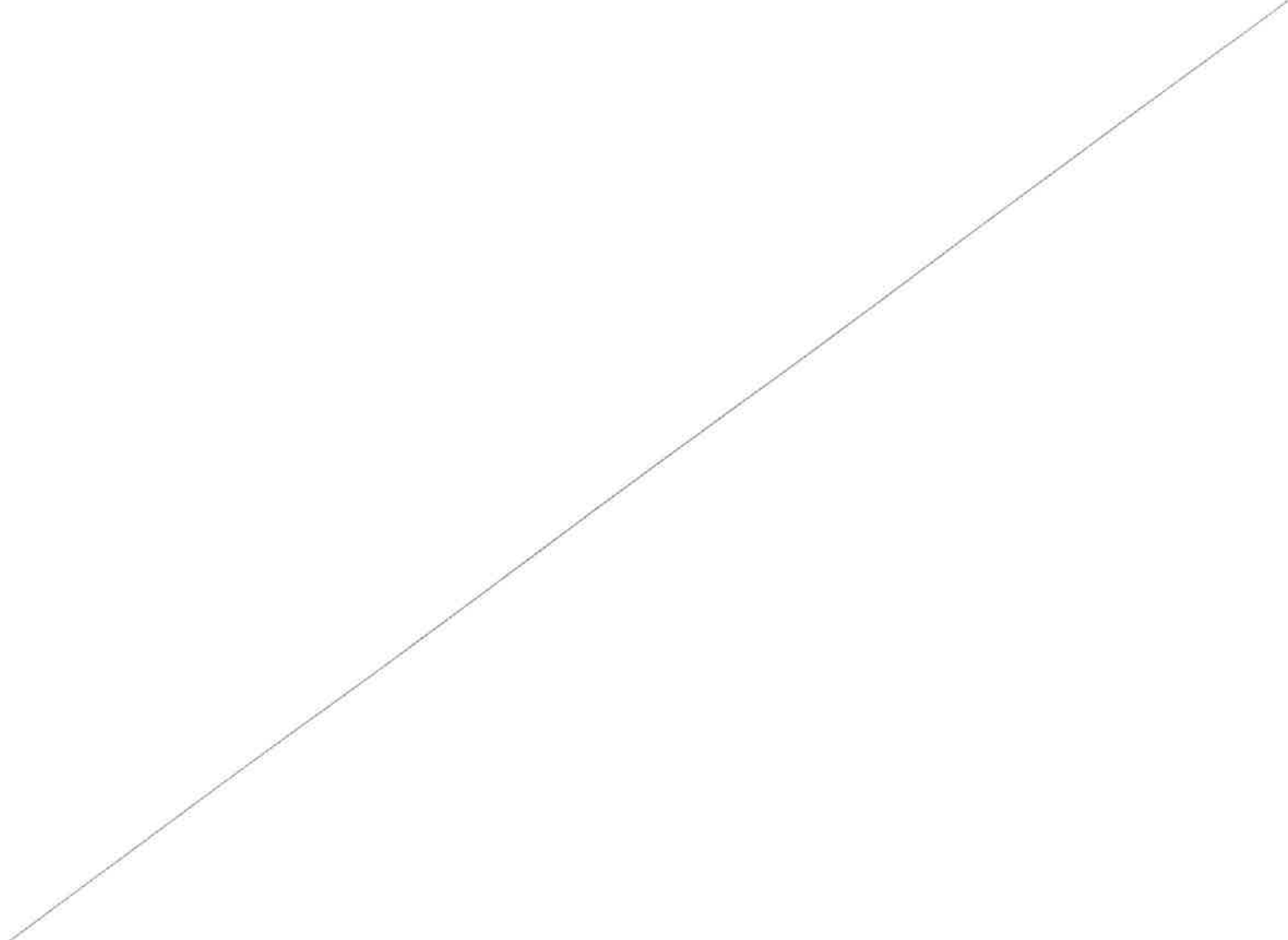
Absent: Richardson

The foregoing minutes were presented to Mayor Trapani on August 2, 2023.

\_\_\_\_\_  
Lisa Planchard  
City Clerk

The Minutes of July 20, 2023 have been read and approved by me on this day the 2nd day of August, 2023

\_\_\_\_\_  
Jay Trapani  
Mayor





Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

**CONSENT AGENDA**

- b. The following invoices from various Entities/Agencies/Contractors/Engineers, etc.:
  - 1. Invoice #22-002-0093 from Chiniche Engineering & Surveying dated 7/24/23 in the amount of \$30,000 for the Final Design and Construction Document Coordination related to the Garfield Ladner Memorial Pier.

8b-1

**Chiniche Engineering & Surveying**

407 Highway 90  
Bay St. Louis, MS 39520  
+1 2284676755  
jason@jjc-eng.com  
<https://jjc-eng.com/>



**RECEIVED**

**JUL 24 2023**

**CITY CLERK**

**INVOICE**

**BILL TO**

City of Waveland

**INVOICE # 22-002-0093**

**DATE 07/24/2023**

**TERMS Due on receipt**

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
07/24/2023	<b>Engineer Services</b>	Final Design and Construction Document Coordination	1:00	30,000.00	30,000.00

Garfield Pier

**BALANCE DUE**

**\$30,000.00**

86-2

**Chiniche Engineering & Surveying**

407 Highway 90  
Bay St. Louis, MS 39520  
+1 2284676755  
jason@jjc-eng.com  
https://jjc-eng.com/



**RECEIVED**

**JUL 24 2023**

**CITY CLERK**

**INVOICE**

**BILL TO**

City of Waveland

**INVOICE # 22-002-0101**

**DATE 07/24/2023**

**TERMS Due on receipt**

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
06/08/2023	<b>Principal</b>	site visit	1	195.00	195.00
06/13/2023	<b>Engineer Technician</b>	OPC	0:30	90.00	45.00
06/14/2023	<b>Engineer Technician</b>	-Exhibit	1:00	90.00	90.00
06/15/2023	<b>Engineer Technician</b>	-opc and exhibit	1:00	90.00	90.00
06/16/2023	<b>Engineer Technician</b>	-opc	1:00	90.00	90.00
06/21/2023	<b>Clerical</b>	opc	0:30	60.00	30.00
06/21/2023	<b>Engineer Technician</b>	-opc	0:30	90.00	45.00
06/23/2023	<b>Engineer Technician</b>	-opc	1:00	90.00	90.00
07/07/2023	<b>Engineer Technician</b>	-upload notes and exhibits	0:30	90.00	45.00
07/10/2023	<b>Engineer Technician</b>	opc revisions	0:30	90.00	45.00

Street Repairs

**BALANCE DUE**

**\$765.00**

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

**CONSENT AGENDA**

- b. The following invoices from various Entities/Agencies/Contractors/Engineers, etc.:
  - 3. Invoice #22-002-0111 from Chiniche Engineering & Surveying dated 7/24/23 in the amount of \$3,123.75 for engineering services related to the Jourdan River Gas Line Crossing repair project.

8b-3

Chiniche Engineering & Surveying  
407 Highway 90  
Bay St. Louis, MS 39520  
+1 2284676755  
jason@jjc-eng.com  
https://jjc-eng.com/



# INVOICE

**BILL TO**  
City of Waveland

**INVOICE #** 22-002-0111  
**DATE** 07/24/2023

**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
07/10/2023	Principal	site visit	1	195.00	195.00
07/12/2023	Clerical	Contractor Foreman	1:00	60.00	60.00
07/17/2023	Inspector	Initial Recce and Topo Survey	4:45	85.00	403.75
07/18/2023	Inspector	topo	5:30	85.00	467.50
07/18/2023	Inspector	Jourdan River Topo	3:30	85.00	297.50
07/19/2023	Inspector	topo of proposed 4" gas line area.	6:00	85.00	510.00
07/19/2023	Inspector	topo	1:30	85.00	127.50
07/19/2023	Inspector	Top Hwy 603 and Jourdan River	6:00	85.00	510.00
07/19/2023	Inspector	Top Hwy	0:30	85.00	42.50
07/20/2023	Inspector	finish topo	4:00	85.00	340.00
07/20/2023	Inspector	site visit	2:00	85.00	170.00

Jourdan River Gas Line Crossing

BALANCE DUE

**\$3,123.75**

**RECEIVED**

JUL 24 2023

CITY CLERK



Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

**CONSENT AGENDA**

b. The following invoices from various Entities/Agencies/Contractors/Engineers, etc.:

4. Invoice #22-002-0121 (Tidelands) from Chiniche Engineering & Surveying dated 7/24/23 in the amount of \$885.00 for grant applications and coordination related to Tidelands projects.

8b-4

**Chiniche Engineering & Surveying**

407 Highway 90  
Bay St. Louis, MS 39520  
+1 2284676755  
jason@jjc-eng.com  
https://jjc-eng.com/



# INVOICE

RECEIVED

JUL 24 2023

CITY CLERK

**BILL TO**

City of Waveland

**INVOICE #** 22-002-0121 Tidelands

**DATE** 07/24/2023

**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
02/16/2023	Clerical	Waveland-Reallocation Grant, Amended Tidelands	2:00	60.00	120.00
02/17/2023	Clerical	City of Waveland-Tidelands	0:15	60.00	15.00
02/20/2023	Clerical	City of Waveland-Tidelands	1:30	60.00	90.00
02/21/2023	Clerical	City of Waveland-Tidelands	0:30	60.00	30.00
02/23/2023	Clerical	City of Waveland-Amended Tidelands	1:00	60.00	60.00
02/24/2023	Clerical	Waveland-Tidelands	0:30	60.00	30.00
02/27/2023	Clerical	Waveland Tidelands	0:45	60.00	45.00
02/28/2023	Clerical	Waveland Tidelands Amended Application	0:30	60.00	30.00
03/02/2023	Clerical	Waveland-Tidelands	0:15	60.00	15.00
03/06/2023	Clerical	Waveland Amended Tidelands	0:15	60.00	15.00
03/07/2023	Clerical	Waveland Amended Tidelands	0:15	60.00	15.00
03/22/2023	Clerical	Waveland Tidelands	0:15	60.00	15.00
06/08/2023	Engineer Technician	-tidelands	0:30	90.00	45.00
06/13/2023	Engineer Technician	-tidelands reallocation	2:00	90.00	180.00
06/15/2023	Engineer Technician	-tidelands application and reallocation of funds	1:30	90.00	135.00
06/20/2023	Engineer Technician	-Prep for Jasons meeting -Tidelands	0:30	90.00	45.00

Grant applications and coordination - Tidelands

**BALANCE DUE**

**\$885.00**

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

**CONSENT AGENDA**

- b. The following invoices from various Entities/Agencies/Contractors/Engineers, etc.:
  - 5. Invoice #22-002-0122 (DFA) from Chiniche Engineering & Surveying dated 7/24/23 in the amount of \$1,416.50 for Dept. of Finance and Administration (DFA) Parks Grant

8b-5

**Chiriche Engineering & Surveying**

407 Highway 90  
Bay St. Louis, MS 39520  
+1 2284676755  
jason@jjc-eng.com  
https://jjc-eng.com/



# INVOICE

**BILL TO**

City of Waveland

**INVOICE #** 22-002-0122 DFA

Grant

**DATE** 07/24/2023

**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
02/16/2023	Engineer Technician	-Waveland DFA Grant	1:30	90.00	135.00
02/17/2023	Engineer Technician	-DFA Grant for Bourgeois Park	1:30	90.00	135.00
02/20/2023	Engineer Technician	-DFA Grant for Bourgeois Park	3:00	90.00	270.00
02/21/2023	Engineer Technician	-DFA Grant for Bourgeois Park	3:30	90.00	315.00
02/21/2023	Drafting	grant exhibit	2:00	85.00	170.00
02/22/2023	Engineer Technician	-DFA Grant	1:00	90.00	90.00
02/23/2023	Engineer Technician	-DFA Grant	0:30	90.00	45.00
02/23/2023	Drafting	grant exhibit	0:54	85.00	76.50
02/27/2023	Engineer Technician	-went to Waveland City Hall for resolution for grant application -Submit Grant	2:00	90.00	180.00

DFA Park Grant

**BALANCE DUE**

**\$1,416.50**

**RECEIVED**

JUL 24 2023

**CITY CLERK**

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

**CONSENT AGENDA**

- b. The following invoices from various Entities/Agencies/Contractors/Engineers, etc.:
  - 6. Invoice #22-002-0123 (Restore) from Chiniche Engineering & Surveying dated 7/24/23 in the amount of \$945.00 for RESTORE Grant Applications.



8b-6

**Chiniche Engineering & Surveying**

407 Highway 90  
Bay St. Louis, MS 39520  
+1 2284676755  
jason@jjc-eng.com  
https://jjc-eng.com/



RECEIVED

JUL 24 2023

CITY CLERK

**INVOICE**

**BILL TO**

City of Waveland

**INVOICE #** 22-002-0123 Restore

**DATE** 07/24/2023

**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
03/02/2023	Engineer Technician	restore opc	1:30	90.00	135.00
03/21/2023	Engineer Technician	-Grant list-restore	1:30	90.00	135.00
03/22/2023	Engineer Technician	-Grant List-restore	0:30	90.00	45.00
04/04/2023	Engineer Technician	-Proposed projects for Restore grant -update grant spreadsheet -Upload into portal	3:30	90.00	315.00
04/05/2023	Engineer Technician	22-002-007 OPC - restore	2:00	90.00	180.00
04/17/2023	Engineer Technician	-Add project to RESTORE portal -Update grant list -Update RESTORE portal	1:30	90.00	135.00

RESTORE Grant applications

**BALANCE DUE**

**\$945.00**

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

**CONSENT AGENDA**

- b. The following invoices from various Entities/Agencies/Contractors/Engineers, etc.:
7. Invoice #22-002-0124 (GOMESA) from Chiniche Engineering & Surveying dated 7/24/23 in the amount of \$1,530.00 for GOMESA Grant Applications.

8b-7

**Chiniche Engineering & Surveying**

407 Highway 90  
Bay St. Louis, MS 39520  
+1 2284676755  
jason@jic-eng.com  
https://jic-eng.com/



# INVOICE

**BILL TO**

City of Waveland

**INVOICE #** 22-002-0124 GOMESA

**DATE** 07/24/2023

**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
04/24/2023	Engineer Technician	GOMESA Grant submission	2:30	90.00	225.00
05/18/2023	Engineer Technician	gomesa grant	3:00	90.00	270.00
05/30/2023	Engineer Technician	-Gomesa grant	0:30	90.00	45.00
05/31/2023	Engineer Technician	-Gomesa Applications -update grant list	2:00	90.00	180.00
06/14/2023	Engineer Technician	-Grant Application	2:30	90.00	225.00
06/21/2023	Engineer Technician	-Update grants spreadsheet	0:30	90.00	45.00
06/27/2023	Engineer Technician	gomesa grant update	2:00	90.00	180.00
06/28/2023	Engineer Technician	-Gomesa app -update spreadsheet	1:30	90.00	135.00
06/29/2023	Engineer Technician	-Gomesa app -update Spreadsheet	2:30	90.00	225.00

GOMESA grant applications

**BALANCE DUE**

**\$1,530.00**

**RECEIVED**  
JUL 24 2023  
CITY CLERK

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

**CONSENT AGENDA**

- b. The following invoices from various Entities/Agencies/Contractors/Engineers, etc.:
  - 8. Invoice #22-002-0125 (GCRF) from Chiniche Engineering & Surveying dated 7/24/23 in the amount of \$742.50 for GCRF (Gulf Coast Restoration Fund) Grant Application – Kiln Waveland Cutoff Road project.

8b-8

**Chiniche Engineering & Surveying**

407 Highway 90  
Bay St. Louis, MS 39520  
+1 2284676755  
jason@jjc-eng.com  
https://jjc-eng.com/



# INVOICE

**BILL TO**

City of Waveland

**INVOICE #** 22-002-0125 GCRF

Gran

**DATE** 07/24/2023

**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
06/07/2023	Engineer Technician	-GCRF Workshop	2:00	90.00	180.00
06/26/2023	Engineer Technician	-GCRF	1:30	90.00	135.00
07/10/2023	Engineer Technician	-GCRF	1:00	90.00	90.00
07/14/2023	Engineer Technician	-apply as applicant for GCRF	0:15	90.00	22.50
07/19/2023	Engineer Technician	-gcrf	1:30	90.00	135.00
07/20/2023	Engineer Technician	-gcrf	2:00	90.00	180.00

GCRF Grant application - Kiln Waveland Cutoff Road

**BALANCE DUE**

**\$742.50**

**RECEIVED**

JUL 24 2023

**CITY CLERK**



Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

**CONSENT AGENDA**

- b. The following invoices from various Entities/Agencies/Contractors/Engineers, etc.:
  - 9. Invoice #22-002-0126 (Lead and Copper Grant) from Chiniche Engineering & Surveying dated 7/24/23 in the amount of \$225.00 for Lead and Copper Grant application.

8b-9

**Chiniche Engineering & Surveying**  
407 Highway 90  
Bay St. Louis, MS 39520  
+1 2284676755  
jason@jjc-eng.com  
https://jjc-eng.com/



# INVOICE

**BILL TO**  
City of Waveland

**INVOICE #** 22-002-0126 Lead  
**DATE** 07/24/2023

**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
06/19/2023	<b>Engineer Technician</b>	-Ranking Form	1:30	90.00	135.00
07/07/2023	<b>Engineer Technician</b>	lead and copper grant form	0:30	90.00	45.00
07/13/2023	<b>Engineer Technician</b>	lead and copper grant	0:30	90.00	45.00

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Lead and Copper grant	<b>BALANCE DUE</b>	<b>\$225.00</b>
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**RECEIVED**  
JUL 24 2023  
CITY CLERK

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

**CONSENT AGENDA**

- c. Spread on the Minutes the following resignations from the Planning & Zoning Board:
  - 1. Chad Whitney, Ward 3 representative
  - 2. Greg Poindexter, Ward 2 representative

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

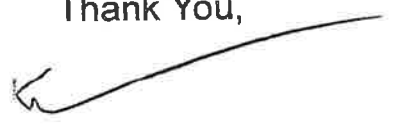
**CONSENT AGENDA**

- d. Accept resignations of following personnel:
  - 1. Kross Lafontaine from the Utilities Department
  - 2. Jordan McKenzie from the Utilities Department

To whom it may concern, I Kross Lafontaine as of July 25th will be giving my two weeks notice. I would like to thank the City Of Waveland, the Utilities department and especially the crew I was assigned to work with. Working for the city has given me such a great experience.

Utilities  
400-722-~~XXX~~

Thank You,



Kross

LaFontaine

RECEIVED  
JUL 26 2023  
CITY CLERK



Jordan mckenzie

8d-2

2 week notice 7/27/23

8/10/23

Jordan mck

received 12:09 7/27/23

Joe Simpson

Utilities 400-710-XXXX

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

**CONSENT AGENDA**

- e. Hire the following for various positions, as listed:
  - 1. Joshua Glen Oliver as Police Officer at \$18.03 per hour pending passage of drug and background tests. Once Officer Oliver completes the Police Academy, he will go to \$19.03 per hour.

8e

## Lisa Planchard

---

**From:** Mike Prendergast  
**Sent:** Thursday, July 27, 2023 10:26 AM  
**To:** Lisa Planchard; Jay Trapani  
**Subject:** new hire

Lisa can you please add to the agenda a new hire his name is Joshua glen Oliver at the pay rate \$18:03 and after he finish the police academy he will go to \$19:03.

Chief of Police  
Michael A Prendergast  
1602 McLaurin Street  
Waveland MS, 39576  
Off 228-467-3669  
Fax 228-4673686  
MikeP@waveland-ms.gov

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

**CONSENT AGENDA**

- f. Transfer Desmond Ducre from Streets Department to Utilities Department at \$13.39 per hour rate of pay. Mr. Ducre will be replacing the position vacated by Mr. Zach Lafontaine.

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

**CONSENT AGENDA**

- g. Approve closure of Beach Blvd at St. Joseph and Terrace Streets for the National Night Out Event at the Lighthouse from 10:00 am to 1:00 pm. The Waveland Fire Department will be giving train rides to the children.



Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

**CONSENT AGENDA**

- h. Approval of Officer William Andress and Officer Colton Poche to attend the Harrison County Police Academy starting August 27, 2023 and will graduate November 10, 2023. Cost to the City will be use of city vehicle.

**Lisa Planchard**

---

**From:** Mike Prendergast  
**Sent:** Wednesday, July 26, 2023 10:33 AM  
**To:** Lisa Planchard; Jay Trapani; Shane LaFontaine  
**Subject:** national night out & police academy

Lisa I need to add to the agenda on August 26, 2023 the Waveland police dept is having national night out at the light house from 10am to 1pm. We need to close the beach at St Joseph and Terrace St also because we are having the Waveland fire dept train give rides to the kids.

I need to add to the agenda officer William <sup>A</sup> address and officer Colton Poche will be attending the Harrison county police academy starting August 27, 2023 and graduate November 10, 2023 they will be using a city vehicle to attend the police academy.

Chief of Police  
Michael A Prendergast  
1602 McLaurin Street  
Waveland MS, 39576  
Off 228-467-3669  
Fax 228-467-3686  
MikeP@waveland-ms.gov

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

**CONSENT AGENDA**

- i. Approve monthly Utility Customer Deposit refund checks totaling \$7,000.00 numbered #7242 through #7263 as submitted by Utility Officer Manager Julie Bromwell. Note: , \$2,452.91 is due to the City of Waveland and \$4,547.09 is due to customers.

85.

CITY OF WAVELAND  
REFUND CHECK REGISTER

FUND: 400-000-004      DATE: 07/24/2023      PAGE: 1

NUMBER	NAME	NUMBER	AMOUNT
15720002	MIDDELWEERD, ERIK	7242	117.50
21170004	HIESTAND, PAUL & ROBYN	7243	76.04
30880002	MC GINNIS, ZITA	7244	200.69
41880005	SPILLER, LYNN ANN	7245	110.02
60620003	KNIGHT, ROBERT	7246	55.34
60680002	CONCRETE BUILDING CONCEPT	7247	235.00
62525103	JOHNSTON, JIM	7248	168.02
70000702	CRANE BUILDERS, LLC	7249	493.60
80850011	MURPHY, MARY ELLEN	7250	112.67
91110001	HWY 90 MINI STORAGE	7251	476.27
92510000	KNOCK KNOCK, INC.	7252	21.51
92570003	KHUON, SOKKHIM	7253	778.96
94585005	ELAM, TONY	7254	67.67
94800001	DPG MISSISSIPPI LLC	7255	997.20
106920001	CK GROUP LLC	7256	354.96
120610001	STEINMAYR, JENNIFER	7257	20.34
121970508	JACKSON, SHARONDA	7258	29.80
122850005	HONNOLL-WILEMON, JENNIFER	7259	87.67
130270000	MAHNER, CYNTHIA	7260	72.33
130270002	THOMPSON, MICHAEL	7261	35.00
132000000	RIHNER III, JOHN R	7262	36.50
1	CITY OF WAVELAND	7263	2,452.91
TOTAL			7,000.00

AMT OWED CUSTOMERS # 4,547.09  
 AMT OWED CITY 2,452.91  
 TOTAL \$ 7,000.00

GENERAL LEDGER DISTRIBUTION:  
BATCH: 14421

ACCT NUMBER	DESCRIPTION	AMOUNT
400-000-004	UTILITIES CUST.DEPOSITS P	7,000.00-
400-000-102	DEPOSITS PAYABLE	1,310.00
400-000-102	DEPOSITS PAYABLE	2,955.00
400-000-102	DEPOSITS PAYABLE	2,735.00
TOTAL DIST >>		.00

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Tuesday, August 1, 2023  
6:30 pm.

**END CONSENT AGENDA**

**EXECUTIVE SESSION**

9. Motion to consider entering a closed session for discussion
10. Motion to enter an executive session for discussion
11. Motion to come out of executive session with/without action taken.

**ADJOURN**

12. Motion to Adjourn