

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Wednesday, October 18, 2023  
6:30 pm.

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call
4. Mayor's Comments:
  - a. Motion to amend and finalize the agenda with the addition of item(s)\_\_\_\_, under Mayor's Comments, \_\_\_\_under Board Business, and\_\_\_\_under the Consent Agenda. (place holder)
  - b. Proclamation declaring December 16, 2023 as Wreaths Across America Day in Waveland.
5. Aldermen's Comments:
6. Public Comments:
  - a. None received at time agenda closed.
7. **BOARD BUSINESS:**
  - a. Motion to approve the Depository Docket of Claims, paid and unpaid, dated October 18, 2023 in the amount of \$392,340.85.
  - b. Motion to approve the Operating Utilities Docket of Claims, paid and unpaid, dated October 18, 2023 in the amount of \$212,792.24.
  - c. Motion to revise wording of 10/3/23 Minutes regarding the Depository Docket of Claims as follows:
    - Motion to approve the Depository Docket of Unpaid Claims dated 10/2/23 attributable to FY23 products/services in the amount of \$126,899.92.
    - Motion to approve the Depository Docket of Paid Claims dated 10/3/23 in the amount of \$165,897.58, attributable to FY23 products/services, as well as the Docket of Unpaid Claims of the same date in the amount of \$124,254.33 attributable to products/services related to FY24.
  - d. Motion to revise wording of the 10/3/23 Minutes regarding the Operating Utilities Docket of Claims as follows:
    - Motion to approve the Operating Utilities Docket of Unpaid Claims dated 10/2/23 attributable to FY23 products/services in the amount of \$45,093.97.
    - Motion to approve the Operating Utilities Docket of Paid Claims dated 10/3/23 in the amount of \$18,737.90, attributable to FY23 products/services, as well as the Docket of Unpaid Claims of the same date in the amount of \$18,675.21 attributable to products/services related to FY24
  - e. Motion to discuss and consider approval of a Lease and Service Agreement between the City of Waveland and Safe Haven Baby Boxes, Inc., providing the City Attorney has received and reviewed amended contract prior to Board meeting.  
(Revised contract has not been received by City Attorney as of agenda release date/time)
  - f. Motion to approve and authorize Mayor's signature on 2023 National Corrosion Service, Inc. Annual Cathodic Protection Survey Proposal in the amount of \$780.00 per day, not to exceed 3 days.

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- g. Motion to approve and authorize Mayor's signature on National Corrosion Service, Inc. 2023 Annual Gas Leak Survey Proposal in the amount of \$780.00 per day, not to exceed 3 days.
- h. Motion to approve and authorize Mayor's signature on National Corrosion Service, Inc. 2023 Annual Regulator and Relief Valve Inspection Proposal in the amount of \$1,750.00 lump sum price.
- i. Motion to extend the Pier Construction Bid Proposals due date and deadline from 10/18/23 at 5:00 pm to 11/7/23 at 3:00 pm and open that evening at the regular Board of Mayor and Aldermen meeting, 6:30 pm.
- j. Motion to declare & approve emergency sewer break repair on October 9, 2023 behind the Wilcox Park (100' in the woods) and hire DNA Underground to repair. Our utility staff did not have sufficient staff or large backhoe to repair this break.
- k. Motion to approve Change Order No. 2 with Abercrombie Underground Solutions in the amount of \$5,795.01 for the Jourdan River Hwy 90 Gas Line Project.

**PLANNING & ZONING (P&Z meeting scheduled 10/16/23... awaiting P&Z minutes)**

- Garrett Garcia, owner of the property commonly known as 119 Lakeside Dr., parcel #161B-2-01-019.000, has made an application for a variance from the required street frontage in order to split a lot into 3 new lots. Each lot is requesting an eleven (11) feet variance in order to be 89 feet wide instead of the required 100 feet as stated in Ordinance #349. Each lot will meet the required 12,000 square feet and will not need an additional variance.
- Henry Develle, owner of the property commonly known as 1055 Amar St., parcel #162F-1-04-114.000, has made an application for a Conditional Use in order to construct an accessory structure over 500 square feet. The proposed accessory structure will be 1,600 square feet (40x40). The structure will be used as storage and workshop for the owner. The structure meets all setback requirements and does not need additional variances.
- Kim Boushie, owner of the property commonly known as 1932 Nicholson Ave., parcel #137N-0-35-020.000, has made an application for a variance in order to construct two duplexes on a property Zoned R-2: Single and Two-Family Residential. The applicant is requesting a 7,688 square feet variance from the required 8,500 square feet per unit as stated in Ordinance #349. The 8,500 square feet requirement equals a total 34,000 square feet of lot area in order to construct 2 duplexes (4 units). The property is currently, 26,312 square feet.
  - Bliss by the Bay, LLC, owner of the property commonly known as 106 S. Beach Blvd., parcel #161M-0-02-004.001, in combination with multiple properties in the rear between St. Joseph St. and Coleman Ave., has made an application for a Conditional Use in order for a Residential Planned Development Project. The applicant is requesting to build multiple structures with mixed residential and commercial uses. There will be eight buildings in total which will be constructed in five phases. The applicant is requesting a departure from the minimum lot dimensions, minimum area regulations, minimum build out and the maximum building area for residential buildings on St. Joseph St. as allowed in section 401.8 of the Zoning Ordinance. If you are interested in seeing the finished layout and the phases, please contact or come by the City of Waveland Planning and Zoning Office.
- Recommended Amendments by the Board of Mayor and Aldermen at their Workshop on August 7, 2023 as follows:
  - Article VI:

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Sections 601 Single Family Residential District R-1,  
602 Single and Two-Family Residential District R-2, and  
603 Single, Two-Family, and Multi-Family Residential District R-3

Article VII: 701 Single Family Residential District R-1,  
702 Single and Two-Family Residential District R-2,  
703 Single, Two-Family, and Multi-Family Residential District R-3  
716 Accessory Buildings, and  
721 Minimum Lot Area for Residential Development by Zoning  
*(see attached pages of Ord. #349 with recommended amendments highlighted)*

**CONSENT AGENDA**

8. Motion to approve the following Consent Agenda items as numbered Items (a-l):
  - a. Minutes of the Board of Mayor and Aldermen meetings dated September 20, 2023, October 3, 2023.
  - b. The following invoices from various Entities/Agencies/Contractors/Engineers, etc.:
    1. Invoice #22-002-0097 from Chiniche Engineering & Surveying dated 10/11/23 in the amount of \$30,000.00 for engineering services related to the Garfield Ladner Memorial Pier Repairs Project.
    2. Invoice #22-002-0103 from Chiniche Engineering & Surveying dated 10/11/23 in the amount of \$4,750.00 for engineering services related to Ruby, Foy, Tyler Streets Project.
    3. Invoice #22-002-0113 from Chiniche Engineering & Surveying dated 10/11/23 in the amount of \$3,421.25 for engineering services related to the Jourdan River Hwy 90 Gas Line Relocation Project.
    4. Invoice #22-002-0142 from Chiniche Engineering & Surveying dated 10/11/23 in the amount of \$2,500.00 for engineering services regarding Art Street Utilities project.
  - c. Remove/Appoint the following as City of Waveland Aldermen's representative to the Hancock County Tourism Board:
    1. Remove Ms. Kim Boushie whose term ended 9/30/23.
    2. Appoint Mr. Chuck Underwood effective 10/1/23 for a term of 3 years; through 9/30/26
  - d. Spread on the Minutes the Applicant Project Closeout Request with MEMA PW 256, FEMA Event #4576, (Hurricane Zeta). (employee overtime related to hurricane)
  - e. Hire/Promote/Transfer the following for various positions, as listed:
    1. Hire Mr. Avery Hall as Streets Department laborer at the rate of \$13.00 per hour pending passage of drug test and background check.
    2. Hire Mr. William Watkins as Streets Department Operator II at \$14.50 per hour pending passage of drug test and background check.
    3. Promote Officer John DeSalvo from Patrolman to Sergeant at a pay rate of \$21.06 per hour.
  - f. Approve undeliverable Route 1 Utility Deposit Refund checks totaling \$1,459.50 to be deposited back into the Operating Utility bank account and posted to general ledger as required.
  - g. Approve undeliverable Route 2 Utility Deposit Refund checks totaling \$1,918.60 to be deposited back into the Operating Utility bank account and posted to general ledger as required.
  - h. Spread on the Minutes the Privilege License report for the month of September, 2023.

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- i. Spread on the Minutes the Permits Report for the month of September, 2023.
- j. Spread on the Minutes the Visitor Count report, as submitted by the Ground Zero Museum Board, for the month of September, 2023.
- k. Spread on the Minutes the Community Services Report for the month of September, 2023.
- l. Spread on the Minutes the Court Statistics Report for the month of September, 2023.

**END CONSENT AGENDA**

**EXECUTIVE SESSION**

- 9. Motion to consider entering a closed session for discussion related to
- 10. Motion to enter an executive session for discussion related to
- 11. Motion to come out of executive session with/without action taken.

**ADJOURN**

- 12. Motion to Adjourn