

The Board of Mayor and Alderman of the City of Waveland, Mississippi, met in Regular Session at the Waveland City Hall Boardroom, 301 Coleman Avenue, Waveland, MS. on May 2, 2023 at 6:30 p.m. to take action on the following matters of City business.

ROLL CALL

Mayor Trapani noted for the record the presence of Aldermen Gamble, Richardson, Lafontaine and Clark, along with City Clerk Lisa Planchard and City Attorney Ronnie Artigues.

MAYOR'S COMMENTS

a. Award Police department employee, Sgt. Josh Stockstill, as 'Employee of the Month' for the month of April, 2023.

b. The City of Waveland has been awarded the following Public Trust Tidelands grants by the MS. Department of Marine Resources for 2024: **(EXHIBIT A)**

FY24- Beach Blvd. Pavilions - \$100,000 and

FY24- Hydration Stations - \$200,000

During discussion, Mayor Trapani mentioned that the dollar amounts for these projects should be switched and will require a re-allocation. Once the reallocation is done, this will be placed back on the agenda as a permanent record.

c. Congratulations to Willie Moody who recently received the 2023 Statewide First Place Government Category/Pat Fordice Award (MS. former first lady), from Keep Mississippi Beautiful and Keep America Beautiful. This award honors an individual who has demonstrated leadership by contributing their time, talent and dedication to improving the quality of life in their communities across Mississippi. Awards were presented in Jackson, MS.

ALDERMAN'S COMMENTS

Re: Alderman Gamble –

a. Asked Mayor Trapani whether he spoke with CSX about the RR crossings that need additional work. The mayor said that he did speak with them and there is post on the City's website that Waveland Avenue will be closed next Wednesday, May 10 through Friday, May 12, 2023. He said they're repairing Waveland Avenue first and will schedule the next two crossings afterwards. The mayor added that the Railroad representative said these crossings would all be repaired by the end of May.

b. Asked Mr. Josh Hayes to update the Board on the Waveland Avenue Apts. and derelict signs along the Hwy 90 corridor. Mr. Hayes said that Quest Contractors (licensed contractor) pulled a permit to work on the Apartments on March 27, 2023 to renovate the buildings. They've started on the worst building and are making progress with 8 units back up for rent. Mr. Hayes said they're not as far along according to the pre-construction schedule, but they are making good progress. Mr. Hannah McCraney said with regard to signs she is still working on getting the letters out for those remaining in violation, which are "only a handful" that she has logged.

Re: Alderman Richardson –

a. Sent grant paperwork to the Mayor, City Clerk and Comptroller for an SS4A (Safe Streets for All) grant funded by the US Department of Transportation. He said there is \$5 billion in the grant fund. Alderman Richardson said he realizes that the \$500,000 grant we have from TIP – St. Joseph Street Sidewalks Project plus our \$125,000 match will not be enough to get this project done, so perhaps the two grants could be used in conjunction with each other. He asked if we could hire a grant writer/manager for these grants we're going after because July 10th is the deadline on this one. The mayor said we had hired Ms. Kirby Rhodes to submit a Homeland Security grant for us; she is our unofficial grant writer currently. Mayor Trapani has forwarded this new USDOT grant information to Ms. Rhodes who will review and report back to the mayor as to what we can apply for. Ms. Boushie said she went to the website to see if the City qualifies meeting the grant conditions and the City of Waveland does.

b. Asked Mr. Bo Humphrey if there was an update on putting a camera in the sewer line on Old Spanish Trail at the Bay St. Louis line; he noticed a dip in the road and wants to make sure it's not a sewer leak under the road. Mr. Humphrey said, "No sir, not yet." Alderman Richardson asked Mr. Humphrey to follow up on this please.

Re: Alderman Lafontaine –

- a. Got with Bo Humphrey about a piece of pipe from an old sign sticking up from the ground by the lighthouse.
- b. There is a hole in the ditch on Rue De La Salle and the water is going into, presumably the sewer system. Mr. Humphrey answered and said it was fixed today.
- c. Asked the City Attorney whether he had had a chance to look at the property by the cemetery where it goes across the street. Mr. Artigues said he had and would get with Alderman Lafontaine on this.

Re: Alderman Clark –

- a. Alderman Clark had no comments this evening.

PUBLIC COMMENTS

There were no Public Comments.

BOARD BUSINESS:

CHINICHE ENGINEERING & SURVEYING/ST. JOSEPH STREET SIDEWALK PROJECT/GRANTS/FEDERAL TRANSPORTATION ALTERNATIVE (TA) FUNDING

Mr. Jason Chiniche with Chiniche Engineering & Surveying came forward to discuss the St. Joseph Sidewalk Project and its possible construction phases. The MS. Gulf Coast MPO has allocated \$500,000 in Federal Transportation Alternative (TA) funding to the city for a sidewalk project on St. Joseph Street, Herlihy Street and Old Spanish Trail and the City's match is \$125,000. **(EXHIBIT B)**

Mr. Chiniche passed out a cost estimate sheet and a map showing the proposed project location to Board members. He confirmed to Alderman Richardson that the \$500,000 grant will not cover this project with today's costs rising. He said this is roughly 8,700 hundred feet of sidewalk (one side of the street) and it extends from Margie Street down Old Spanish Trail, down St. Joseph Street toward the Railroad tracks and Herlihy Street. The current budget is \$1,008,437.50 to complete with a \$500,000 grant and a \$125,000 match currently, so this is not quite enough to do the entire route. He said there is a possibility to get some additional funds from GRPC allocated; they can allocate up to 20% to a project without having to go back through the approval process through the MPO. Those could be some additional dollars but we wanted to talk about the route tonight and possible project phases with the costs exceeding the available dollars. Alderman Lafontaine said his concern with phasing is that the City would pay more than the above estimated budget by having to phase the project because of remobilizing, readvertising etc. Mr. Chiniche said that there is a chance, and you would be paying additional mobilization for the next contractor to come in and finish the project out, but that's always a risk you have to take. Alderman Lafontaine asked when we would know about the 20% from GRPC and would we have to apply for it? Jason said the 20% is simply a written request from the City to the MPO (to Gulf Regional Planning Commission) and the additional funds will still not be enough to cover the entire route. He said we could look at bidding it with alternatives and do a portion of it as a base bid and then an alternate bid for the additional work. In the past, MDOT has not liked alternative bids, but Jason said he thinks MDOT understands that now were in a different bidding climate with higher construction costs we're facing, so we could talk with them about that as well. The mayor said he asked Jason for a quote to go from Old Spanish Trail down St. Joseph Street to the railroad tracks. The mayor said if we can get an estimate, that would be a solid start. Alderman Lafontaine added, "And do the rest of it as an alternate"? The Mayor agreed. Alderman Richardson mentioned that other streets were originally included in this project when it began several years ago, particularly Herlihy Street. Alderman Lafontaine said he believed the original sidewalk plan, the master if you will, included Margie, Herlihy, and a couple spots in Ward 1. Mayor Trapani said this was originally approved in 2020 but for various reasons we could not move forward at that time. He said we can apply for funds to complete the rest of the project. Mayor Trapani said at this time he requires no action by the Board. We will come back with Jason and a cost estimate for Old Spanish Trail down St. Joseph Street to the railroad tracks and at that time we will have to move on that.

No Action was Required or Taken by the Board.

DOCKET OF CLAIMS

Re: Claims- Depository

Alderman Gamble moved, seconded by Alderman Lafontaine to approve the Depository Docket of Claims, paid and unpaid, dated May 2, 2023, in the amount of \$ 613,558.64. **(EXHIBIT C)**

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

Re: Claims – Operating Utilities

Alderman Gamble moved, seconded by Alderman Clark to approve the Operating Utilities Docket of Claims, paid and unpaid, dated May 2, 2023, in the amount of \$ 296,135.60. **(EXHIBIT D)**

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

***NUNC PRO TUNC*/RESOLUTIONS CONFIRMING ACTIONS TO CORRECT
PRIOR BOARD'S ACTIONS RE: MINUTES/CORRECT PRIOR
ADMINISTRATION MINUTES**

Re: Resolution Correcting Minutes of Prior Board – Meeting of October 20, 2021

Alderman Lafontaine moved, seconded by Alderman Richardson to approve *NUNC PRO TUNC* Resolution confirming action previously taken by the Mayor and Board of Aldermen and correcting the Official Minutes of the Mayor and Board of Aldermen October 20, 2021 Meeting.

(EXHIBIT E)

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

**ENGINEERING SERVICES/PIER/GARFIELD LADNER MEMORIAL PIER
CONSTRUCTION/PROCUREMENT SELECTION - PIER/ADVERTISEMENT
FOR PROFESSIONAL ENGINEERING SERVICES – PIER/PIER**

**Re: Approve Chiniche Engineering & Surveying for Engineering Design, Bid,
Construction and Closeout Services – Pier**

Alderman Gamble moved, seconded by Alderman Richardson to approve Chiniche Engineering and Surveying Firm to perform engineering design, bid, construction phase and closeout services related to the Garfield Ladner Memorial Pier based upon engineering procurement selection processes and required advertising, and authorize the mayor to execute all contract documents with Chiniche Engineering & Surveying for these services. **(EXHIBIT F)**

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

BLIGHTED PROPERTY

Re: 415 Surf Street (Parcel #162K-0-10-041.000), Mr. Don Perschall

Mr. Josh Hayes came forward to update the Board on the property at 415 Surf Street. He said that Mr. Don Perschall submitted an application for renovations on April 27, 2023. He recently submitted a legitimate contract showing an itemized list of repairs w/costs that he has with a licensed contractor to make the house repairs. These are below the substantial improvement requirements so he can proceed and the structure will not have to be raised.

CONSENT AGENDA

Re: Consent Agenda Items a-i

Alderman Lafontaine moved, seconded by Alderman Clark to approve the following Consent Agenda as numbered Items (a-i).

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None

MINUTES

Re: Regular Minutes of the Meetings of April 4, 2023 and April 19, 2023

- a. Minutes of the Board of Mayor and Aldermen meetings dated April 4, 2023 and April 19, 2023. **(EXHIBITS G & H)**
- b. The following Invoices from various Entities/Agencies/Contractors/Engineers, etc.:
 1. Invoice from Wright National Flood Insurance Company dated 4/9/23, policy #23 1152057890 02, in the amount of \$3,260 for renewal of Buildings and Contents flood insurance coverage for the upcoming year beginning 6/4/23. **(EXHIBIT I)**
 2. Removed
 3. Invoice # 221-019-25 from CE Group, Inc. dated 3/31/23, in the amount of \$360.00 for Waveland Public Works Pole Barn – Admin (Waveland Multiple Projects Directed to Hurricane Zeta) **(EXHIBIT J)**
 4. Invoice #221-019-26 from CE Group, Inc. dated 3/31/23, in the amount of \$2,695.00 for VFW Memorial – Admin **(EXHIBIT K)**
 5. Invoice #221-033.007-6 from CE Group, Inc. dated 3/31/23, in the amount of \$1,890.00 for the Public Works Pole Barn, professional fees. **(EXHIBIT L)**
 6. Invoice #222-033.004-4 from CE Group, Inc. dated 3/31/23, in the amount of \$370.00 for the Jourdan River Hwy. 603 Gas Main Crossing project. **(EXHIBIT M)**
 7. Invoice #222-033.001-4 from CE Group, Inc. dated 3/31/23, in the amount of \$110.00 for Tidelands Reporting. **(EXHIBIT N)**
 8. Invoice #6303 from Betz Rosetti & Associates, Inc. dated 3/23/23, in the amount of \$55,499.80 for the Property Insurance downpayment. **(EXHIBIT O)**
- c. Approve nonprofit Shared Health Dual Plus 4-in-1 credit card to be used by citizens to pay their utility bills. This is granting approval for our credit card processor to accept and process Waveland citizens utility payments. There is no increase in fees or cost to the City. **(EXHIBIT P)**

- d. Rescind approval to hire Kristopher Lee Howard as Utility Department employee at \$15 per hour. Mr. Howard's plans changed and he declined the position. He had originally been hired at the 2/22/2023 Board meeting.
- e. Removed from agenda
- f. Approve hiring 3 new full-time officers for Waveland Police Department who will be starting at \$18.03 per hour and when they complete the academy their pay will increase to \$19.03 per hour.

William Joseph Andress
Colton Joseph Poche
Payton Jody Faye

- g. Approve monthly Utility Customer Deposit refund checks totaling \$2,575.00 numbered #7142 through #7152 as submitted by Utility Office Manager Julie Bromwell. Note: \$1825.22 is due to the City of Waveland and \$749.78 is due to customers. **(EXHIBIT Q)**
- h. Approve Comptroller Kim Boushie to attend the Alexander, Van Loon, Sloan, Levens & Favre PLLC 25th Annual Accounting and Auditing Update on May 23, 2023. Cost to the City will be a class fee of \$160 and use of a city vehicle (or mileage reimbursement). **(EXHIBIT R)**
- i. Approve invoice #0000003 from Ms. Kirby Rhodes with KLR Consulting in the amount of \$630.00 for services rendered for grant writing services, a Homeland Security Grant. **(EXHIBIT S)**

END CONSENT AGENDA

ADJOURN

Re: Adjourn the meeting at 6:52 p.m.

Alderman Lafontaine moved, seconded by Alderman Richardson to adjourn the meeting at 6:52 p.m.

A vote was called for with the following results:

Voting Yea: Gamble, Richardson, Lafontaine and Clark

Voting Nay: None

Absent: None



Lisa Planchard, City Clerk



Jay Trapani, Mayor